

*Notice of Meeting and Agenda*  
*January 03, 2017*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
January 03, 2017**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **03rd** day of **January 2017** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**Immediately following Commissioners' Court- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

**2) Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding pending or contemplated litigation.**

**INVOCATION:** Brent A. Weaver, Commissioner, Precinct Two

**PLEDGE OF ALLEGIANCE:** Michael S. Sinegal, Commissioner, Precinct Three

**PURCHASING:**

- (a) Consider and approve award for (RFP 16-035/JW), Grant Administration and Management Services for Community Development Block Grant Program - Phase VI to David J. Waxman, Inc. The execution of a contract for this project is contingent upon the County's application request for funding through the Texas Department of Agriculture/Community Development Block Grant Program.
- (b) Consider and approve award for (RFQ 16-036/JW), Engineering Services for Community Development Block Grant Program - Phase VI to either Action Civil Engineers, PLLC or LJA Engineering; as evaluation scoring for this project resulted in a tie between these two firms for the highest score. The execution of a contract for this project is contingent upon the County's application request for funding through the Texas Department of Agriculture/Community Development Block Grant Program.
- (c) Consider and approve, execute, receive and file a renewal (IFB 09-161/KJS), Cafeteria Services for the Jefferson County Courthouse with Colin's Kitchen for a second one (1) year renewal from January 20, 2017 to January 19, 2018.
- (d) Execute, receive and file a professional services agreement with LJA Engineering, in accordance with (RFQ 16-033/JW), Engineering Services for Community Development Block Grant Program - Phase V, with the total amount for services not to exceed \$49,500.00.
- (e) Consider and approve, execute, receive and file professional service agreement (PROF 17-001/JW) with Tolunay-Wong Engineers, Inc. for material testing services for Taxiway D Phase III Reconstruction at Jack Brooks Regional Airport; for a total estimated cost of \$18,093.00. This project is funded by FAA Grant #32 and budgeted funds.
- (f) Consider and approve, execute, receive and file professional service agreement (PROF 17-003/JW) with Arceneaux Wilson & Cole, LLC. for project representative services for construction activities for Taxiway D Phase III Reconstruction at Jack Brooks Regional Airport; for a total estimated cost of \$45,000.00. This project is funded by FAA Grant #32 and budgeted funds.
- (g) Consider and approve, execute, receive and file Amendment No. 2 for Master Services Agreement with Garver, LLC. for Airport Improvement Program (AIP) work for the Jack Brooks Regional Airport, for a lump

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sum amount of \$94,600.00 for Taxiway D (Phase 4) Reconstruction –design and bidding; in accordance with (RFQ 16-013/JW), Professional Engineering Services for the Jack Brooks Regional Airport. This is an FAA AIP approved project, funded from FAA Grant #32 and Airport budgeted funds.

- (h) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 17-002/JW) with e. Sullivan Advertising & Design to be appointed Marketing Communications Agency for Jack Brooks Regional Airport, commencing October 1, 2016 and ending September 30, 2017. Not to exceed \$116,000.00 for Marketing and Promotion of the Airport.
- (i) Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

**CONSTABLE PRECINCT 4:**

- (a) Consider and possibly approve the hiring of Jimmy Arnold Croley as a Deputy Constable with Constable Precinct 4 in accordance with Local Government Code (LGC) 86.011.

**COUNTY AUDITOR:**

- (a) Regular County Bills – check #428221 through check #428499 (12/19/2016), check #428500 through #428712 (12/26/2016) and check #428713 through checks #428840 (01/02/2017).

**COUNTY COMMISSIONERS:**

- (a) Receive and file executed Certificate for Order Levying Taxes for Port of Port Arthur Navigation District of Jefferson County, Texas Unlimited Tax Port Refunding Bonds.
- (b) Receive and file the Official Oath of Office, pursuant to Texas Government Code Sec. 602.002, for the following elected officials: Eddie Arnold, Commissioner, Precinct 1; Michael Shane Sinegal, Commissioner, Precinct 3; Bryan Werner, Constable, Precinct 4; Robert “Bobby” Adams, Constable, Precinct 7; and Zena Stephens, Sheriff;
- (c) Consider and possibly approve re-appointment of Mike Doguet as JCESD No. 3 Commissioner and the appointment of Bryan Phelps as a new Commissioner for the place presently occupied by Doug Harvill, with each to serve two-year terms of office beginning on January 1, 2017

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and expiring on January 1, 2019; and consider and possibly approve \_\_\_\_\_, as the appointment as a new Commissioner to fill the place being vacated by Rod Carroll and finish the term for same, which expires on January 1, 2018. (Mr. Douget and Mr. Harvill are appointments of Commissioner Arnold and Mr. Carroll is the appointment of Judge Branick.)

**RISK MANAGEMENT:**

- (a) Consider and possibly approve Public Official's Bond renewals for the following elected and appointed officials: Eddie Arnold, Commissioner, Precinct 1; Dana A. Baker, Sr, Constable, Precinct 6; Christopher Bates, Constable, Precinct 2; Deborah Clark, Purchasing Agent; Eddie Collins, Constable, Precinct 8; Allison Getz, Tax Assessor - Collector; Michael Shane Sinegal, Commissioner, Precinct 3; Patrick Swain, County Auditor; and Earl White, Constable, Precinct 1.
- (b) Approve, receive and file executed Public Official's Bonds for the following elected officials: Robert Adams, Jr., Constable, Precinct 7; Zena A. Stephens, Sheriff; and Charles Bryan Werner, Constable, Precinct 4.
- (c) Consider and possibly approve self-insuring any loss covered by the Public Official's Bond, effective January 1, 2017, for K. W. "Ken" Dollinger, Justice of the Peace, Precinct 1, Place 1.

**SHERIFF'S DEPARTMENT:**

- (a) Consider, possibly approve and authorize retired Sheriff and Deputies to purchase the service handgun issued to each as a Peace Officer, for the amount of \$ 250.00 pursuant to Resolution of Commissioners' Court and as authorized by Chapters 614.002, 614.051 and 614.053 of the Texas Government Code. (George Mitchell " Mitch" Woods) (Timothy W. Smith) (Anthony McMilian)
- (b) Consider and possibly adopt a Resolution recognizing Rose M. Mercier for 24 years and 1 month of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishes her well in her retirement.
- (c) Receive and file executed extension for the Articles of Agreement between Jefferson County, Texas and the Jefferson County Sheriff's Association.

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- (d) Consider and possibly approve a Resolution recognizing James L. Eiselstein for 27 years and 2 months of dedicated service to the Jefferson County Sheriffs' Office and to the citizens of Jefferson County and wishing him well in his retirement.
- (e) Consider and possibly approve a Resolution recognizing Michael D. Pieper for 29 years and 8 months of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishing him well in his retirement.
- (f) Consider and possibly approve a Resolution recognizing Anthony Barker Jr for 8 years and 10 months of dedicated service to the Jefferson County Sheriffs' Office and to the citizens of Jefferson County and wishing him well in his retirement.

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

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**INVOCATION:** Brent A. Weaver, Commissioner, Precinct Two

**PLEDGE OF ALLEGIANCE:** Michael S. Sinegal, Commissioner, Precinct Three

**COUNTY COMMISSIONERS:**

- (d) Receive and file The Official Oath of Office, pursuant to Texas Government Code Sec.602.002, for the following Appointed and Elected Officials: Dana A. Baker, Sr, Constable, Precinct 6; Christopher Bates, Constable, Precinct 2; Deborah Clark, Purchasing Agent; Eddie Collins, Constable, Precinct 8; Allison Getz, Tax Assessor- Collector; Earl White, Constable, Precinct 1; and K.W.”Ken” Dollinger, Justice of the Peace, Precinct 1, Place 1.

**SHERIFF'S DEPARTMENT:**

- (g) Consider, possibly approve and authorize retired Deputy to purchase the service handgun issued to each as a Peace Officer, for the amount of \$ 250.00 pursuant to Resolution of Commissioners’ Court and as authorized by Chapters 614.002, 614.051 and 614.053 of the Texas Government Code.( Ronald Hobbs)

[REQUEST TO PURCHASE COUNTY ISSUED FIREARM BY RETIRED COUNTY PEACE OFFICER.pdf](#)

**OTHER BUSINESS:**

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**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**