

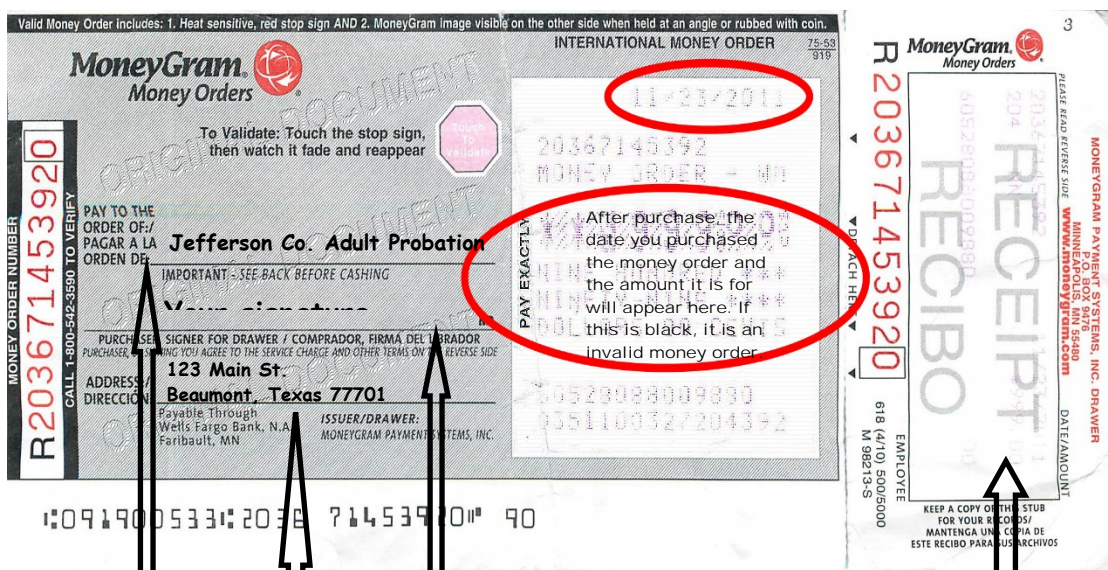


## PAYMENT BY MONEY ORDER

A money order is a safe and easy way to make your payment to probation. The following is an explanation about how to purchase and complete a money order.

A money order can be purchased at Walmart, most banks, most grocery stores such as Market Basket or HEB, most convenience stores, the US Post Office and many drug stores.

\*When you purchase your money order, there will be a fee assessed. It will be in addition to the amount of the money order. Don't forget to add your probation transaction fee in your total money order amount and you can always pay more than your monthly installment.\*



On the 'Pay to the Order of' line, you will write either "JCCSCD" or "Jefferson Co. Adult Probation."

The second line requires your signature and Cause number. PLEASE NOTE: If someone else purchased a money order on your behalf, you should write your name and cause number in the signature line!

The third line asks for your address.

*This is your receipt! When you detach make sure you keep this and you can track your money order if it gets lost.*

When your money order has been completely filled out, you will then mail it to:

Filled out money order  
Inserted in envelope

Your name  
and address

Your name  
123 Main Street  
Beaumont, Texas

Adult  
Probation  
name and  
address

Jefferson County CSCD  
820 Neches  
Beaumont, Texas 77701



Don't forget the stamp!