

**Notice of Meeting and Agenda**  
**November 30, 2015**

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**November 30, 2015**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **30th** day of **November 2015** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**11:00 a.m. –Please join us for the Annual Lighting of the Christmas Tree-in the lobby of the New Courthouse Addition.**

**IMMEDIATELY FOLLOWING COMMISSIONERS' COURT** **Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.086 to receive information and discuss commercial and financial information received from a business prospect with which the County is conducting negotiations and consider financial or other incentives to the business prospect.**

**INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four**

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**PLEDGE OF ALLEGIANCE:** Eddie Arnold, Commissioner, Precinct One

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**PURCHASING:**

- (a) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for (RFP 15-015/JW), Emergency Disaster Assistance Recovery for Jefferson County.
- (b) Receive and file a Professional Services Agreement (PROF 15-027/JW) Phase II MS4 Storm Water Permit Implementation Services with Carroll & Blackman, Inc. in the amount of \$13,747.00.

[Professional Agreement \(PROF 15-027 JW\)-Carroll & Blackman-Phase II MS4 Storm Water Permit Svcs.pdf](#)

- (c) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 15-026/JW) with e. Sullivan Advertising & Design to be appointed Marketing Communications Agency for Jack Brooks Regional Airport, commencing October 1, 2015 and ending September 30, 2016. Not to exceed \$122,400.00 for Marketing and Promotion of the Airport.

[Professional Agreement \(PROF 15-026 JW\)-e. Sullivan \(Marketing Communications Agency\) JBRA.pdf](#)

- (d) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 15-028/JW) with The LaBiche Architectural Group, Inc. for a fixed fee of \$20,000.000 plus reimbursable expenses for architectural services for new concession stand at the Ford Park Ball Fields.

[Professional Agreement \(PROF 15-028 JW\)-LaBiche-Concession Stand Ford Park Ball Fields.pdf](#)

- (e) Consider and possibly approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) to be auctioned by Horn's Auction, Inc. The auction is scheduled for Saturday December 5, 2015 at 9:00 A.M.

[Memo - Surplus Property Auction 11.18.15.pdf](#)

**COUNTY AIRPORT:**

- (a) Consider and possible adopt a Resolution recognizing, Thomas Prevost, for 28 years of dedicated service as Fire Chief of the Jack Brooks Regional Airport and to the citizens of Jefferson County and wishing him well in his future endeavors.

[RESOLUTION FOR THOMAS PREVOST.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve FY 2015 budget transfer - 252nd District Court - additional cost for indigent defense.

120-2037-412-5072	PAUPER ATTORNEY FEES	\$8,749.00	
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120-2037-412-2003	EMPLOYEES' INSURANCE		\$3,248.00
120-2037-412-2002	EMPLOYEES' RETIREMENT		\$1,027.00
120-2037-412-2001	F.I.C.A. EXPENSE		\$973.00
120-2037-412-1095	EDUCATION PAY		\$1,931.00
120-2037-412-1094	LONGEVITY PAY		\$299.00
120-2037-412-4052	POSTAGE		\$1,271.00

[cc 252nd DISTRICT COURT-113015.pdf](#)

(b) Receive and file Financial & Operating Statements for the Month Ending September 30, 2015. (Unadjusted)

[ccSeptemberMonthlyStatement113015.pdf](#)

(c) Regular County Bills check #414476 through check #414708.(11/23/15)  
[0414476\\_0414708.pdf](#)

(d) Regular County Bills check #414709 through check #414950.(11/30/15)  
[0414709\\_0414950.pdf](#)

## **COUNTY CLERK:**

(a) Consider and approve a Resolution for a Joint Primary between the Democratic and Republican Parties to be held March 1, 2016 in Jefferson County to be conducted by the Jefferson County Clerk as the County Election Officer.

[Resolution.pdf](#)

## **COUNTY COMMISSIONERS:**

(a) Consider, possibly approve and authorize the County Judge to execute an agreement between Jefferson County and Colonial Pipelines Company to permit Willbros Co. to conduct survey operations for a pipeline upon property adjoining the Jack Brooks Regional Airport.

[AGMT BETWEEN JEFF CNTY AND COLONIAL PIPELINES CO.pdf](#)

(b) Consider and possibly accept the resignation of Joel Livingston from DD6 Board of Commissioner effective 11-30-2015, and appointing Joel E. Livingston, Jr. to fill the unexpired term which ends 11-30-2016.

(c) Consider and possibly approve the re-appointments of Mr. Paul Beard by Judge Jeff Branick, Mr. Vernon Pierce by Commissioner Eddie Arnold, Mr. Richard Lewis by Commissioner Brent Weaver, Mr. Joseph Johnson by Commissioner Michael Sinegal, and Mr. Kenneth Duhon by

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Commissioner Everette Alfred, as Commissioners to the Sabine Neches Navigation District of Jefferson County, Texas for a two- year term.

[LETTER FROM COMMISSIONER ALFRED.pdf](#)  
[LETTER FROM COMMISSIONER ARNOLD.pdf](#)

(d) Consider possibly approve an Amended Order Regulating Food Service Establishments, Retail Food Stores, Mobile Food Units and Roadside Food Vendors pursuant to Chapter 437 of the Texas Health and Safety Code.

[AMENDED ORDER REGULATING FOOD SERVICE ESTABLISHMENTS.pdf](#)

(e) Consider and possibly approve a Resolution recognizing Robert David Fontenot for his 39 years of service to the Jefferson County Vehicle Service Center and to the citizens of Jefferson County and wishing him well in his retirement.

[RESOLUTION FOR ROBERT DAVID FONTENOT.pdf](#)

**ENGINEERING:**

(a) Consider and possibly approve the Final Plat of Pine Island Estates- Phase I located in Commissioner Precinct 1 on South Pine Island Road. This plat lies within the City of Beaumont's ETJ and has been reviewed by the Engineering Department and meets County requirements.

[Nov.30, 2015 - Final Plat of Pine Island Estates Phase I.pdf](#)

(b) Request approval to release retainage to N&T Construction Co., Inc for the Jefferson County-Port Arthur New Health and Welfare Clinic in the amount of \$209,147.57--Pay Application No. 15.

[November 30, 2015-Retainage for New Health Clinic-N-T Const..pdf](#)

**SHERIFF'S DEPARTMENT:**

(a) Consider and possible adopt a Resolution recognizing, Delia M. Kyle, for 25 years and 3 months of dedicated service as a Bailiff, Jailer and Polygraph Examiner for the Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishing her well in her future endeavors.

[RESOLUTION FOR DELIA M KYLE.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**