



**JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT**

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593

ADDENDUM TO RFP

RFP Number: RFP 13-011/JW
RFP Title: FEMA Grant Management and Insurance Advisory Services
RFP Due: **11:00 am, July 16, 2013 (Original Due Date)**
Addendum No.: 2
Issued (Date): July 15, 2013

TO BIDDER: This Addendum is an integral part of the RFP package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire RFP package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder’s sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the RFP Title, RFP Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum:

- 1. Extension of Bid Due Date to 11:00 am, Tuesday, July 23, 2013**
- 2. Clarification of RFP 13-011/JW**

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Witness

Witness

Approved by _____ Date: _____

Authorized Signature (Bidder)

Title of Person Signing Above

Typed Name of Business or Individual

Address

ADDENDUM # 2
RFP 13-011/JW
FEMA Grant Management and Insurance Advisory Services
for Jefferson County

Question 1: Please clarify how Jefferson County intends to utilize the claims system. Will use of the claims system be for future use or for review of past insurance claims?

Answer: Jefferson County intends to utilize the claims system for future use only, unless the claim system is needed to address, obtain, and maintain insurance issues.

Question 2: Please clarify the Cost Section.

Answer: Proposals should include the following two (2) separate pricing components.

- 1) Price based on percentage of insurance proceeds recovered from insurance companies.
- 2) Price based on cost to administer FEMA project worksheets. The County would need assistance in developing the scope of work and cost estimates. The pricing for this service should be based on future disasters.