



**JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT**

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO RFQ

RFQ Number: RFQ 21-044/JW
RFQ Title: Professional Engineering Services for Rehabilitation of Main Terminal HVAC at the Jack Brooks Regional Airport
RFQ Due: **11:00 am CT, Wednesday, July 28, 2021**
Addendum No.: 1
Issued (Date): July 22, 2021

TO RESPONDENT: This Addendum is an integral part of the RFQ package under consideration by you as a Respondent in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire RFQ package – **including all addenda**. For purposes of clarification, **receipt of this present Addendum by a Respondent should be evidenced by returning it (signed) as part of the Respondent’s sealed proposal**. If the Proposal has already been received by the Jefferson County Purchasing Department, Respondent should return this addendum in a separate sealed envelope, clearly marked with the RFQ Title, RFQ Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: Clarifications

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Respondent:

ATTEST:

Witness

Witness

Approved by _____ Date: _____

Authorized Signature (Respondent)

Title of Person Signing Above

Typed Name of Business or Individual

Address

Clarifications

Question: Are you able to provide an estimated budget/value range for this project?

Answer: As the County/Airport is requesting Statements of Qualification for this project, an estimated budget/value range is unavailable to potential respondents. Consultant(s) will be selected based on qualifications and experience, with fees determined through negotiations following the evaluation of all responses received.

Question: Is there a Bidding Construction Timeline for this project?

Answer: The timeline for the awarded Engineering Firm for this RFQ will be to have bids in-hand for the construction phase by April 2022.

Question: Does the County want verification that the Primary Consultant is registered with System for Award Management (SAM), as well as any Subcontractors for the project?

Answer: The County requires only the Primary Consultant be registered (active and in good standing) with the System for Award Management (SAM).

Question: Regarding item #2 on Page 5: *Provide resident project representative (RPR) services.* Is the Prime firm required to have a person on site 24/7?

Answer: No, we require construction progress reports, verification of quantities, and construction oversight on federally funded construction projects. 24/7 presence is not required, periodical/routine inspection of progress is typical.

Question: Regarding Item #5 on Page 5: *Prepare changes orders and submit to Purchasing to formally execute in Commissioner's Court.* Is the Selected Prime consultant expected to prepare change orders for the project?

Answer: Yes. Typically, the Engineer performing construction oversight prepares change orders. Format of the change order is up to engineer.

Question: Regarding Form 1295, Item #6: Is the submitting firm (Prime) considered to be the interested party, and whose information is required in the section (name, DOB, etc.)?

Answer: The FORM 1295 submitted should be completed and signed by an authorized signatory representative with the Primary Consultant.