

Notice of Meeting and Agenda
August 28, 2017

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**
August 28, 2017

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **28th** day of **August 2017** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

Immediately following Commissioners Court-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding matters that may require litigation.

INVOCATION: Brent A. Weaver, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three

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PURCHASING:

- (a) Consider and approve specifications for Invitation for Bid (IFB 17-029/JW), Re-bid Jefferson County Sheriff's Office Hangar Building at Jack Brooks Regional Airport.
[Specifications \(Full Set\) - Re-bid JCSO Hangar Building JBRA \(IFB 17-029 JW\).pdf](#)
- (b) Consider and approve, execute, receive and file a renewal for (IFB 14-032/JW), Term Contract for Paper Stock & Envelopes for Jefferson County for a third one (1) year renewal from September 5, 2017 to September 4, 2018 with Bosworth Papers, Inc. and Olmsted Paper Co.
[Contract Renewal - Bosworth Papers, Inc. - Term Contract \(IFB 14-032 JW\).pdf](#)
[Contract Renewal - Olmsted Kirk Paper Co. - Term Contract \(IFB 14-032 JW\).pdf](#)
- (c) Consider and approve, execute, receive and file a renewal for (IFB 14-033/JW), Re-bid Term Contract for Road Building Materials for Jefferson County for a third one (1) year renewal from September 5, 2017 to September 4, 2018 with Gulf Coast an Old Castle Company, Martin Marietta Materials, and Vulcan Construction Materials, LP.
[Contract Renewal - Gulf Coast an Old Castle Company - Term Contract \(IFB 14-033 JW\).pdf](#)
[Contract Renewal - Martin Marietta Materials - Term Contract \(IFB 14-033 JW\).pdf](#)
[Contract Renewal - Vulcan Construction Materials, LP - Term Contract \(IFB 14-033 JW\).pdf](#)
- (d) Consider and approve the concrete lift and stabilization of the rear elevator well at Jefferson County Annex IV with Uretek in the amount of \$10,000.00. Funds are available through Capital Projects.
[Uretek - Concrete Lift & Stabilization of Rear Elevator Well for Annex IV.pdf](#)
- (e) Consider and approve the replacement of the existing hydraulic cylinder on the elevator at the Jefferson County Annex IV with Otis Elevator Company in the amount of \$36,328.02. This is in accordance with TCPN Contract #384899. Funds are available through Capital Projects.
[Otis Elevator Company - Replacement of Existing Hydraulic Cylinder for Annex IV Elevator.pdf](#)
- (f) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.
[Memo - Disposal of Salvage Property 8.24.17.pdf](#)
- (g) Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.
[Memo - Disposal of Scrap Property 8.22.17.pdf](#)

COUNTY AIRPORT:

- (a) Consider and possibly approve FY2018 TxDOT Routine Airport Maintenance Program (RAMP) Grant for the Jack Brooks Regional

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Airport. This grant will be used for the maintenance and improvement of airport pavements, signage, drainage, fencing, herbicides, hangars and terminal buildings. (This grant is a 50% match, up to \$50,000)"

[TXDOT GRANT FOR ROUTINE AIRPORT MAINTENANCE PROGRAM.pdf](#)

COUNTY AUDITOR:

(a) Consider and approve budget transfer - General Services - additional cost for termination.

120-1024-419-1099	TERMINATION ALLOWANCE	\$52,000.00	
120-1024-419-2001	F.I.C.A. EXPENSE	\$4,000.00	
120-1024-419-2002	EMPLOYEES' RETIREMENT	\$9,000.00	
120-1024-419-5040	LIABILITY INSURANCE		\$65,000.00

[ccGENERAL SERVICES -082817.pdf](#)

(b) Consider and approve budget transfer - Court Master - additional cost for employee.

120-2055-412-2003	EMPLOYEES' INSURANCE	\$5,500.00	
120-2055-412-5077	CONTRACTUAL SERVICE		\$5,500.00

[ccCOURT MASTER -082817.pdf](#)

(c) Consider and approve budget transfer - Constable Pct.1 - purchase equipment & in car video system.

120-3065-425-3084	MINOR EQUIPMENT	\$8,875.00	
120-3065-425-3002	AMMUNITION	\$2,200.00	
120-3065-425-6002	COMPUTER EQUIPMENT		\$2,700.00
120-3065-425-6007	AUTOMOBILES		\$8,375.00

[ccCONSTABLE PCT 1 -082817.pdf](#)

(d) Consider and approve electronic disbursements for the following items:

4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.
4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.
1. \$1,800,000 to State Comptroller for second half of IGT for indigent health care.
4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.
4. \$617.30 to Texas Department Criminal Justice for August insurance

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reimbursement.2. \$379,415.40 to LaSalle for revenue received from entities for inmate housing.4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.3. \$854.10 to Texas Department of Criminal Justice for August insurance reimbursement.4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.4. \$617.30 to Texas Department Criminal Justice for August insurance reimbursement.

(e) Regular County Bills - check #437163 through checks #437454.
[0437163_0437454.pdf](#)

COUNTY CLERK:

(a) Consider and possibly adopt a Resolution recognizing, Barbara James, for 17+ years of dedicated service as a Deputy Clerk in the County Clerk's Office and to the citizens of Jefferson County and wishing her well in her future endeavors.

[Resolution - RETIREMENT_Barbara James.pdf](#)

(b) Conduct Public hearing on the County Clerk's Records Archive Plan for fiscal year 2017-2018.

(c) Consider and possibly approve, receive and file, the County Clerk's Records Archive Plan for fiscal year 2017-2018.

[Records Archive Plan _2017-2018.pdf](#)

(d) Consider and approve Early Voting Polling locations for the Joint Constitutional Amendment Election with multiple political subdivisions to be held November 7, 2017.

[Notice of Early Voting Polling Locations.pdf](#)

(e) Consider and approve Election Day Polling locations for the Joint Constitutional Amendment Election with multiple political subdivisions to be held November 7, 2017.

[2017 Polling Locations Updated 110717.pdf](#)

COUNTY COMMISSIONERS:

(a) Consider and possibly approve a Proclamation for Suicide Prevention Month.

[PROCLAMATION FOR SUICIDE PREVENTION MONTH.pdf](#)

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(b) Consider and possibly approve a Resolution commending Patricia Nantz for 20 years of service to Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR PATRICIA NANTZ.pdf](#)

(c) Presentation by YMML regarding financial results of the Southeast Texas State Fair.

(d) Consider, possibly approve and authorize the County Judge to order to extend and renew the Declaration of Disaster entered on August 24, 2017 for Tropical Depression/Hurricane Harvey pursuant to Section 418.108, Local Government Code.

[RENEWAL AND EXTENSION OF JEFFERSON COUNTY TX DECLARATION OF DISASTER.pdf](#)

DISTRICT CLERK:

(a) Public hearing on the District Clerk's Records Archive Plan for fiscal year 2017 - 2018.

(b) Consider and possibly approve, receive and file, the District Clerk's Records Archive Plan for fiscal year 2017 - 2018.

[FINAL ARCHIVE PLAN FY 2018.pdf](#)

SHERIFF'S DEPARTMENT:

(a) Consider and possibly approve out of state travel for two deputies from the Jefferson County Sheriff's Office. This training is at the National Computer Forensic Institute in Hoover, Alabama. The dates are December 10-15, 2017 and January 21-26, 2018. Nominations from the US Secret Service have been granted for the Sheriff's Office, approval would secure those nominations guaranteeing their place. This training and all other travel expenses are at no cost to the County. This training is essential in remaining up to date in the investigation of the ever changing computer crimes, and would be a benefit to the Sheriff's Office and the citizen's of Jefferson County.

[Training-National Computer Forensic Institute 8-23-17.pdf](#)

(b) Consider, possibly approve and authorize the Jefferson County Judge to execute an Inter-local Agreement between Jefferson County and the cities of Beaumont and Port Arthur on asset sharing of the 2017 Byrne Justice Assistance Grant (JAG) Program Award.

[INTERLOCAL AGREEMENT 2017 BYRNE JUSTICE ASSISTANCE GRANT JAG PROGRAM AWARD.pdf](#)

SET NEXT MEETING DATE MONDAY, SEPTEMBER 4, 2017 IS A COUNTY HOLIDAY(LABOR DAY)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**

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ADDENDUM TO
NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 28, 2017

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **28th** day of **August 2017** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

Immediately following Commissioners Court-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding matters that may require litigation.

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COUNTY AUDITOR:

(f) Consider and approve renewal of Title IV-E Child Welfare and Legal Services contracts with the Texas Department of Family and Protective Services. Renewal dates are 10/01/2017 to 09/30/2018.

[cc Title IV-E Child Welfare and Legal Services.pdf](#)

(g) Consider and approve budget amendment - Road & Bridge Pct. 3 - transfer utility maintenance position from Port Arthur Maintenance to Road & Bridge Pct. 3 effective September 3, 2017.

113-0302-431-1028	LABORERS	\$2,614.00	
113-0302-431-1094	LONGEVITY PAY	\$10.00	
113-0302-431-2001	F.I.C.A. EXPENSE	\$184.00	
113-0302-431-2002	EMPLOYEES' RETIREMENT	\$466.00	
113-0302-431-2003	EMPLOYEES' INSURANCE	\$525.00	
113-0301-431-2007	CELLULAR PHONE ALLOWANCE	\$75.00	
120-6084-416-1072	MAINTENANCE CREW		\$2,614.00
120-6084-416-1094	LONGEVITY PAY		\$10.00
120-6084-416-2001	F.I.C.A. EXPENSE		\$184.00
120-6084-416-2002	EMPLOYEES' RETIREMENT		\$466.00
120-6084-416-2003	EMPLOYEES' INSURANCE		\$525.00
120-6084-416-2007	CELLULAR PHONE ALLOWANCE		\$75.00

[cc - R&b Pct 3.pdf](#)

COUNTY COMMISSIONERS:

(e) Consider, possibly approve, authorize the County Judge to execute Property Tax Abatement between Coastal Caverns I, L.P. and Jefferson County for Property located within the Coastal Caverns Reinvestment Zone pursuant to Section 312.401, Texas Tax Code.(Phase 1 and 2)

[COASTAL CAVERNS REINVESTMENT ZONE PHASE 1 AND 2.pdf](#)

(f) Consider, possibly approve, authorize the County Judge to execute Property Tax Abatement between Colonial Pipeline LLC and Jefferson

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County for Property located within the Colonial Pipeline Reinvestment Zone pursuant to Section 312.401, Texas Tax Code.

[COLONIAL PIPELINE REINVESTMENT ZONE.pdf](#)

HUMAN RESOURCES:

(a) Consider and possibly approve and receive and file revisions to the 'Personnel Policies Practices and Procedures Manual' for Section 9 - Emergency Closing.

[2017 Section 9 - Emergency Closing 08.24.2017.pdf](#)

SHERIFF'S DEPARTMENT:

(c) Consider and possibly authorize the County Judge to execute the Southeast Texas Auto Theft Task Force Grant Renewal for FY 2017-2018 - Interlocal Agency Agreement between Jefferson County, the Cities of Beaumont and Port Arthur and Hardin, Jasper, Hardin and Orange Counties.

[ATTF_Interlocal_2018.pdf](#)
[ATTF_Interlocal_ExhibitA_2018.pdf](#)

Jeff R. Branick
County Judge