

*Notice of Meeting and Agenda*  
*September 17, 2012*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
September 17, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **17<sup>th</sup>** day of **September 2012** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Brent A. Weaver, Commissioner, Precinct Two**

**PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three**

**PURCHASING:**

- (a) Receive and file bids for (IFB 12-031/KJS), Runway 12/30 Re-marking for Jack Brooks Regional Airport.
- (b) Approve specifications for Request for Proposals (RFP 12-032/JW), Re-bid for Term Contract for Automated Teller Machines (ATM) Installation and Operation for Jefferson County.

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- (c) Consider and approve, execute, receive and file Change Order #1 to (IFB 12-012KJS) Jefferson County Drainage District No. 7 Ditch Improvements for excavation and fill changes in the amount of \$28,096.00 for a cumulative percentage increase of 2.6%, bringing the contract total up to \$1,077,566.70. (Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas).
- (d) Consider and approve, execute, receive and file Change Order #1 to (IFB 12-015 KJS) Jefferson County Road Improvements of Avenue H, with APAC, to reconcile the final quantities used for construction versus estimated quantities in the contract. The final result indicates a reduction in cost to the City of Port Neches in the amount \$550.00. An increase in Cost to the City of Nederland in the amount of \$17,560.39 is indicated and the City has approved this increase on September 10, 2012 by City Council action. An increase of \$10,623.88 for Jefferson County is indicated by final quantities. This is a total increase to the contract in the amount of \$27,634.27 bringing the final total contract amount to \$596,961.80. This project is located in Precinct No. 2.
- (e) Consider and possibly approve, execute, receive and file Manatron, Inc. Master Agreement, Supplemental Agreement, Statement of Work for Upgrade to GRM Recorder Software Release and Server Technology Refresh, and Service Level Agreement. Manatron, Inc. is the sole source provider for software maintenance and releases for the County Clerk's imaging system.
- (f) Consider and approve, execute, receive and file an agreement with Verizon Wireless for purchases pursuant to State of Texas (DIR Contract No.DIR-SDD-1779)
- (g) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3) for broken or obsolete items.
- (h) Consider and approve disposal of dryers, washer and other scrap materials. The scrap materials are to be transported to a metal company and there sold for such price as it may command and return funds to the County.
- (i) Consider and approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) to be auctioned by Horn's Auction, Inc. The auction is scheduled for Saturday October 6, 2012 at 9:00A.M.

**COUNTY COMMISSIONERS:**

- (a) Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.
- (b) Consider and possibly approve a Proclamation for Texting While Driving Day.
- (c) Consider and possibly approve renewal of Title IV-E Child Welfare and Legal Services contracts with the Texas Department of Family and Protective Services. Renewal dates are 10/1/2012 to 09/30/2013.

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- (d) Consider and approve participation and release on Out-of-Court Settlement between various State Attorneys General and UBS regarding Municipal Derivatives Antitrust Litigation. Jefferson County's share of the settlement is \$1,155.77.
- (e) Consider and approve Sheriff and Constables' fees to be effective January 1, 2013.

**COUNTY AUDITOR:**

- (a) Consider and possibly approve budget transfer – Jail – repair of inmate bus.

120-3062-423-4011	Equipment - Miscellaneous	\$20,000	
120-3062-423-2003	Employees' Insurance		\$20,000

- (b) Consider and possibly approve budget transfer – Indigent Medical – additional cost.

120-5079-442-5032	Hospital Service	\$13,000	
120-5079-442-1005	Extra Help		\$13,000

- (c) Regular County Bills Check #371260 through Check #371565.

**COUNTY CLERK:**

- (a) Consider and possibly approve expenditure from County Clerk's Records Management funds for payment of contract with Manatron, Inc. for Master Agreement, Upgrade to GRM Recorder software and server technology refresh and Service Level Agreement. Contract is for the period June 1, 2012, through May 31, 2017, for a total of \$581,031.00 payable over the five year term. This expenditure is to fund the County Clerk's imaging system.

**DISTRICT CLERK:**

- (a) Consider and possibly adopt an Order authorizing the County Judge to execute, receive and file a contract between the Office of the Attorney General and Jefferson County for reimbursement of certain fees with the Family Law Division of the District Clerk's Office. Contract No. 13-C0053

**RISK MANAGEMENT:**

- (a) Consider and possibly approve out of state travel for Kim Isaacs and Verona Adams to attend the Cigna/ChoiceLinux Client Forum in Denver, Colorado September 26-27, 2012. Cigna is covering all cost except two meals and airport parking, which are estimated at \$ 82.00.

**SHERIFF'S DEPARTMENT/CRIME LAB:**

- (a) Consider and possibly approve out of state travel for Steve Mayes and Brandy Henley to attend the Southwestern Association of Forensic Scientists Conference in Scottsdale, Arizona October 22-26, 2012. This out of state trip is in the Crime Lab's 2012-2013 budget.

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**