

*Notice of Meeting and Agenda*  
*June 24, 2013*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
June 24, 2013**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **24th** day of **June 2013** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Brent A. Weaver, Commissioner, Precinct Two**

**PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three**

## **PURCHASING:**

- (a) Consider and approve, execute, and receive and file a renewal for (IFB 09-109/KJS), Term Contract for Pest Control Services for Jefferson County with Aattaboy Termite & Pest Control for a fourth additional (1) one year renewal from August 1, 2013 to July 31, 2014.

[Contract Renewal - Pest Control - Aattaboy \(Unsigned\).pdf](#)

- (b) Consider and approve, execute, and receive and file a renewal for (IFB 10-049/KJS), Term Contract for Termite Treatment for Jefferson County with Aattaboy Termite & Pest Control for a third additional (1) one year renewal from August 7, 2013 to August 6, 2014.

[Contract Renewal - Termite Treatment - Aattaboy \(Unsigned\).pdf](#)

- (c) Consider and approve, execute receive and file a contract price extension for (IFB 10-001/KJS), Term Contract for Janitorial Services for Jefferson County with ADVACS, Inc. until a new contract can be awarded.

[Janitorial Services \(ADVACS\) - Price Extension Request.pdf](#)

- (d) Consider and approve an amendment to services for (IFB 10-001/KJS), Term Contract for Janitorial Services for Jefferson County with ADVACS, Inc. to cancel services at the Jefferson County Crime Lab. This cancellation will become effective June 30, 2013.

- (e) Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Disposal of Salvage Property - Memo 6.19.13.pdf](#)

- (f) Consider and possibly approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Disposal of Scrap Property - Memo 6.19.13.pdf](#)

## **COMMISSIONERS COURT:**

- (a) Consider requesting the Texas General Land Office to rescind the Work Order for Engineering Services for the Port Arthur Indigent Health/Adult Probation building.
- (b) Consider and possibly approve a Resolution recognizing Ann Winfield for her 8 years and 3 months of service to the Jefferson County Public Health Department and wishing her well in her retirement.

[RESOLUTION ANN WINFIELD.pdf](#)

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***June 24, 2013***

- (c) Consider and possibly authorize the County Judge to execute a letter to the Director of TDCJ-CJAD in support of the Jefferson County Adult Probation Department effort to solicit grant funds for the construction of a new facility for female offenders.

[LETTER TO TDCJ-CJAD.pdf](#)

- (d) Consider and possibly approve Amended Jefferson County Tow Services Guidelines. (Amending I (14) to include a Drop Fee).

[VOLUNTARY TOW SERVICE.pdf](#)

- (e) Consider appointments to Jefferson County Emergency Services District # 4 (JCESD) County Judge Jeff Branick appointment Mr. Charlie Reneau- Commissioner Brent Weaver's appointments are Ms. Sandra J. Melton and Mr. Charlie Cox- Commissioner Michael Sinegal appointment Mr. Jeffrey Thomas Roebuck and Commissioner Everette Alfred appointment Mrs. Sandra Duhon, effective June 24, 2013 through January 1, 2014.

[APPOINTMENTS.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer - Constable, Precinct 2 - additional minor equipment.

120-3066-425-3084	MINOR EQUIPMENT	\$700.00	
120-3066-425-4052	POSTAGE		\$700.00

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- (b) Consider and approve budget transfer - Parks & Recreation - additional cost of water fountain installation.

116-0609-452-4009	BUILDINGS AND GROUNDS	\$2,500.00	
116-0609-452-3001	ASPHALT		\$1,000.00
116-0609-452-3099	MISCELLANEOUS SUPPLIES		\$500.00
116-0609-452-3084	MINOR EQUIPMENT		\$1,000.00

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- (c) Regular County Bills - check #381501 through check #381750.

[0381501\\_0381750.pdf](#)

**COUNTY CLERK:**

- (a) a) Consider and possible approve out of state travel for County Clerk, Carolyn Guidry, and Chief Deputy, Theresa Goodness, to attend the

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2013 GRM User Group Conference in San Diego, California. This conference is sponsored by Thomson Reuters/Manatron, the vendor for the County Clerk's imaging system and will cover topics concerning the County Clerk's Office conversion this year to the GRM system. Conference dates are September 22 – 26, 2013. Cost approximately \$2500 depending on advance booking. Funds provided in fiscal year budget 2012-2013.

[COUNTY CLERK LETTER.pdf](#)

**COUNTY TREASURER:**

- (a) Consider and possibly authorize the County Treasurer to execute Release of Excess Collateral with Wells Fargo Bank, N.A. for the funds of Jefferson County.

[RELEASE OF EXCESS COLLATERAL.pdf](#)

**ENGINEERING:**

- (a) Consider and possibly approve removal of the four live oak trees along Pearl Street in front of the Sheriff's Office to reduce settlement of the outside wall of the building. This is based upon recommendations from structural engineers.

[June 24, 2013 - Removal of Oak Trees-Sheriff's Office.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Consider and approve a Resolution for Aleta Isadore for 20 years of dedicated service as a Correctional Officer at the Correctional Facility for the Jefferson County Sheriff's Office and wishes her well in her future endeavors.

[RESOLUTION ALETA ISADORE.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**