

Jefferson County Name and/or Address Change Form



☐ **New Name**

*** Must provide supporting documentation.**

(Drivers License, Social Security Card or Marriage License)

Employee Name:	Social Security #
Former Name:	

☐ **New Address**

Name	Social Security #	
Address (Number & Street)	P.O. Box	Apt./Ste. #
City	State	Zip Code
Home Phone #	Work Phone #	

*** Request for name and/or address change must accompany a Form W-4.**

Signature:	Date:
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Return to:
Jefferson County
Risk Management Department
215 Franklin St., Suite 202
Beaumont, TX 77701
Phone (409) 835-8672 Fax (409)835-8634

Risk Management Use Only	White Copy TCDRS #222 <input type="checkbox"/>
	Yellow Copy Payroll <input type="checkbox"/>
	Pink Copy Risk Management <input type="checkbox"/>