

Notice of Meeting and Agenda
March 25, 2013

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 25, 2013**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 P.M.**, on the **25th day of March 2013** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Everette D. Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One

WORKSHOP: 10:00 a.m. - Workshop to introduce Tablet PCs to Commissioners Court. Workshop s to consist of a hands-on demonstration of Agenda Viewer software and the operation of the Windows 8 Tablet PCs. Topics will consist of Viewer and Windows 8 navigation, Adobe Acrobat, local and remote (VNC) wireless connectivity, tablet pen functionality, e-mail access, etc...

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PURCHASING:

- a. Receive and file bids for IFB 13-003/KJS, Pleasure Island Revised Breakwater Project.
- b. Consider and approve specifications for Invitation for Bid (IFB 13-005/KJS), Re-bid LaBelle Road Project – Installation of Wire Fences.
- c. Consider and approve, execute, and receive and file a renewal for (IFB 12-010/KJS), Term Contract for Crushed Slag & Asphalt Products for Jefferson County, with Martin Asphalt Company from April 29, 2013 to April 28, 2014.
- d. Consider and approve price changes for (IFB 09-119/KJS), Term Contract for Paper Stock and Envelopes for Jefferson County with Olmsted-Kirk Paper Company, as shown on Attachment A. Price increases are due to a recent increase in mill costs.
- e. Consider and possibly approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) to be auctioned by Horn's Auction, Inc. The auction is scheduled for Saturday April 6, 2013 at 9:00 A.M.

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve, execute, receive and file the appointment of Susan Haver to the Jefferson County Emergency Services District # 1 Board of Commissioners effective March 25, 2013 through December 31, 2013.
- (b) Consider and possibly approve, execute, receive and file the appointment of Melody Pettit to the Jefferson County Emergency Services District #1 Board of Commissioners effective March 25, 2013 through December 31, 2015.
- (c) Consider and possibly authorize the County Judge to execute the 2013 Loan Renewal Agreement and Inventory to be filed with National Museum of the United States Air Force. (This is the annual packet required for the F-16 exhibit at Veterans Memorial Park.) .
- (d) Receive and file executed 2013 Loan Renewal Agreement and Inventory to be filed with National Museum of the United States Air Force
- (e) Consider, possibly approve and authorize the County Judge to execute a Tax Abatement Agreement between Jefferson County and Sunoco Partners NGL Facilities LLC.

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – ASAP – Constable Pct 8 – additional cost.

866-3053-425-3017	Clothing	\$ 1,200	
866-3053-425-4008	Auto & Truck Repair		\$ 1,200

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(b) Receive and file the Jefferson County Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2012.

(c) Consider and approve utilizing available Capital Project funds for repair of Knauth Road. Estimated County Cost is \$72,000.

(d) Regular County Bills – check #378101 through check #378352.

ENGINEERING DEPARTMENT:

- (a) Consider and possibly approve Assignment, Bill of Sale and Conveyance for Hilcorp Energy I, L.P., a Texas limited partnership, purchased from Noble Energy, Inc., successor to Samedan Oil Corporation, an existing lease at Jack Brooks Regional Airport in Jefferson County Texas.

HISTORICAL COMMISSION:

- (a) Consider and possibly approve, pursuant to Health and Safety Code 713.028, the use of public funds, county employees and equipment, and county inmate labor to clean-up and maintain Lincoln Cemetery also known as Broussard Cemetery, an historic cemetery located on Labelle Rd. in R&B Pct. No. 4.

DISTRICT ATTORNEY:

- (a) Request approval for Tom Maness, Criminal District Attorney, to attend the National District Attorneys Association Annual Summer Conference held in California, July 13-16, 2013. This is a budgeted item.
- (b) **Announcement of an executive (closed) session as authorized by Government Code §551.071 to consult with the County Attorney on issues related to jail fees.**
- (c) **Announcement of an executive (closed) session as authorized by Government Code §551.071 to receive advise from the county's attorney on pending litigation. (Davis v. Jefferson County & Bowden v. Jefferson County, et.al.).**

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OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge

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ATTACHMENT A

IFB 09-119/KJS

**Term Contract for Paper Stock & Envelopes for Jefferson County
Awarded September 8, 2009**

Renewal 1: 9/8/10 – 9/7/11

Renewal 2: 9/8/11 – 9/7/12

Renewal 3: 9/7/12 – 9/6/13

Proposed Price Changes

Item	Description	Manufacturer & Brand	Vendor	Unit Price Per M	PROPOSED PRICE CHANGES
Paper Stock					
1	20 lb. Bond Paper, long grain, white 8½x11, Paper grade: Premium #4	Tidal	Olmsted-Kirk	\$6.42	
2	20 lb. Bond Paper, long grain, white 8½x11, 3-hole punched - Paper grade: Premium #4	Tidal	Olmsted-Kirk	\$6.88	
3	20 lb. Bond Paper, long grain, white 8½x14, Paper grade: Premium #4	Tidal	Olmsted-Kirk	\$8.73	
4	20 lb. Bond Paper, long grain, white 11x17, Paper grade: Premium #4	Tidal	Olmsted-Kirk	\$13.72	
5	24 lb. Bond Paper, long grain, white 8½x11, Paper grade: Laser Print #1	Hammermill	Olmsted-Kirk	\$10.87	
6	24 lb. Bond Paper, long grain, white 8½x14, Paper grade: Laser Print #1	Hammermill	Olmsted-Kirk	\$13.81	
7	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x11 – ream wrap only (combined total), Paper grade: premium #4	Fore MP	Olmsted-Kirk	\$8.46	
8	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x14 – ream wrap only (combined total), Paper grade: Premium #4	Fore MP	Olmsted-Kirk	\$11.37	
9	20 lb. Bond Paper, colors (buff, salmon, goldenrod, pink, blue, canary, green), 8½x11	Fore MP	Olmsted-Kirk	\$8.46	
10	20 lb. Bond Paper, long grain, colors (ivory, goldenrod, pink, blue, canary, green), 8½x14	Fore MP	Olmsted-Kirk	\$11.37	
11	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x11. Paper grade: #1	Royal Cotton	Olmsted-Kirk	\$17.00	
12	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x14. Paper grade: #1	Royal Cotton	Olmsted-Kirk	\$21.62	

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Item	Description	Manufacturer & Brand	Vendor	Unit Price Per M	PROPOSED PRICE CHANGES
Card Stock					
13	67 lb. Vellum cover stock (white) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	Springhill	Olmsted-Kirk	\$16.79	
14	67 lb. Vellum cover stock (aqua, green, gold, blue, pink, ivory, yellow, grey) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	Springhill	Olmsted-Kirk	\$17.76	
15	20 lb. #1 White Sulfite, long grain white, 8½x11 Hammermill. Paper grade: Grade 1 watermark	Hammermill	Olmsted-Kirk	\$11.00	\$12.98
16	8½x14 100 lb. manila Springhill tag	Springhill	Olmsted-Kirk	\$46.57	
17	8x8 110 lb. Springhill index white	Springhill	Olmsted-Kirk	\$27.36	
18	Hammermill accent opaque 28/70 lb. white – vellum finish, long grain, 8½x11	Exact Ice	Olmsted-Kirk	\$11.15	\$11.12
19	Brite Hue – 60 lb. text & cover 8½x11 (red, violet, green, orange, ultra fuchsia)	AstroBright	Olmsted-Kirk	\$15.34	\$15.76
20	#80 8½x11 Classic Crest Avon Brilliant White	Classic Cres	Olmsted-Kirk	\$63.98	
21	#80 8½x11 Classic Crest Avon Ivory	Classic Cres	Olmsted-Kirk	\$63.98	
Envelopes					
22	24 lb. catalog envelopes 10"x13" white woven	OKCO	Olmsted-Kirk	\$67.35	
23	28 lb. white catalog envelopes 9"x12"	OKCO	Olmsted-Kirk	\$60.22	
24	15"x10" brown kraft gummed flap document env. 32#	OKCO #38	Olmsted-Kirk	\$197.21	
25	#9 window envelopes – 24 lb. white wove	OKCO	Olmsted-Kirk	\$18.93	
26	#9 regular envelopes – 24 lb. white wove	OKCO	Olmsted-Kirk	\$16.27	
27	#10 window env. – 24 lb. white wove (hard boxes)	OKCO	Olmsted-Kirk	\$18.93	
28	#10 regular env. – 24 lb. white wove (hard boxes)	OKCO	Olmsted-Kirk	\$16.27	
29	#11 window envelopes – 28 lb. white wove	OKCO	Olmsted-Kirk	\$51.89	\$42.79
30	#11 regular envelopes – 28 lb. white wove	OKCO	Olmsted-Kirk	\$35.36	
31	#12 window envelopes – 24 lb. white wove	OKCO	Olmsted-Kirk	\$48.44	\$51.83
32	#12 regular envelopes – 24 lb. white wove	OKCO	Olmsted-Kirk	\$45.36	
33	#10 brown kraft envelopes – 28 lb.	OKCO	Olmsted-Kirk	\$35.53	
34	#12 brown kraft envelopes – 28 lb.	OKCO	Olmsted-Kirk	\$63.17	
35	#14 brown kraft envelopes – 28 lb.	OKCO	Olmsted-Kirk	\$69.56	
36	Opaque envelopes - 4½x9 (blue, green, natural, cream, gold, pink, gray, ivory, yellow)	Springhill	Olmsted-Kirk	\$31.61	
No Carbon Required Paper					
37	8½x11 CFB white-black image long grain	Superior	Olmsted-Kirk	\$25.30	\$26.95

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38	8½x14 CFB white-black image long grain	Superior	Olmsted-Kirk	\$32.15	\$34.24
39	8½x11 2-part black image carbonless reverse collated	Superior	Olmsted-Kirk	\$18.60	\$19.80
40	8½x11 Mead 3-part black image carbonless rev. coll.	Superior	Olmsted-Kirk	\$20.90	\$22.25

Item	Description	Manufacturer & Brand	Vendor	Unit Price Per M	PROPOSED PRICE CHANGES
No Carbon Required Paper (Continued)					
41	8½x11 Mead 4-part black image carbonless rev. coll.	Superior	Olmsted-Kirk	\$22.40	\$23.86
42	8½x11 Mead 5-part black image carbonless rev. coll.	Superior	Olmsted-Kirk	\$23.00	\$24.50
43	8½x14 Mead 2-part black image carbonless rev. coll.	Superior	Olmsted-Kirk	\$23.70	\$25.25
44	8½x14 Mead 3-part black image carbonless rev. coll.	Superior	Olmsted-Kirk	\$26.60	\$28.33
45	8½x14 Mead 4-part black image carbonless rev. coll.	Superior	Olmsted-Kirk	\$28.45	\$30.30
46	8½x14 Mead 5-part black image carbonless rev. coll.	Superior	Olmsted-Kirk	\$29.30	\$31.20
47	8½x11 Astro Bright Cover and text	60T	Olmsted-Kirk	\$15.34	\$15.76
		65C		\$30.37	\$31.19
Specialty Paper					
48	14" Vital Records Bank Note Paper		Scott Merriman	\$750.00	
49	36 lb. Security Paper, 8½x11 Certified Birth Certificate		Scott Merriman	\$600.00	
50	36 lb. Weston Ledger or Equal, 8½x14 Marriage License Stock		Scott Merriman	\$187.50	