

Notice of Meeting and Agenda
May 14, 2012

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
May 14, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **14th** day of **May 2012** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Regular Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Brent A. Weaver, Commissioner, Precinct No. 2

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct No. 3

PURCHASING:

- (a) Receive and file bids for (IFB 12-015/KJS) Jefferson County Road Improvements on Avenue H.
- (b) Receive and file bids for (IFB 12-007/KJS) Jefferson County WC&ID 10 Generator Building and Generator Receptacles at All Lift Stations Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas

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- (c) Approve Specifications for (IFB 12-017/JW) Refurbishment of Jefferson County Courthouse Elevators.
- (d) Award, execute, receive and file Acceptance of Offer for (IFB 12-009/JW), Term Contract for Microfilm Supplies for Jefferson County to Decision One, and Western Micrographics, prices shown on Attachment A
- (e) Award, execute, receive, and file contract for (IFB 12-015/KJS) Jefferson County Road Improvements for Ave H to APAC Texas, in the amount of \$569,327.53.
- (f) Rescind award of (IFB 12-011), Term Contract for Insecticides, Herbicides, Spray Adjuvants, and Adulticides for Jefferson County Mosquito Control Division, Line Item 5 from Crop Production Services; and Re-Award, execute, receive and file Acceptance of Offer with Target Specialty Services in the amount of \$15.20/gal for line item 5.
- (g) Consider and possibly approve, execute, receive and file a renewal of (RFP 10-026/KJS) Term contract for Inmate Meals for Jefferson County Correctional Facility with Five Star Correctional Services for a period of June 27, 2012 to June 26, 2013. Proposed price increases are shown on Attachment B and are to become effective June 1, 2012.
- (h) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 12-018/KJS) for a multi-year Master Agreement with Garver, LLC for Airport Improvement Program (AIP) work for the Jack Brooks Regional Airport. This is in accordance with (RFQ 09-159/KJS) Engineering Services for SETRA.
- (i) Consider and approve, execute, receive and file Work Order (No. 1-12-018/KJS) with Garver, LLC for Design, Bid, and Construction Phase Services for the Runway Safety Area (RSA) Grading and Re-vegetation Project at the Jack Brooks Regional Airport in the amount of \$35,400.00. This project will be funded through budgeted funds with anticipated reimbursement from Airport Improvement Program (AIP) Grant funds.
- (j) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 12-019/KJS) with Sixel Consulting Group, Inc. to provide Air Service Development work for the Jack Brooks Regional Airport. This project is not to exceed \$28,000.00.
- (k) Extend bid due date for (IFB 12-014/KJS) Jefferson County Courthouse Interior Masonry Rehabilitation (Phase 4), from May 15, 2012 to June 5, 2012 at 11:00AM CST.

COUNTY COMMISSIONERS:

- (a) Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.
- (b) Consider and possibly adopt a Proclamation in recognition of the unique significance the travel and tourism industry has on the lives of citizens of our city and proclaims the week of May 5 through May 13, 2012 as National Tourism Week.
- (c) Presentation by Spindletop Services regarding Mental Health Month.

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- (d) Consider and possibly approve a Proclamation regarding National Drug Court Month.
- (e) Consider and possibly approve a Resolution celebrating the 20th year of existence congratulating Leadership Southeast Texas.
- (f) Consider and possibly approve a Proclamation proclaiming the month of May 2012 to be Elder Abuse Prevention Month in Jefferson County.
- (g) Consider and possibly approve a Proclamation regarding the 100th Anniversary of Jefferson County Drainage District # 3.
- (h) Receive and file executed Inter-local Agreement between Jefferson County and DD6 in connection with the Humble Camp Road Boat Launch.
- (i) Consider and possibly approve and authorize the County Judge to execute the Articles of Agreement between Jefferson County, Texas and the Jefferson County Deputy Constables Association for October 1, 2011- September 30, 2013.
- (j) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for:

Texas Amateur Softball Association
G T Baseball
Lincoln High School Mass Reunion

- (k) Receive and file new Commissioner Court, Justice of Peace and Election precincts preclearance letter and Department of Justice submission binder and maps.

COUNTY AIRPORT:

- (a) Consider and approve out of state travel for Jennifer Hogancamp to attend the 2012 Marketing and Communications and JumpStart Air Service Development Program Conference in Sacramento, CA June 4-7, 2012. Expenses for the trip will be paid through budgeted Airport funds.
- (b) Consider and possibly authorize the County Judge to execute, and receive and file a License Agreement with AT&T allowing the use of real property at the Jack Brooks Regional Airport for staging of Disaster Recovery Operations in the event of a natural disaster or other event which causes the interruption of telecommunications services to a substantial number of Jefferson County residents.
- (c) Consider and possibly authorize the County Judge to execute, and receive and file an Inter-Local Agreement with the Nederland Economic Development Corporation to provide real estate consulting services for the purpose of aiding in the economic development of certain Airport Property, which abuts the Highway 69 corridor.

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COUNTY AUDITOR:

(a) Consider and approve budget transfer – Road & Bridge, Precinct 4 – Summer Nutrition Program.

114-0407-431-5077	Contractual Services	\$ 3,600	
116-0609-452-3001	Asphalt		\$ 1,800
116-0611-452-3001	Asphalt		\$ 1,800

(b) Consider and approve budget transfer – District Attorney – additional cost.

120-2030-412-5015	Court Cost	\$ 25,000	
120-2030-412-1024	Attorney		\$ 25,000

(c) Consider and approve budget amendment – Mosquito Control – additional cost associated with increased demand for spraying mosquitoes and increase in chemical cost.

124-5081-448-3016	Chemicals & Sprays	\$ 275,000	
124-5081-448-1098	Overtime Pay	\$ 25,000	
120-9999-415-9999	Contingency		\$ 300,000

(d) Consider and approve budget transfer – Airport – additional cost associated with air service retention and development actions.

510-7091-463-5077	Contractual Services	\$ 30,000	
510-7091-463-1002	Assistants & Clerks		\$ 7,500
510-7091-463-1071	Hanger Crew		\$ 7,500
510-7091-463-1072	Maintenance Crew		\$ 15,000

(e) Consider and approve budget transfer – 252nd District Court – additional cost for postage.

120-2037-412-4052	Postage	\$ 2,500	
120-2037-412-1095	Education Pay		\$ 2,500

(f) Consider and approve budget transfer – Road & Bridge, Precinct 4 – additional cost.

114-0405-431-4008	Automobile & Truck Repair	\$ 5,000	
114-0402-431-3079	Crushed Stone		\$ 5,000

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- (g) Consider and approve budget transfer – Road & Bridge, Precinct 2 – cost of tree removal on Boondocks, Craigen, and Hillebrandt Roads.

112-0207-431-5077	Contractual Services	\$ 3,400	
112-0202-431-3079	Crushed Stone		\$ 3,400

- (h) Regular County Bills – check #366400 through check #366636.
- (i) Regular County Bills – check #366637 through check #366981.

COUNTY CLERK:

- a) Consider and possibly approve expenditure from County Clerk's Records Management fund in the amount of \$27,272.53 for computer tablets, fingerprint scanners, and other equipment to be used in implementing a paperless misdemeanor court document program in County Courts at Law No. 2 and No. 3.

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for April, 2012, including the year to date earnings on County funds.

ENGINEERING DEPARTMENT:

- (a) Consider and possibly approve an amended final plat of part of Lot 13 and 14, Block 2 Garden Villas. The purpose of this plat is to relocate the property line between two existing tracts. This property lies within the ETJ of the City of Beaumont and is located on Highway 90 in Commissioner Precinct No. 1.
- (b) Consider and possibly approve an amended minor plat of Lot 1 and 3 of Cutters Ridge Estates. The purpose of this plat is to increase the size of Lot 1. This property lies within the ETJ of the City of Beaumont and is located on Brooks Road in Commissioner Precinct No. 1.
- (c) Consider and approve, execute, receive and file the Certificate of Substantial Completion for the Ford Park Roof Project. This project is located in Precinct 4.
- (d) Request approval to release retainage to Texas Liqua Tech Services Inc. for the Ford Park Roof Project in the amount of \$145,956.62—Application No. 9 Final Revised. Project is funded by TDRA and located in Precinct No. 4.

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DISTRICT ATTORNEY:

- (a) Consider and possibly approve request for Tom Maness, Criminal District Attorney, to attend the National District Attorneys' Association Annual Conference. It will be held in Connecticut, July 22-25, 2012. This is a budgeted item.

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge

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(Attachment A) May 14, 2012

Item	Catalog Number	Description	Est. Qty.	Unit of Measure	Brand Name	Item No.	Decision One	Western Micrographics
1	102-2490	Kodak Prostar Plus Developer - 4gal/case	45	Case	Kodak	E022301	\$141.00	\$202.00
2	102-2656	Kodak Prostar Plus Fixer - 4 gal/case	30	Case	Kodak	E022302	\$94.60	\$148.08
3	199-0977	Kodak Tape and Dispenser -- processing tape	20	Each	Kodak	E022125	\$30.00	No Bid (Not Available)
4	146-5194	Kodak Prostar 16MM Dual Strand Self-Threader - 3/box	20	Box	Kodak	E022127	\$58.30	\$67.76
5	78-6969-7542-0	3M Brand Cartridges for Microfilm - 50/case	12	Case	3M	Z043901	\$150.00 100/case Zeta Products	\$380.00 100/case
6	78-8000-2580-7	3M Cartridge Leader - transparent - 100/case	10	Case	3M	Z044103	\$65.00 Zeta Products	\$380.00
7	810-5652	Print Film – Kodak Direct Duplication Microfilm E-Star Base - 10 rolls/case	15	Case	Kodak	E023504	\$1,280.00	\$1,548.00
8	844-9449	Kodak Archive Storage Media - 20 rolls/case	14	Case	Kodak	E021746	\$630.00 862-5147 (cat. #)	\$639.60
9	845-1502	Kodak ImageLink HQ SP615 - 16mm x 215 ft. - 20 rolls/case	5	Case	Kodak	R021506	\$503.00	\$507.20
10	833-0896	Kodak Film - 16mm x 30.5 m.	7	Roll	Kodak	E021505	No Bid (Due to MFG min. of 1 case/20 rolls)	\$21.92
11	E-62006105	Chem-Pak – Docucopy - 10 packs/case	5	Case			No Bid	No Bid (Not Available)
12	I-535	Kodak 16mm Film Box with labeling space - white - 1000/case	8	Case	Kodak	M202120	\$125.00 Microfilm Products	\$288.80
13	78-6178-8030-0	NRX Duplicating Film - white stripe- 1000 sheets/box	10	Box			No Bid	No Bid (Not Available)
14	TA-243	Clear Tab Jackets – Rib - 1000/box	7	Box		I053030	\$75.00 Indus International	\$105.60

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(Attachment A – Continued) May 14, 2012

15	134-4951	Methylene Blue Testing -strips and envelopes for Archival Film Testing	6	Each			No Bid (Contact Eastman Park Micrographics Direct)	\$1764.00 for Kodak (Alternate Q-Pack is Available)
16	149-0481	Kodak Microfilm Press - 16mm -not perforated - 500 splices	8	Box	Kodak	Z043951	\$45.00 Zeta Products	\$68.80 (item# I-528)
17	843-4615	Kodak System Cleaner - for Developer - 4 gal/case	4	Case	Kodak	E021566	\$129.95 150-0719 (cat #)	No Bid
18	139-5110	Kodak System Cleaner - for Fixer - 4 gal/case	4	Case	Kodak	E022321	\$143.00	\$88.52
19	M-95-0271-010	MP-10 Negative Cartridges - for Roll Film Machines	15	Each		MP-10	\$250.00 Precision Micrographics MP-10 (cat #)	\$210.00
20	M-95-0411-019	MP-20 Negative Cartridges - for Roll Film Machines	5	Each		MP-20	\$195.00 Precision Micrographics	\$174.00
21	8910-404	Minolta MT Toner - for Minolta Viewer	10	Each	Minolta	8910-404	\$67.00	\$60.00
22	863-2150	Toner Cartridge for Kodak ImageLink Retrieval Workstation 1000	25	Each	Kodak	E021622	\$359.00	\$388.61
23	822-3232	Kodak 16mm Film – w/o processing - 20 rolls/case	50	Case	Kodak	E021510	\$277.00	\$286.32
24	873-0714	Kodak 16mm Solid Flange Return Reels - 300/case	10	Case	Kodak	Z043908	\$195.00 Zeta Products PSRWSR (cat #)	\$330.00
25	#141	Fuji Microfilm System Cleaner	10	Case	Fuji		No Bid (Unknown Item)	\$74.30
26		24 X CDR Media – 650 MB with Jewel Case	520	Each			No Bid	\$31.11
27	#141	Fuji Pre-Mixed Fixer 4gal/case	4	Case	Fuji	M201191	\$72.75	\$68.40
28	#140	Fuji Pre-Mixed Developer 4 gal/case	4	Case	Fuji	M201196	\$95.50	\$94.80

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(Attachment A – Continued) May 14, 2012

Item	Catalog Number	Description	Est. Qty.	Unit of Measure	Brand Name	Item No.	Decision One	Western Micrographics
29	FR #32-049	Pro-Star Plus Developer - 4 gal/case	4	Case	FR Chemical	WI00000	\$104.00 White Mountain	\$94.80
30	FR-32-254	Pro-Star Microfilm Fixer – 4 gal/case	4	Case	FR Chemical	WI00001	\$84.00 White Mountain	\$70.80
31	DD-11	Fuji Silver Duplicating Microfilm 16 mm X 1016 ft. -20 rolls/Case	10	Case	Fuji	FI00007	\$1,180.00	\$1,344.00
32	3M9JJ	Agfa Direct Duplicating Microfilm-20 rolls/case	15	Case	Agfa	K043349	\$1,455.60	\$1,658.40
33	E8MCF	Agfa Copex Digi 06-Archive Writer Compatible Microfilm-100 rolls/case	14	Case	Agfa	K043405	\$2,060.00	\$2,274.05
34	HR-38	Fuji Document Microfilm Medium Speed 100 rolls/case	1	Case	Fuji	FI00001	\$1,550.00	\$1,776.00
35	3T8DS	Agfa Document Microfilm 16mm X 215 FT. - Copex HDP 06	100	Roll	Agfa	K043340	\$12.00/ roll \$240.00/case	\$1,246.85
36	FR-4900FC	Fixer Systems Cleaner- 6 Qts./case	1	Case	FR Chemical		\$90.00 4900FB (cat. #)	\$75.60
37		Clayton Systems Cleaner (No Chrome) Concentrate 1+7	1	Gallon	Clayton		No Bid	\$260.80
38	3708A001AA	Canon MP20 toner cartridge	1	Each	Canon	MP-20	\$195.00	\$180.00
39	HR-21/PT-21	Fuji Super HR Microfilm – 16mm X 100 ft.	20	Roll	Fuji	FI00000	\$178.00/case \$8.90/roll	\$996.00
40	3T8MA	Agfa Copex HPD 13 microfilm 16mm X 30.5 m	20	Roll	Agfa	K043334	\$177.00/case \$8.85/roll	\$9.89
41	873-0715	Kodak 16mm solid flange return microfilm reels-500/case	1	Case	Kodak	E021671	\$450.00	\$330.00

IFB 10-026/KJS
REQUESTED PRICE INCREASE
Inmate Meals for Jefferson County Correctional Facility

<u>Meal Description</u>	<u>Current Price</u>	<u>New Price</u>
Inmate Meal	\$0.834	\$0.855
Officer Meals	\$0.834	\$0.855