



**JEFFERSON COUNTY, TEXAS  
PURCHASING DEPARTMENT**

1149 Pearl Street – First Floor  
Beaumont, Texas 77701  
409-835-8593 phone

**ADDENDUM TO RFP 22-055/MR**

RFP Number: 22-055/MR  
IFB Title: Third Party Claims Administration, Cost Containment and/or Network Program Establishment for Jefferson County  
IFB Due: **11:00 AM CT, Wednesday, October 19, 2022**  
Addendum No.: 1  
Issued (Date): October 13, 2022

**TO BIDDER:** This Addendum is an integral part of the RFP package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire RFP package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder’s sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the RFP Title, RFP Number, and Opening Date and Time, as stated above.

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**Reason for Issuance of this addendum:**  
**1. Questions and Answers**

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**The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.**

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Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Authorized Signature (Bidder)

\_\_\_\_\_  
Title of Person Signing Above

\_\_\_\_\_  
Typed Name of Business or Individual

Approved by \_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Address

1. Question: Please provide a Workers' Compensation Claims Loss Run report for the past five years to include: total paid, total incurred, claim breakdown by year and type, losses over \$25K, and the number of open claims per year.

Answer: Please see the "TPA RFP Loss Runs" excel spreadsheet that is attached to this Addendum.

2. Question: Please provide a Liability Claims Loss Run report for the past five years to include: total paid, total incurred, claim breakdown by year and type, losses over \$25K, and the number of open claims per year.

Answer: See question 1.

3. Question: In regards to section General Administrative Requirements in the Scope of Work, item number 1: Is a local office required or would remote claims staff in the Houston area suffice?

Answer: An office in the Houston area would suffice.

4. Question: Davies is not currently registered with SAM (System for Award Management). If the registration process takes longer than the due date for the RFP will the Purchasing Department accept proof we have begun the registration process?

Answer: Yes

5. Question: What is the effective date of the new contract?

Answer: The effective date will be determined once the RFP is awarded.

6. Question: Which TPA going to handle the fun in the claims? What is the current open claim count?

Answer: Yes, please see question 1.

7. Question: Is Jefferson County currently working with a healthcare network and if so, which one?

Answer: No.

8. Question: Is Jefferson County able to provide an employee zip code list for its employees?

Answer: Yes, upon award of the RFP.

9. Question: May I ask where I would get claim counts and loss runs for the (RFP 22-055/MR) Third Party Claims Administration, Cost Containment and/or Network Program?

Answer: See question 1.

10. Question: Is the County accepting an unbundled bids, providing a solution for medical cost containment services on a stand-alone basis?

Answer: Yes

11. How many medical bills have been processed each year for the past three years?

Answer: See question 1.