

Notice of Meeting and Agenda
March 26, 2012

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 26, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **26th** day of **March 2012** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Everette D. Alfred, Commissioner, Precinct No. 4

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct No. 1

PURCHASING:

- a. Consider and approve IFB 12-011/JW, Term Contract for Insecticides, Herbicides, Spray Adjuvants, and Adulticides for the Jefferson County Mosquito Control District.

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- b. Consider and possibly approve Addendum #5, to contract with Bailey Architects for RFQ 07-215/TI, Master Plan for the Historical Restoration of the Jefferson County Courthouse to include:
 - Design, Construction Documented, Bidding/Negotiation and Construction Administration services for the Phase Four Restoration of the Jefferson County Courthouse, which may include interior masonry, plaster repairs, and painting around windows in the courtroom of Judge Thorne in the second floor.
 - Compensation for Phase 4 is a lump sum fee of \$4,850.00 and reimbursable expenses, budget to be determined as mutually agreeable between Architect and Owner.
- c. Consider and possibly approve 25% price increase to RFP 09-031/DC, Record Archives Restoration and Preservation for the Jefferson County to Kofile Preservation formally Joseph J. Marotti Company, Inc. This price increase is due to the increase cost for Mylar, binders and book keeping supplies. This contract is at approximately 75% completion.

COUNTY COMMISSIONERS:

- (a) Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.
- (b) Receive and file executed Inter-local Agreement between Jefferson County and the City of Nederland.
- (c) Consider and possibly approve and authorize the County Judge to execute an Inter-local Agreement between Jefferson County and Jefferson County Drainage District No. 7.
- (d) Receive and file executed Inter-local Agreement between Jefferson County and the City of Port Neches.
- (e) Consider and possibly authorize the County Judge to execute Letter of Agreement and Request for Provisionally Accredited Levee (PAL) Designation and Agreement to Provide Adequate Compliance for the Port Arthur and Vicinity Hurricane Flood Protection Levee.
- (f) Receive and file Certificate of Completion for Commissioner Eddie Arnold, Commissioner Brent A. Weaver, Commissioner Michael Shane Sinegal, and Commissioner Everette Alfred. The Commissioners' has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code for 2011.
- (g) Consider and possibly approve **RESOLUTION OF THE COMMISSIONERS COURT OF JEFFERSON COUNTY, TEXAS APPROVING THE ACTION OF THE JEFFERSON COUNTY INDUSTRIAL DEVELOPMENT CORPORATION APPROVING AS SIXTH SUPPLEMENTAL TRUST INDENTURE AND SECURITY AGREEMENT, AND RELATING TO THE REMARKETING OF ITS HURRICANE IKE DISASTER AREA REVENUE BONDS (JEFFERSON REFINERY L.L.C. PROJECT), SERIES 2010**

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – Road & Bridge, Precinct 2 – purchase of a Pad Foot Road Compactor.

112-0202-431-6011	Capital – Road Machinery	\$ 43,000	
112-0202-431-1028	Laborers		\$ 21,500
112-0202-431-2003	Employees Insurance		\$ 21,500

- (b) Receive and file the Jefferson County Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2011.
- (c) Receive and file the Management Letter from Pattillo, Brown, & Hill LLP for the fiscal year ended September 30, 2011.
- (d) Receive and file the SAS 114 Letter from Pattillo, Brown, & Hill LLP for the fiscal year ended September 30, 2011.
- (e) Regular County Bills – check #364895 through check #365137.

COUNTY ENGINEERING:

- (a) Receive and file an Easement & Right-Of-Way Agreement for crossing fee property between Air Products LLC and Jefferson County, Texas. Property is located in Precincts 2 and 3.

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for February, 2012, including the year to date total earnings on County funds.

HUMAN RESOURCES:

- (a) Presentation of the 2011 Employee Excellence Award.
- (b) Consider and possibly approve Resolution for the 2011 Employee Excellence Award Winner.

JUVENILE PROBATION DEPARTMENT:

- (a) Receive and File the Jefferson County Juvenile Board's Inspection and Certification of the Juvenile Detention Facilities at the Minnie Rogers Juvenile Justice Center as per Title 3, Texas Family Code, Section 51.12(c).

RISK MANAGEMENT:

- (a) Consider and possibly approve renewal of Mosquito Control Liability Insurance with Nason Associates, Inc. effective April 24, 2012, at a flat annual renewal premium of \$15,750.00
- (b) Consider and possibly approve renewal of Storage Tank Liability Insurance with Ace American Insurance Company effective April 6, 2012, at an annual premium of \$6,163.00, a 13% decrease from last year's premium.

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly adopt a Resolution recognizing Vonette H. McBride for 19 years of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishing her well in her retirement.

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge



**ADDENDUM TO
NOTICE OF MEETING
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**

Notice having been heretofore posted of a **Special Meeting** to Commissioners' Court of Jefferson County, Texas, on the **26th** of **March 2012** in the Commissioners' Courtroom, **4TH Floor**, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas, notice is hereby given of the following additional subject to be considered:

COUNTY COMMISSIONERS:

- (h) Consider and possibly approve a Resolution adopting the Jefferson County Mitigation Action Plan.

Jeff R. Branick
County Judge