

*Notice of Meeting and Agenda*  
*March 12, 2018*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
March 12, 2018**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **12th** day of **March 2018** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**11:00 a.m.-Workshop- To receive information regarding the Estate Card Tax Savings and Economic Development Program.**

**Immediately following Commissioners Court- To receive annual report information from Heather Champion, Director of Business Development at Spindletop Center.**

**INVOCATION: Brent A. Weaver, Commissioner, Precinct Two**

**PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three**

## **PURCHASING:**

- (a) Consider and approve award, execute, receive and file contract for (RFP 17-048/YS), Automated Teller Machines (ATM) Installation and Operation for Jefferson County with Citywide ATM.

[Contract - Citywide ATM \(RFP 17-048 YS\).pdf](#)

- (b) Consider and approve, execute, receive and file professional service agreement (PROF 18-005/DC) Fittz & Shipman for Structural Engineering Services for the Adult Probation Elevator Pit in the amount \$12,750.00. Funds available through Capital Projects.

[\(PROF 18-005 DC\) Fittz & Shipman - Structural Engineering \(Adult Probation Bldg - Elevator Pit\).pdf](#)

## **COUNTY AUDITOR:**

- (a) Receive and file Jefferson County Community Supervision and Corrections Department Audited Financial Statements for the Year ended August 31, 2017.

[cc 031218 Community Supervision financials.pdf](#)

- (b) Receive and file Financial Statement for the Texas Juvenile Justice Department Grant Funds for the Year Ended August 31, 2017.

[cc 081218 Juvenile Audit.pdf](#)

- (c) Regular County Bills - check #443946 through checks #444198.

[0443946\\_0444198.pdf](#)

## **DISTRICT CLERK:**

- (a) Consider and authorize to increase the passport acceptance fee from \$25.00 to \$35.00 beginning Monday, April 2, 2018, as per the U.S. Department of State, and consider additional funding in next year's budget for this increase in revenue.

## **OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**