

## **SECOND AMENDED LOCAL RULE – ELECTRONIC FILING AND SERVICE OF PLEADINGS**

On July 1, 2014, the Jefferson County Court made effective the Order of the Supreme Court of Texas "Order Requiring Electronic Filing in Certain Courts" with regard to probate cases.

IT IS HEREBY ORDERED all proposed orders and judgments shall be e-filed using the filing code Proposed Order as a Lead Document.

IT IS FURTHER ORDERED that each pleading in cases designated as E-file shall be fully and properly labeled, and a pleading shall deal with only one subject matter. Thus, for example a Motion To Transfer Venue may not be combined with an Answer, but shall be two separate pleadings, each labeled accordingly and filed separately. In similar fashion, all matters shall be separately pleaded, labeled, and filed, and there shall be no "gang filing". The purpose of this requirement is so that separate matters may be readily indexed and located in the electronic file.

Signed this 13 day of August, 2025.

  
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Judge Jeff Branick  
Jefferson County Court