



## JEFFERSON COUNTY PURCHASING DIVISION

*Deborah L. Clark, County Purchasing Agent*

1149 Pearl Street, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

### Request for Qualifications

**June 9, 2014**

Dear Vendors:

The County of Jefferson, Texas has received funding in the County Transportation Infrastructure Fund Grant Program from the Texas Department of Transportation for the construction of new location roadway. The County is seeking a firm that will perform an appropriate level of environmental investigation and analysis for this project, identify all environmental problems that the county must remediate, obtain all required permits and clearances from the appropriate regulatory agencies, and provide a certification that all the preceding items have been performed. Qualified firms or individuals are invited to submit a statement of qualifications for RFQ (14-021/KJS), Major Drive Extension Environmental Assessment. Jefferson County is requesting statements of qualifications from qualified firms that are registered to practice in the State of Texas to carry out the approved activities.

All interested individuals and firms shall obtain a "Request for Qualifications" packet from the Jefferson County Purchasing web site at [www.co.jefferson.tx.us](http://www.co.jefferson.tx.us).

All responses shall be submitted with an original and six (6) hard copies, to the Jefferson County Purchasing Agent, 1149 Pearl Street, 1<sup>st</sup> Floor, Beaumont, Texas 77701, no later than 11:00 a.m., July 1, 2014. Responses will be publicly opened and the names of responding firms will be read aloud in the Jefferson County Commissioners' Courtroom at the time and date below.

**All responses shall be submitted to the Jefferson County Purchasing Agent in a sealed envelope marked:**

<b>Request NAME:</b>	<b>Major Drive Extension Environmental Assessment</b>
<b>Request NO:</b>	<b>RFQ 14-021/KJS</b>
<b>DUE DATE/TIME:</b>	<b>11:00 AM, July 1, 2014</b>
<b>MAIL OR DELIVER TO:</b>	<b>Jefferson County Purchasing Department 1149 Pearl Street, 1<sup>st</sup> Floor Beaumont, Texas 77701</b>

Any questions relating to these requirements should be directed to Karen J. Smith, MBA Assistant Purchasing Agent, at 409-835-8593.

Sincerely,

Deborah L. Clark  
Purchasing Agent  
Jefferson County, Texas

Publish: Beaumont Enterprise and Port Arthur News – June 11<sup>th</sup> and 18<sup>th</sup>, 2014

RFQ 14-021/KJS for Environmental Services

Jefferson County, Texas is seeking to enter into an environmental services contract with a state-registered firm for a County Transportation Infrastructure Fund Grant Program project. The following outlines this request for proposals.

I. Scope of Work - The contract will encompass all project-related environmental services to the County, including but not limited to the following:

- performing environmental investigation and analysis of the project site
- identification of all environmental issues
- obtaining all required permits and clearances from the appropriate regulatory agencies
- preparation of any necessary environmental documents
- other special services necessary to accomplish the project

Please specify actual tasks to be performed under each of these categories.

Major Drive Extension

This is a new-location roadway project that will extend Major Drive from SH 124 to the southeast to connect to LaBelle Road. The proposed roadway will be 2 lanes with shoulders and turning bays at the intersection with SH 124. The project is approximately 1 mile long and will impact approximately 21 acres of land.

The estimated cost of construction is \$1.4M.

II. Statement of Qualifications - The County is seeking to contract with a competent firm registered to practice in the State of Texas that has had experience in the following areas:

- wetland delineation
- nationwide/individual permits
- Coast Guard and US Army Corps of Engineers permits
- protected species determination
- environmental document preparation
- projects located in this general region of the state

As such, please provide within your proposal a list of past client local governments, as well as brief resumes of all engineers/environmentalists who will or may be assigned to this project if you receive the environmental services contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

Criteria	Maximum Points
Experience	40
Work Performance	30
Capacity to Perform	20
Affirmative Action	10
Total	100

IV. Deadline for Submission - The proposals received will be received no later than 11:00am, July 1, 2014

Deborah L. Clark  
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1149 Pearl Street- First Floor Purchasing  
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409-835-8593 phone  
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