



JEFFERSON COUNTY PURCHASING DEPARTMENT
Deborah L. Clark, Purchasing Agent

1149 Pearl Street
1st Floor, Beaumont, TX 77701

OFFICE MAIN: (409) 835-8593
FAX: (409) 835-8456

Addendum to RFP

RFP NUMBER: RFP 23-019/MR
RFP TITLE: Auditing Services for Jefferson County
RFP DUE BY: 11:00 am CT, Wednesday, May 24, 2023
ADDENDUM NO.: 1
ISSUED (DATE): May 15, 2023

To RFP Respondent: This Addendum is an integral part of the RFP package under consideration by you as a Respondent in connection with the subject matter herein identified. Jefferson County deems all sealed qualifications to have been proffered in recognition and consideration of the entire RFP Specifications Package - including all addenda. For purposes of clarification, receipt of this present Addendum by a Respondent should be evidenced by returning it (signed) as part of the Respondent's sealed RFP response submission. If the RFP response submission has already been received by the Jefferson County Purchasing Department, Respondent should return this addendum in a separate sealed envelope, clearly marked with the RFP Title, RFP Number, and RFP Opening Date and Time, as stated above.

Reason for Issuance of this Addendum: Questions

The information included herein is hereby incorporated into the documents of this present RFP matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Respondent:

ATTEST:

Witness lines and signature lines for Respondent, Title of Person Signing Above, Typed Name of Business or Individual, and Address.

Approved by \_\_\_\_ Date: \_\_\_\_



**JEFFERSON COUNTY PURCHASING DEPARTMENT**  
*Deborah L. Clark, Purchasing Agent*

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1. Question: What is the reason for going out for bids for this audit season?  
Answer: Our current contract expires June 15, 2023.
2. Question: Were there any problems with the audit and/or audit firm for fiscal year 2022?  
Answer: No
3. Question: For fiscal year 2022, were there any AJEs? If yes, how many?  
Answer: Yes, there were six.
4. Question: Has there been any staff changes recently that work on the audit?  
Answer: No
5. Question: Is the County able to do a hybrid approach to fieldwork for both being onsite and online?  
Answer: Yes
6. Question: So that we can ensure our costs are as competitive as our services, can you please provided us a copy of the most recent engagement letter, as well as the prior auditor fees for the last three fiscal years for the County?  
Answer: See attachment 4.
7. Question: Is the pre-proposal conference mandatory?  
Answer: No
8. Question: Will travel and other direct costs be cost reimbursable?  
Answer: See section 5.8 (Sealed Dollar Cost Bid) Out of Pocket Expenses.