

Notice of Meeting and Agenda
April 2, 2012

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
April 2, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **2nd** day of **April 2012** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Eddie Arnold, Commissioner, Precinct No. 1

PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct No. 2

PURCHASING:

- a. Approve Specifications for (IFB 12-007/KJS) Jefferson County WC&ID No. 10 Generator Building and Generator Receptacles at All Lift Stations. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas.

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- b. Approve Specifications for (IFB 12-009/JW) Term Contract for Microfilm Supplies for Jefferson County.
- c. Approve Specifications for (IFB 12-012/KJS) Jefferson County Drainage District No. 7 Ditch Improvements. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas.
- d. Execute, receive and file Addendum #5, to contract with Bailey Architects for RFQ 07-215/TI, Master Plan for the Historical Restoration of the Jefferson County Courthouse to include:
 - Design, Construction Documented, Bidding/Negotiation and Construction Administration services for the Phase Four Restoration of the Jefferson County Courthouse, which may include interior masonry, plaster repairs, and painting around windows in the courtroom of Judge Thorne in the second floor.
 - Compensation for Phase 4 is a lump sum fee of \$4,850.00 and reimbursable expenses, budget to be determined as mutually agreeable between Architect and Owner. Approved on March 26, 2012.
- e. Consider and possibly approve disposal of scrap washer and dryer. Scrap materials to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

COUNTY COMMISSIONERS:

- (a) Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.
- (b) Receive and file executed Letter of Agreement and Request for Provisionally Accredited Levee (PAL) Designation and Agreement to Provide Adequate Compliance for the Port Arthur and Vicinity Hurricane Flood Protection Levee.
- (c) Consider and possibly approve a Resolution for Fair Housing Month in Jefferson County.
- (d) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for Spring 2012 grant cycle.
- (e) Receive and file letter of Understanding with Lucite International, Inc. regarding use of base year value for abatement.
- (f) Receive and file executed Memorandum of Oil and Gas Lease and executed Oil, Gas and Mineral Lease between Jefferson County and Ballard Exploration Company, Inc.
- (g) Consider and possibly approve the use of Hanger # 4 for the Jefferson County Master Gardeners Spring Plant Sale March 31, 2012.

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – Justice of the Peace, Precinct 1, Place 2 – additional travel cost.

120-2042-412-5062	Travel	\$ 65	
120-2042-412-3078	Office Supplies		\$ 65

- (b) Consider and approve budget amendment – Constable, Precinct 8 – additional copier cost.

120-3072-425-5077	Contractual Services	\$ 4,000	
120-9999-415-9999	Contingency		\$ 4,000

- (c) Consider and approve budget transfer – Justice of the Peace, Precinct 1, Place 1 – additional travel cost.

120-2041-412-5062	Travel	\$ 500	
120-2041-412-4052	Postage		\$ 500

- (d) Consider and approve budget transfer – Correctional Facility – replacement of chiller for P, Q, M, and N dorms.

120-3062-423-6014	Capital – Buildings & Grounds	\$ 150,000	
120-3062-423-2001	FICA		\$ 25,000
120-3062-423-2002	Employees' Retirement		\$ 35,000
120-3062-423-2003	Employees' Insurance		\$ 90,000

- (e) Receive and file Financial & Operating Statements for The Three Months Ending December 31, 2011.
- (f) Receive and file Financial & Operating Statements for The Month Ending January 31, 2012.
- (g) Regular County Bills – check #365138 through check #365372.

COUNTY CLERK:

- (a) Receive and file No Objection Letter from U.S. Department of Justice under Section Five of the Voting Rights Act for Pre-clearance of Polling Location Changes for May 29, 2012, Joint Democratic and Republican Primary Election.
- (b) Consider and possibly approve appointing Jeff Ross as Tabulation Supervisor at the Central Counting Station as a replacement for Ken Seholm who will be unavailable for all 2012 Elections.

COUNTY ENGINEERING:

- (a) Request approval to release retainage to McInnis Construction Inc. for North Apron Grade Modification at the Jack Brooks Regional Airport in the amount of \$5,287.80—Application No. 003-Final.

HISTORICAL COMMISSION:

- (a) Receive and file certification letter from National Park Service approving and certifying Jefferson County as a Certified Local Government under provision of Section 101 (c) of the National Historic Preservation Act.

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve out of state travel for Deputy Stanley Shipper. The Department Airplane will be having warranty work done on one of its engines in Tulsa, Oklahoma (Intercontinental Jet) at no cost to the County. The cost will be approximately \$550.00. Projected date of travel will begin on April 16, 2012.
- (b) Consider and possibly approve Forensic Chris Fontenot's attendance at the JusticeTrax 2012 Beginner/Intermediate Crystal reports Training in New Orleans, Louisiana, on August 13, 2012. This is a one day class offered by the provider of our Laboratory Information Management System (LIMS) that will provide training on the lab result reporting process. The cost of this class will be approximately \$580.00. This training is not offered in Texas.

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OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**



**ADDENDUM TO
NOTICE OF MEETING
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**

Notice having been heretofore posted of a **Special Meeting** to Commissioners' Court of Jefferson County, Texas, on the **2nd** of **April 2012** in the Commissioners' Courtroom, **4TH Floor**, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas, notice is hereby given of the following additional subject to be considered:

COUNTY AUDITOR:

(h) Consider and possibly approve budget transfer – Agriculture – eliminate open Agriculture Extension Agent position and increase extra help.

120-4071-461-1005	Extra Help	\$27,000	
120-4071-461-2002	Employees' Retirement	\$ 4,041	
120-4071-461-1002	Assistants & Clerks		\$30,292
120-4071-461-1094	Longevity		\$ 526
120-4071-461-2001	FICA		\$ 223

**Jeff R. Branick
County Judge**