

*Notice of Meeting and Agenda*  
*June 12, 2017*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
June 12, 2017**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **12th** day of **June 2017** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION:** Michael S. Sinegal, Commissioner, Precinct Three

**PLEDGE OF ALLEGIANCE:** Everette "Bo" Alfred, Commissioner, Precinct Four

## **PURCHASING:**

- (a) Consider and approve specifications for Invitation for Bid (IFB 17-019/YS), Term Contract for Aviation Fuel for Jack Brooks Regional Airport.

[Specifications - Term Contract for Aviation Fuel for JBRA \(IFB 17-019 YS\).pdf](#)

- (b) Discuss and possibly approve the County Purchasing Agent to enter into contract negotiations for (RFP 17-013/YS), Operation and Installation of Shoe Shine Concession for Jefferson County.

- (c) Consider and approve, execute, receive and file Change Order No. 2 for (IFB 16-022/JW), Taxiway D Reconstruction (2016) at Jack Brooks Regional Airport with ALLCO, LLC. for additional drainage structures and a decrease in quantities of storm water pipe and concrete pipe removal for a decrease of \$6,209.60; bringing the total contract amount from \$2,217,725.00 down to \$2,211,515.40. This change order will increase the number of contract working days by (7) seven days; bringing the total number of working days from 220 days up to 227 days. This project is funded by AIP Grant # 32.

[Change Order No. 2 -ALLCO-Taxiway D Reconstruction \(2016\) \(IFB 16-022 JW\).pdf](#)

- (d) Consider and approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) to be auctioned by Horn's Auction Inc. The auction is scheduled for Saturday, July 1, 2017 at 9:00 A.M.

[Memo - Surplus Property Auction 6.6.17.pdf](#)

- (e) Consider and approve disposition of wrecked vehicle. This vehicle is a 2007 Ford Crown Victoria VIN 2FAFP71W2X107733 that was assigned to ASAP Constable Pct. 8.

[Memo - Disposal of Wrecked Vehicle 6.8.17.pdf](#)

- (f) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo -Disposal of Salvage Property 6.6.17.pdf](#)

## **COUNTY AIRPORT:**

- (a) Consider and possibly authorize the County Judge to execute agreement number AJW-FN-CSA-17-SW-001414 Non-Federal Preliminary Design Reimbursable Agreement between the Department of Transportation Federal Aviation Administration and Jack Brooks Regional Airport for evaluation of impact and review of sponsor mitigations to FAA services resulting from taxiway modifications.

[MEMORANDUM OF AGREEMENT AJWFNCSA17SW001414 JACK BROOKS REGIONAL AIRPORT.pdf](#)

## **COUNTY AUDITOR:**

- (a) Consider and approve budget transfer - JP Pct.1, PL2 - additional cost for travel.

120-2042-412-5062	TRAVEL EXPENSE	\$600.00	
120-2042-412-4052	POSTAGE		\$600.00

[ccJP PCT1PL2-061217.pdf](#)

- (b) Regular County Bills - check #434436 through checks #434723.

[0434436\\_0434723.pdf](#)

## **COUNTY CLERK:**

- (a) Consider and approve downgrade of Administrative Deputy County Clerk (1123 Grade 53) position with an annual budget of \$53,914 to a Senior Deputy County Clerk position (1122 Grade 43) with an annual budget of \$39,760. In addition, consider and approve reclassification of two Deputy County Clerk positions (1121 Grade 40) with an annual budgets of \$40,710 and \$38,605 each to an Administrative Office Specialist (1117 Grade 46) with an annual budget of \$44,105 and \$45,260. The net effect of these changes will result in an estimated annual savings of \$5,000 including fringe benefits.

[Restructure for County Clerk's Office.pdf](#)

- (b) Consider and possibly approve, execute, receive and file Election Services Contract and Lease Agreement with Port Arthur Independent School District for a Special Election to be held on August 5, 2017.

[PAISD Election Services Contract\\_2017-08-05.pdf](#)

## **COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve a 30-day extension for Jefferson County Emergency Safety District #1 to file their annual audit pursuant to Sec. 775.0832(d), Texas Health & Safety Code.
- (b) Authorize the County Judge to execute North American Wetlands Conservation Act Proposal Partner Contribution Forms for both the Upper and Middle Salt Bayou Marsh siphon grant requests.

[NORTH AMERICAN WETLANDS CONSERVATION ACT PROPOSAL PARTNER CONTRIBUTION FORMS.pdf](#)

- (c) Consider and possibly approve the appointment, by Commissioner

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Weaver, of Diana LaBorde to serve on the Board of the Jefferson County Tourism Committee to fill the vacancy created by Debbie Plaia.

- (d) Consider and possibly approve a Resolution approving the Jefferson County Hazard Mitigation Plan.

[RESOLUTION FOR JEFFERSON COUNTY HAZARD MITIGATION PLAN.pdf](#)

- (e) Consider, possibly approve, authorize the County Judge to execute, receive and file Property Tax Abatement between Arkema, Inc. and Jefferson County for property located within the Arkema Reinvestment Zone pursuant to Section 312.401, Texas Tax Code.

[ABATEMENT AGMT FOR PROPERTY LOCATED IN THE REINVESTMENT ZONE ARKEMA.pdf](#)  
[HUB DBE DIRECTORY.pdf](#)

- (f) Consider, possibly approve and authorize the County Judge to execute an Inter-local Agreement between Jefferson County, Texas and the South East Regional Planning Commission allowing Jefferson County use of the Swift Reach 911 Emergency Alerting System.

[EMERGENCY NOTIFICATION SYSTEM INTERLOCAL AGREEMENT.pdf](#)

- (g) Consider, possibly approve and authorize the County Judge to execute a Master Services Agreement between AthenaHealth, Inc. and Jefferson County, Texas to facilitate electronic handling of health records by the Jefferson County Health Department.

[ATHENAHEALTH MASTER SERVICES AGREEMENT.pdf](#)

**COUNTY TREASURER:**

- (a) Receive and File Investment Schedule for May, 2017, including the year to date total earnings on County funds.

[Investment Report.pdf](#)

- (b) Receive and File Certificates for Jefferson County Treasurer, Tim Funchess, to verify completion of Mandatory County Treasurer Continuing Education Training required under Local Government Code 83.002 and Mandatory Public Funds Continuing Education Training required by Government Code 2256.008 (also known as the Public Funds Investment Act).

[Certificates.pdf](#)

**ENGINEERING:**

- (a) Execute, receive and file Utility Permit 06-U-17 to West Jefferson County M.W.D. for the boring of an 8" HDPE DR-11 water line under canal at Burrell Wingate Road. This project is located in Precinct 4.

[June 12,2017 - Permit 06-U-17 West Jefferson MWD.pdf](#)

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- (b) Consider and possibly approve Construction Plans and Specifications for Diamond D Ranch Phase 3B. This project is located in Precinct 1.

**SHERIFF'S DEPARTMENT:**

- (a) Consider and possibly approve out of state travel for Chris Fontenot of the Regional Crime Lab to attend the CMI Intoxilyzer User's Group in Kansas City, MO. Travel is funded by CMI.

[CMI Out of State Travel \(2\).pdf](#)

- (b) Consider and possibly approve a Memorandum of Agreement between Jefferson County Sheriff's Office and the Texas Department of Transportation. This agreement is for the purpose of locating an LPR (License Plate Reader) system on the premises of the highway for enforcing the laws of the State of Texas, crime prevention and public safety.

[Memorandum of Agreement TxDOT.pdf](#)

- (c) Consider and possibly approve out of state travel for Chris Fontenot of the Crime Lab to attend an ANSI-ASQ National Accreditation Board (ANAB) surveillance visit in St. Paul Minnesota on. Travel is funded by ANAB and at no cost to the County.

[Out of State Travel form - Chris Fontenot Minnesota surveillance visit.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**