



**DEFENSE LOGISTICS AGENCY
ENERGY
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6222**

**MEMORANDUM FOR AIR CARD® STATE & LOCAL LAW ENFORCEMENT PROGRAM
PARTICIPANTS**

SUBJECT: AIR Card® Changes

The Government Fuel Card Program Management Office is advising you of updates and changes to the U.S. Government AIR Card® program which will be effective January 1, 2013 and coincides with the new card processing contract for the AIR Card®. DLA Energy remains committed to providing the State and Local Law Enforcement Agencies enrolled in the 1122 program with fuel support and looks forward to working with you to implement these modifications.

The primary change is that authorized participants will apply for a commercial AIR Card® for fuel and ground service purchases. All purchases will be billed to your unit directly by the card processor including those fuel purchases made under DLA Energy into plane contracts. Authorized participants will continue to obtain the benefit of government pricing under the into plane contracts and will be charged the contract price for fuel at into plane contract locations, which is the same price that DLA Energy pays the contractor. In all other respects, the AIR Card® will operate like any other commercial credit card and the authorized participant will pay the card processor directly for all purchases of fuel and ground services.

In order to continue to participate in the program, State and Local Law Enforcement Agencies should submit a written request on or before October 1, 2012 to DLA Energy at: fuelcards@dla.mil. All authorized participants will be required to sign a revised Fuel Purchase Agreement reflecting the changes to the program. These changes will not impact the use of DD Form 1896, Jet Fuel Identaplates used to purchase aviation fuel at DoD military installations. The authorized participant will also have to complete an application for a new AIR Card®. DLA Energy and the Government Fuel Card Program Management Office appreciates your participation in the AIR Card® program. If you have any questions, please contact the AIR Card® Program Manager at 703-767-9738 or the Account Manager at 703-767-0689. For any questions regarding continuation/issuance for DD Form 1896 Identaplates for aviation fuel purchases on DoD installations, please contact our DLA Energy San Antonio Office at 210-925-5944.

Sincerely,

A handwritten signature in blue ink, reading "Patrick J. Dulin", is positioned above the printed name.

PATRICK J. DULIN
Acting Commander