

Notice of Meeting and Agenda
April 18, 2011

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
April 18, 2011**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **18th** day of **April 2011** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Brent A. Weaver, Commissioner, Precinct No 2

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct No. 3

PURCHASING:

- (a) Receive and file bids for IFB 11-015/AW, Term Contract for Microfilm Supplies for Jefferson County.
- (b) Receive and file bids for IFB 11-020/KJS, North Apron Grade Modification for Jack Brooks Regional Airport.
- (c) Approve specifications for IFB 11-023/KJS, Ford Park Roof Project. Round 1 Disaster Funding from Texas Department of Rural Affairs (TDRA) Grant.

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- (d) Consider, possibly approve, execute, receive, and file Change Order #1 (IFB 10-036/KJS) Pier Restoration for Walter Umphrey State Park with Tom-Mac, Inc to extend the contract by ten (10) days. This brings the total original contract time from 270 calendar days to 280 calendar days.
- (e) Receive and file Equipment Lease Purchase Agreement (11-011/KJS) with DLL Public Finance LLC for the Lease Purchase of 88 copiers in accordance with TX Buy Board Contract #299-08.
- (f) Consider and possibly approve Amended Equipment Lease Purchase Agreement (11-011/KJS) with DLL Public Finance LLC in accordance with TX Buy Board Contract #299-08.
- (g) Receive and file a Service Agreement (11-012/KJS) with Star Graphics to cover all B&W Sharp & Oce' MFP's owned or leased within Jefferson County in accordance with Texas Buy Board Contract #299-08.
- (h) Consider and possibly approve Firmware and Software Maintenance fees for 03/01/11 to 02/29/12 to ES&S in the amount of \$7,589.07. This is in accordance with Contract RFP 05-026/DS Election System and Software Voter Tabulation System and Service.
- (i) Consider and possibly approve Hardware Support and Software licensee agreement for E-Pollbook for 07/01/10 to 06/30/11 to ES&S in the amount of \$11,343.50. This is in accordance with Contract RFP 05-026/DS Election System and Software Voter Tabulation System and Service.
- (j) Consider and possibly approve disposition of three (3) Mosquito Control Fuel Tanks as authorized by Local Government Code §263.152(3), for broken or obsolete items.

COUNTY COMMISSIONERS:

- (a) Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.
- (b) Consider and possibly approve a Vision Statement for Jefferson County prepared and recommended by the Jefferson County Strategic Planning Ad Hoc Committee.
- (c) Consider and possibly approve a Mission Statement for Jefferson County prepared and recommended by the Jefferson County Strategic Planning Ad Hoc Committee.
- (d) Consider and possibly approve a Proclamation for Temple Emmanuel-“Love Thy Neighbor”.
- (e) Consider and possibly approve a Proclamation for Motorcycle Safety and Awareness Month for May, 2011.
- (f) Consider and possibly approve a Proclamation for Sexual Assault Awareness and Prevention Month for April, 2011.

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- (g) Consider and possibly approve and authorize the County Judge to execute Mutual Aid Agreements with the City of Port Arthur, Jefferson County Drainage District No.7 and the Bevil Oaks Volunteer Fire Department.
- (h) Receive and file executed Mutual Aid Agreements with the City of Port Arthur, Jefferson County Drainage No. 7 and the Bevil Oaks Volunteer Fire Department.
- (i) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendation.
- (j) Consider and possibly approve a Resolution regarding 2492 Highway 73, Jefferson County, Texas to be a nuisance and authorize the County Judge to execute an Order requiring removal of same.
- (k) Receive and file executed Resolution regarding 2492 Highway 73, Jefferson County, Texas to be a nuisance and authorize the County Judge to execute an Order requiring removal of same.

COUNTY AIRPORT:

- (a) Consider, possibly approve TxDOT Routine Airport Maintenance Program (RAMP) Grant- #M120BMPTA - Amendment #1 for the Jack Brooks Regional Airport in the amount of \$28,000. The amendment will be used for airfield marking.
- (b) Execute, receive, and file TxDOT Routine Airport Maintenance Program (RAMP) Grant- #M120BMPTA – Amendment #1 for the Jack Brooks Regional Airport.

COUNTY AUDITOR:

- (a) Consider and approve utilizing available interest earnings in the Capital Project Fund (Fund 311) for replacement landscaping at the County Courthouse. Funding is estimated at \$5,000.
- (b) Consider and approve utilizing County Records Management Funds to scan appeal records for Criminal and 252nd District Courts. Part-time personnel are estimated to cost approximately \$12,000.
- (c) Consider and approve downgrade of Casework Supervisor position from Grade 53 to Grade 43 in Dispute Resolution Department. The downgraded position is requested to be budgeted at 110 % of the new range at \$37,064. This downgrade is estimated to save \$10,066 on an annual basis.
- (d) Regular County Bills – check #351988 through check #352274.

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ENGINEERING DEPARTMENT:

- (a) Receive and file Executed Deed for Parcel 29 Linda Zoch Neff, et vir, LaBelle Road Project.
This Project is in Precinct 4.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge



**ADDENDUM TO
NOTICE OF MEETING
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**

Notice having been heretofore posted of a **Special Meeting** to Commissioners' Court of Jefferson County, Texas, on the **18th of April 2011** in the Commissioners' Courtroom, **4TH Floor**, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas, notice is hereby given of the following additional subject to be considered:

PURCHASING:

(k) Consider and possibly approve, execute, receive, and file, Change Order No. 2- to (IFB 10- 048 /KJS) Sabine Neches Navigation Control Building, for addition of an access hatch in the vertical raceway that routes electrical, hydraulic and propane lines from the control building (C.B.) foundation to the upper deck. Relocate a propane regulator up to the C.B. elevation and upgrade to propane tank monitoring system. This change results in an \$8,666.00 increase to the contract price bringing the total contract price to \$2,481,766.00. This extends the contract by five (5) days. This brings the final completion date from August 10, 2011 to August 15, 2011. Round 1 Disaster Funding from Texas Department of Rural Affairs (TDRA).

**Jeff R. Branick
County Judge**