



## JEFFERSON COUNTY PURCHASING DEPARTMENT

*Deborah L. Clark, Purchasing Agent*

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1149 Pearl Street, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

**July 6, 2009**  
**Pre-Bid Notice**

Dear Bidders:

**A Pre-Bid Conference will be held on Thursday, August 6, 2009 at 10:00 AM CST. The conference will be held at the Jefferson County Sub-Courthouse at 525 Lakeshore Drive, Port Arthur, Texas.**

Any questions relating to these requirements should be directed to Karen J. Smith, MBA, Contract Specialist, at 409-835-8593.

**All Bids shall be submitted to the Jefferson County Purchasing Agent in a sealed envelope marked:**

|                            |   |
|----------------------------|---|
| <b>BID NAME:</b>           | <b>Weatherproofing/ Restoration of Jefferson County Sub-Courthouse</b>  |
| <b>BID NO:</b>             | <b>09-114/KJS</b>   |
| <b>DUE DATE/TIME:</b>      | <b>11:00 AM, August 24, 2009</b>  |
| <b>MAIL OR DELIVER TO:</b> | <b>Jefferson County Purchasing Division<br/>1149 Pearl Street, 1<sup>st</sup> Floor<br/>Beaumont, Texas 77701</b> |

Sincerely,

Deborah L. Clark  
Purchasing Agent