

Approved by ____ Date: ____

JEFFERSON COUNTY, TEXAS PURCHASING DEPARTMENT

1001 Pearl Street – 3rd Floor Beaumont, Texas 77701 409-835-8593 phone

ADDENDUM TO RFP

I	RFP Number:	(RFP 15-004/JW)	
I	RFP Title:	Food Service for Jefferson County Correcti	onal Facility
I	RFP Due:	11:00 am CST, Tuesday, April 21, 2015	
I	Addendum No.:	2	
I	ssued (Date):	April 9, 2015	
sealed p RFP pack Addendu sealed pr Department	roposals to have kage — including m by a Bidder stroposal. If the Prent, Bidder should	with the subject matter herein identified. Joe been proffered in recognition and contain all addenda. For purposes of clarification hould be evidenced by returning it (signer proposal has already been received by the Joe direturn this addendum in a separate sealed number, and Opening Date and Time, as stated	nsideration of the entire on, receipt of this present d) as part of the Bidder's fferson County Purchasing I envelope, clearly marked
Reason fo	or Issuance of this	addendum:	
Revisio	ns to Bid Spec	ifications & Clarifications	
		l herein is hereby incorporated into the ces any conflicting documents or portion the	
Receipt o	of this Addendum	is hereby acknowledged by the undersigned	Bidder:
ATTEST:		Authorized Signature	(Bidder)
Witness		Title of Person Signin	g Above
Witness		Typed Name of Busin	ness or Individual

Address

Revised Proposal Submittal Checklist – Addendum 2

The Offeror's attention is especially called to the items listed below, which must be submitted in full as part of the proposal.

Failure to submit any of the documents listed below as a part of your proposal, or failure to acknowledge any addendum in writing with your proposal, or submitting a proposal on any condition, limitation, or provision not officially invited in this Request for Proposal (RFP) may cause for rejection of the proposal.

Offeror shall check each box indicating compliance.

Offeror shall check each box indicating compliance.	
THIS CHECKLIST MUST BE SUBMITTED	O AS PART OF YOUR PACKAGE
□ Cover sheet identifying the contract/project being offeror, the date of the proposal, and the telephone.	
	ection of the proposal.
Form of business (e.g., corporation, sole proprie and state of incorporation.	etorship, partnership); if corporation the date
Identification of three (3) entities for which the of the type requested, including the name, poperson at each entity.	
Identification of all legal claims, demands, control or pending against the Offeror and/or its principal as identification of any administrative actions of state, or local governmental agency to Offeror a provision of the same or similar service as covernment under the terms of any agreement(s) relating to	al/officers for the last three (3) years, as well or warnings taken or issued by any federal, and/or its principals/officers with regard to the ered by this RFP, or the payment of moneys
Same contract with compensation sections blan	k.
One (1) original and five (5) copies of the properties than 11:00 AM CST, Tuesday, April 44 21, Department, 1001 Pearl Street, Third Floor, Beau	2015, to the Jefferson County Purchasing
PLEASE READ THE "PROPOSAL SUBMITTAL C	HECKLIST" INCLUDED IN THIS PACKAGE.
Company	Telephone Number
Address	Fax Number
Authorized Representative (Please print)	Title
Authorized Signature	Date

Revisions to Bid Specifications:

In this Addendum, the specifications for Section 4.17, Purchasing (Page 20) have been revised as follows:

4.17 Purchasing

The Contractor must provide the minimum specifications to be used in the purchase of all food products and disposable service ware. The specifications provided must address the levels of quality, grade, size, pack, count and all other relevant information. Jefferson County must approve, in writing, any changes from the stated specifications. For the record, all food purchased for use under this contract must meet at least the following specifications:

- Beef, veal, pork and lamb must at least be USDA Good. The maximum fat and/or soy
 content of all ground meat products to be used must be indicated in the RFP proposal. All
 breaded items must have a product weight of at least 3 ounces before breading.
- Poultry must be at least USDA Grade B. All breaded items must have a product weight of at least 3 ounces prior to breading.
- Canned fruits and vegetables must be served at a ½ cup of eatable substance.
- Frozen fruits and vegetables must be at least USDA Grade B.
- Fresh produce must be at least USDA Grade No. 2 and minimum 138 count size to meet the nutritional requirements in specification 5.4.
- Dairy products must be at least USDA Grade A. 2% fluid milk must be served as a beverage.
 Milk is to be served in 8 oz. carton (cardboard-type) containers. Powdered milk will not be
 acceptable. All breaded items, with the exception of meat and poultry items, must have a
 product weight of at least 4 ounces prior to breading.
- Eggs must be at least USDA Grade A Medium.
- Frozen fish and seafood must be a nationally distributed brand, packed under continuous government inspection. All breaded items must have a product weight of at least 3 ounces prior to breading.
- A minimum of 60% of the bread items served must be whole grain products. Day old breads may be purchased but must be used within 48 hours or frozen until the time of use.
- Casserole dished items must contain at least 2 ounces of meat per serving and served no more than 3 times per week.

Questions and Answers:

<u>Qu</u>	estions and Answers:
Q:	What is the current price per meal?
A:	\$0.872 per meal
Q:	What is the current price for medical supplements/diabetic snacks?
A:	\$.872 each
Q:	Who is the current meal provider for the Jefferson County Correctional Facility?
A:	Five Star Correctional Services.
Q:	How long has Five Star Correctional Services been the food service provider for Jefferson County?
A:	Approximately, (5) years.
Q:	Is it the County's desire to have a separate rate for inmate meals, staff meals, coffee
	service, and medical supplements?
A:	Yes. Please refer to Page 31 (Pricing Form) of the RFP specifications.
Q:	How many staff does the current provider have on-site at the facility?
A:	5 staff members.
Q:	Are meals to be hot? And, how many meals per inmate are to be provided per day?
A:	Yes. Inmates are to receive (3) hot meals per day.
Q:	Do any inmates receive double-portions? If so, how many and how are these meals priced?
A:	Yes. The current number of inmates receiving double-portions is 28 inmates. For these
	meals, the Contractor is allowed to charge double the meal price.
Q:	Must Staff Meals be included in the proposal? If so, how is the vendor to be paid for these meals?
A:	Yes. Please refer to Page 31 (Pricing Form) in the RFP specifications. Currently, a staff
' ''	"sign in" sheet is utilized to count these meals for billing purposes.
Q:	How many Staff Meals are served daily?
A:	The averages for Staff Member Meals for the past three months (January – March 2015)
	are as follows: 18 staff member meals at breakfast, 30 staff member meals at lunch,
	23 staff member meals at dinner.

Q: Are menus for Staff Meals to be upgraded from the Inmate Meals?A: Yes. Staff Member Meals typically should be buffet-style with a salad bar.

Q: Currently, are menus posted for Staff Meals? A: No. However, the Contractor is to ensure that meal options include variety.

Questions and Answers (Continued):

Q:	Who shall provide paper products (paper plates, paper napkins) for Staff Meals?
A:	Jefferson County.
-	
0.	Who is responsible for providing the super trave, and sporks for Stoff Mode?
Q:	Who is responsible for providing the cups, trays, and sporks for Staff Meals?
A:	Jefferson County.
Q:	Is the Contractor responsible for providing meals for outside work crews? If so,
	what is the average daily number of these meals that must be provided? And, what
	food items shall these meals contain?
A:	Yes. As of this time, approximately (18) "bag lunch" meals are needed daily. These bag
	lunches contain (2) sandwiches and a fruit item. Juice is provided by the facility.
0.	Does the Current Contractor feed any other agencies out of your Agencies Kitchen?
Q :	
Α.	No.
Q:	Do trustees receive double-portions?
A:	No.
Q:	Currently, how many breakfast meals are being served?
A:	In reference to General Population only:
A.	
	The average for March 2015= 119 out of 216 (55%) General Population inmates was
	served breakfast daily in the dining hall. Breakfast trays were sent out to 100% of the
	remaining inmates in the dorms.
Q:	Currently, how many Medical Diet meals are being served?
A:	Approximately 65.
Q:	In the serving process- Is the dining hall served, and then the tray line is run?
A:	Trays are sent out to the dorms first, then general population comes to the chow hall to be
Λ.	served.
	Served.
Q:	Who is responsible for providing the cups, trays, and sporks for Inmate meals?
A:	Jefferson County.
Q:	Who is responsible for replacement of trays, serving utensils, beverage containers,
œ.	0
A:	Jefferson County.
Λ.	toonerson county.
Q:	Who is responsible for providing bouffant caps and gloves for kitchen workers?
A:	Jefferson County
Q:	Who is responsible for providing the chemical products for the kitchen including
Ψ.	cleaning products, dish machine products, floor cleaner?
A:	Contractor
Λ.	Contractor
Q:	Who pays for maintenance for kitchen equipment?

A: Jefferson County

Questions and Answers (Continued):

- Q: Casseroles must contain 2 oz meat served no more than 3 times per week. Does this mean three times per week for each meal (lunch, dinner)?
 A: No. (3) casseroles total are allowed each week
- A. | No. (3) casseroles total are allowed each week
- Q: The RFP states "A minimum of 60 % of the bread items served must be whole grain products." Is this a requirement?
- A: Yes. All food purchased for use under the contract must meet the specifications as written.
- Q: The daily requirement for inmate meals will be 2700 calories. As the caloric intake for an average individual generally varies on a daily basis, is the caloric requirement 2700 calories/day, weekly average?
- A: Daily as stated.
- Q: How much coffee is used for the 24 hr. coffee service?
- A: Currently, approximately 350 oz of coffee per week.
- Q: How many coffee stations will the Contractor need to service? And, what will the Contractor need to provide under contract for these coffee stations?
- A: There are (4) coffee stations that are to be serviced by the Contractor. The stations (located in Administration, Officer's Dining Room, Book-In, and Maintenance areas) are to be serviced on a 24/7 basis. The Contractor is responsible for supplying coffee, filters, sugar, cream, Styrofoam coffee cups, stirrers, and paper napkins.
- Q: Are the only holiday meals Thanksgiving, Christmas and Easter?

 A: Yes.
- Q: Does the County require 2% milk at the breakfast meal only?

 A: Yes.
- Q: Does the Jefferson County Correctional Facility house juvenile offenders?

 A: No.
- Q: Do you have any Work Release inmates housed at some other facility that the contract will be responsible for feeding?
 A: No.
- Q: Are there any plans to add or expand the Jefferson County Correctional Facility?A: No.
- Q: Will the facility provide and pay for phone and internet service?
 A: A phone is provided for local calls only. Internet and long distance are the responsibility of the Contractor.
- Q: Is there a HUB/MBE/WBE requirement for this RFP?
 A: Although Jefferson County encourages HUB/MBE/WBE participation, there is no requirement for this RFP.

Questions and Answers (Continued):

Q:	Please provide a current "Inmate Meals" Menu.
A:	Please see Exhibit A included in this Addendum.

Q:	Please provide the facility's population data for the past year.
A:	Please see Exhibit B included in this Addendum.

Q:	Please provide a current "Staff Meals" Menu.
A:	Currently, there are no menus posted for staff meals.

Q:	Please provide a copy of the Pre-Proposal Conference Sign In Sheet.
A:	The Sign-In Sheet for the Pre-Proposal Conference has been posted on the Jefferson
	County website: http://www.co.jefferson.tx.us/Purchasing/main.htm

Five Star Correctional Services Jefferson County Correctional Facility

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Monday	Broakfast	Bişculi & Gravy	Gravy	Oatmeal	Peanul Batter	Biscurt (60ct)	Fresh Fruit	光	Lunch	Beef & Pintos	Rive	Seasoned Cabbage	Combresd (60ct)	Cake (60ct)	Foul Drawk		Dinner	Smoked Sausage	Augratin Potatoes	Cote Slaw	Roll	Cookles	Fruit Drink		Week 1	
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Saturday	Breakfast	Eggs & Potatoes	Oalmest	Tortitas	Tace Sauce	Fresh Fruit	MA		Lunch	Hot Dogs	Polato Salad	88Q Beans	Bread	Puriding	Mustard	Fruit Drink	Dinnar	Meal Loaf	Brown Gravy	Macaroni & Cheese	Carrols	Bisoult (60ct)	Cake (60cf)	Fruit Oxint.	ਅੱਹੇ Sugar	
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Friday	Breakfast	Biscuil & Gravy	Gravy	Grits	Peanut Butter	Bisarit (80ct)	Fresh Freil	34 ft.	Lunch	Country Fried Steak	Brown Gravy	Mashed Potatoes	Green Bears	Roll	Cake (60ct)	Fruit Orink	Dinner	Fried Fish Fille	Brown Gravy	Rice	Cale Staw	Larter Sauce	Combread (60ct)	Cookies	Fruit Drink 3 oz. All Hor Cercels are Sweetened with Sugar	

All Hal Cereals are Sweetened with Sugar

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Thursday	Breakfast	Éggs & Potatoes	Grits	Torbitas	Taco Sauce	Fresh Fruit	加藤		Lunch	Ham & Pintos	Pice	Seasoned Cabbage	Combresd (50d)	Pudding	Fruit Drink		Dinner		Spicy Chicken Patlie	Poultry Gravy	Carrots	Cole Slaw	#OK	Cake (60ct)	Fruit Orink	
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Saturday	Breakfast	Eggs & Potatoes	Ostmeal	Torittess	Taco Sauce	Fresh Stuit	Max		Lunch	Smoked Sausage	B.B.C. Beans	Macaron Salad	Combread (60cf)	Cockies	Freit Denk		Dinner		Burnito	Pinto Beans	Coa	Flour Tortilla	Pudding	Fruit Drink		
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Friday	Broakfast	Biscuit & Gravy	Gravy	Grits	Peanut Butter	Biscurit (60ct)	Fresh Fruit	Mik	Lunch	Rotini Meatsauce	Mixed Vogetaties	Hallan Staw	Combress (50ct)	Pudding	Fruit Dank		Dinger		Chicken Fried Steak	Poulty Gravy	Mashed Potatoes	Green Bearis	ROF	Cake (60c)	Fruit Drunk	

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Thursday	Breakfast	Eggs & Potatoes	Gritts	Tomas	Taco Sauce	Fresh Fruit	Mak		Lunch	Salisbury Steak	Brown Gravy	Mashed Potaines	Seasoned Greens	Biscuil (60ct)	Cookies	Fruit Orink	Digital	Sloppy Joe	Macaroni Safad	Green Beans	Bread	Pudding	Fruit Drink			Revised 61.45.00	
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Sunday	Breakfast	Pancakes	Syfup	Grits	Sausage Patty	Fresh Fruit	新		Luncti	Coney Dogs	Potato Salad	Seasoned Spinach	Mustard Refish	Bread	Pudding	Fruit Dritts	Dioner	Meal Loaf	Brown Gravy	Mashed Polatoes	Carrofs	Biscuit (60ct)	Cake (60ct)	First Delay			
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Saturday	Breakfast	Eggs & Potatoes	Catmeal	Torellas	faco Sauce	Fresh Fruit	NAIK.		<u>Lunch</u>	toup BBO Smoked Sausage 3 oz.	Macarom Salad	Mixed Vegetables	Сатргеяд (6001)	Cake (60ct)	Fort Dook		Dinmer	Burillo	Pinto Beans	Com	Floor Tortilla	Cookies	Fruit Drink			with Sugar	
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Friday	<u> </u>	Biscuit & Graw	Gravy	Grits	Peanut Butter	Biscuit (60ct)	Fresh Fruit	A No.	<u>Lunch</u>	Chili-Mac Cassente	Pirto Geans	Green States	French Dressing	Todillas	Cookles	Freil Drink	Offiner	Fried Figh Files	Brown Gravy	Rice	Cole Slaw	Combresed (6ರೆದ)	Tartar Sauce	Pudding	Frait Orlax	All Hot Ceireals are Sweetened with Sugar	

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Thursday	Breakfast	Eggs & Potatoes	Grits	Tortilles	Taco Squoe	Fresh Fruit	MASIK		Lunch	Tacos	Pinto Beans	Spanish Rice	Com Tortillas	Cake (60ct)	Frot Drink		Diene.	Meat Loaf	Brown Gravy	Greens	Mixed Vegetables	Combread (60ct)	Cookies	Fruil Drink	t	Keytse
		2 ea	1/4cup	3/4cup	1 02.	1/2cup	3 OZ.			3 02	1/2cup	112cup	1/20stp	g	2 ea.	28		302	1/4cup	4/2cup	1/2cup	2 ea.	1/2cup	202		
Wednosday	Breakfast	Panceles	Syrap	Si S	Sausage Path	Frash Fruit	N. S.		Тивоп	Salisbury Steak	Brownt Gravy	Rice	Green Beans	Combread (60ct)	Cookies	Fruit Daink	Dinner	Chicken Salad	Poulty Gravy	Mashed Potatoes	Macaroni Salad	Bread	Pudding	Fruit Drink		
		3 02	3/4014	2 ea.	1 e.z.	1/Zcup	8 oz.			da d	1/4cup	1/2cup	1/2cmp	183	1/2cup	8 02.		3 02.	1/2009	1/2cup	1/Zeup	‡ 69 †	10	8 oz.	3	-
Tuesday	Breakfast	Eggs & Potatoes	Grits	Torilitas	Тасо \$висе	Fresh Fruit	Mak		Lunch	Turkey Pot Pic	Poultry Gravy	Mashed Polatoes	Mixed Greens	Blscuit (60ct)	Pudding	Fruit Orink	Dinner	Pepper Sleak	Brown Grevy	Plea	Carrots	Combread (60ct)	Cake (60ct)	Fruit Drink	Nylia 4/hunt	
			VZCUP	3/4cup	1 02.	1	1/2cmp	8 0Z.		1cup	MZCup	1/2cup	, ea	£	20 8			3.02.	1/4oup	#Zcnb	1/2cup	2 0 Z	2 63.	8 02	n fin	11 e e e e
Monday	Breakfast	Bisquit & Gravy	Gravy	Oatmeal	Peand Botter	Biscurt (60ct)	Fresh Fruit	NEW	Lunch	Beel & Pintos	Rice	Seasoned Cabbage	Combread (60ct)	Cake (60ct)	Fruit Drink		Dinner	Fried Chicken Path	Poulty Gravy	Augratin Potatoes	Spinach	Roll	Cookies	Fruit Othnik	Week 4	
		2 69.	1/4 cup	ЭЧСир	1 oz.	1/2 cap	8 02.			1 69.	1/2cup	1/2ccap	2 oz.	2 259.	8 02			3 02.	1/2cmp	1/2cup	1/2 cup	1.04	Weath	8 02		
Sunday	Broakfast	Pancakes	Syrup	Grits	Sausage Patty	Fresh Frui	MER		Lunch	Smoked Sausage	Potato Salad	Cofe Slaw	Rosii	Cookies	Fruit Orink		Dianer	Smothered Steak	Brown Gravy	Masked Potatoos	Corn	Siscuit (80d)	Pudding	Fruit Drink		
		302	3/4cup	85 ~	* ea	1/2cup	g 02			Z Ba	1/2cup	1/2cup	2 83.	2	172cup	2 0 9		3 62	1/2cup	(Acup	1 दक्ष	1 69.	8 az.			
Saturday	Breakfast	Éggs & Potatoes	Ostmes	Torpilas	Jaco Sauce	Fresh Fruit	Ą		Lunch	B.B.Q. Franks	B.B.O. Beans	Macaroni Salad	Mustard	Bread	Pudding	Fruit Orink	Dinner	Burnito	Pinto Beans	Spanish Rice	Flour Tortilla	Cake (60ct)	Fuel Crinx			with Sunar
			1/2 Ctsp	34cup	1 02	1 69	1/2cup	8 92		1cup	1/2cup	1/2cmb	202	2	8 02			302	1/2cup	1/2 Cup	1/2Cup	1 ea.	2 63.	20 8		V handeleave
Eriday	Breakfast	Biscuit & Gravy	Grawy	Grits	Peand Bulle:	Biscuit (50ct)	Fresh Fruit	Mik	Franch	Rothi Meatsauce	Com	Navy Beans	Roll	Cake (80ct)	Fruit Drank		Dinner	Chicken Fried Steak	Poulby Gravy	Mashed Potatoes	Pinto Beans	Combread (85ct)	Cookies	Fruit Drink		All Har Cassass are Superscharg with Super

MS RDN LD CFSM 85007169/DT07198

Revised 01-15-2015

All Hot Cereals are Sweetened with Sugar

JAIL INSPECTION 2015

MG-Virganian com	We delicate to	100 - 100 T	-//2004	DO42397	-	ann and a second	
	Average	1,268	843	219	497	57	70
	Sub Totals	15,216	10,120	2,632	5,961	687	842
) (ej)							
48//2		8	ţ.				
BRU	February	1,268	764	210	448	49	25
A.FE	November December January	1,268	752	208	430	25	62
	December	1,268	692	202	444	69	99
WARG	November	1,268	830	218	486	58	69
	October	1,268	870	220	519	63	88
N/WO	September	1,268	906	230	527	69	8
FIONE	August	1,268	706	225	524	65	06
77196	July	1,268	869	216	510	58	98
	June	1,268	880	226	520	99	78
	May	1,268	862	ÞZZ	925	75	99
	April	1,268	860	222	519	99	64
	March	1,268	854	226	514	09	64
		Beds	Population	White/Male	Black/Male	White/Female	Black/Female