

## **SECTION 6.1 SMOKING/SCENT IN THE WORKPLACE**

### **A. Smoking Policy**

In a Resolution passed by Commissioners' Court on September 1, 1992, smoking was banned in all County buildings and County vehicles. The use of electronic cigarette, nicotine vaporizer, or electronic nicotine delivery systems is prohibited.

### **B. Scents in the Workplace**

In order to provide a healthier and safer workplace for all County employees and customers, the burning of candles and incense or other scents that involve a flame, smoke, or airborne soot, is prohibited in County Buildings.

Department Heads/Elected Officials should be aware that some individuals may be allergic to a particular scent or perfume/cologne or may be subject to Multiple Chemical Sensitivity.

If an individual has a complaint about a particular scent or a chronic problem with the source of the scent (electric potpourri, etc.), they should notify their Department Head or Human Resources.

A Department Head or Human Resources, upon receiving a complaint, should investigate and is authorized to take action deemed appropriate, including removing of or the banning of the scent or the source of the scent from the workplace of the complainant.