



JEFFERSON COUNTY SHERIFF'S OFFICE

SHERIFF ZENA STEPHENS

Sending Mail to an Inmate

The Jefferson County Sheriff's Office has contracted with Smart Communications to provide MailGuard electronic mail services for the Jefferson County Correctional Facility.

The changes are being made to streamline the operations of the Sheriff's Office, improve communications and ensure the safety and well-being of inmates and staff.

MailGuard is a quick and efficient way for inmates to receive letters and photos electronically. Effective **August 1, 2019**, inmate postal mail must be sent to the following address:

**JSCO-SCH
Inmate Name – Inmate ID
c/o Mail Processing Center
P.O. Box 9154
Seminole, FL 33775-9145**

The inmate's name and booking/id number must be clearly printed on the outside of the envelope or post card to ensure the mail is posted to the current account.

All regular inmate postal mail (postcards, letters, greeting cards, etc.) will be scanned into the system and available to the inmates to view their postal mail via the kiosks.

All legal mail, books shipped directly from a book publishing company and money orders shall be addressed to:

**Jefferson County Correctional Facility
Inmate Name – Inmate ID
5030 Hwy 69 South
Beaumont, TX 77705**

Books will not be accepted unless they are directly shipped from a book publishing company.

Upon release, inmates can login to the public website at <https://smartjailmail.com> and enter their inmate number and password to download their photos, messages and postal mail for free.