

**Notice of Meeting and Agenda**  
**March 19, 2018**

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**March 19, 2018**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **19th** day of **March 2018** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**11:00 a.m. WORKSHOP-Discuss on how to proceed with repairs to the Ford Park Pavilion Artist Compound due to Hurricane Harvey.**

**11:30 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding pending or possible litigation with the County.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four**

**Notice of Meeting and Agenda**  
**March 19, 2018**

**PURCHASING:**

(a) Receive and file an Engagement Letter to update (Agreement 17-017/DC) for Retiree Medical Expenses and Liability Calculations under GASB No. 45 Jefferson County transitioning to GASB No. 75 Jefferson County 2017-2018 for an additional fee of \$7,500.00.

[Engagement Letter - Milliman \(Agreement 17-017 DC\).pdf](#)

(b) Consider and approve award for (RFP 17-037/YS), Inmate Health Care Services for Jefferson County Correctional Facility to CorrHealth, LLC.

(c) Consider and approve award, execute, receive and file contract for (RFP 17-048/YS), Automated Teller Machines (ATM) Installation and Operation for Jefferson County with Citywide ATM.

[Contract - Citywide ATM \(RFP 17-048 YS\).pdf](#)

(d) Consider and approve, execute, receive and file a contract amendment for (IFB 14/032/JW), Term Contract for Paper Stock & Envelopes for Jefferson County to increase pricing on all items from Olmsted-Kirk Paper Co. due to price inflation from supplying mills, as shown on Attachment A.

[ATTACHMENT A.pdf](#)

[Contract Amendment - Olmsted Kirk Paper Co. \(IFB 14-032 JW\).pdf](#)

(e) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 18-006/JW) with e. Sullivan Advertising & Design to be appointed Marketing Communications Agency for Jack Brooks Regional Airport, commencing October 1, 2017 and ending September 30, 2018. Not to exceed \$57,000.00 for Marketing and Promotion of the Airport.

[\(PROF 18-006 JW\) - e.Sullivan - Marketing for JBRA \(Oct. 1, 2017 - Sept. 30, 2018\).pdf](#)

**COUNTY AUDITOR:**

(a) Consider and approve electronic disbursements for the following items: \$860.48 and \$621.90 both to Texas Department of Criminal Justice for March insurance reimbursement.

(b) Regular County Bills - check #444199 through checks #444467.

[0444199\\_0444467.pdf](#)

**COUNTY COMMISSIONERS:**

(a) Consider and possibly approve a Proclamation for the Gift of Life Youth Advisory Council Takes a Stand Against Tobacco National Kick Butts Day.

**Notice of Meeting and Agenda**  
**March 19, 2018**

[PROCLAMATION FOR THE GIFT OF LIFE YOUTH ADVISORY COUNCIL AGAINST TOBACCO.pdf](#)

(b) Consider and possibly approve a Proclamation for YMBL South Texas State Fair Days in Jefferson County.

[PROCLAMATION FOR YMBL SOUTH TEXAS STATE FAIR DAYS.pdf](#)

(c) Consider and possibly approve a Proclamation for National IDD Awareness Month.

[PROCLAMATION FOR NATIONAL IDD AWARENESS MONTH.pdf](#)

(d) Consider and possibly approve a Proclamation recognizing March 15, 2018, as Mrs. Dorothy Mae Graze Williams Day in Jefferson County.

**COUNTY TAX ASSESSOR-COLLECTOR:**

(a) Consider and possibly approve a Resolution recognizing Tracy Knight for her 20 years of service to Jefferson County and to the citizens of Jefferson County and wishing her well in her retirement.

[Resolution -Tracy Knight Retirement.pdf](#)

**COUNTY TREASURER:**

(a) Receive and File Investment Schedule for February, 2018, including the year to date total earnings on County funds.

[Investment Report.pdf](#)

**DISTRICT CLERK:**

(a) Consider and authorize to increase the passport acceptance fee from \$25.00 to \$35.00 beginning Monday, April 2, 2018, as per the United States Department of State.

**SHERIFF'S DEPARTMENT:**

(a) Please consider and possibly approve the agreement to sell the police dog "Luca" to Deputy Erik Boman, who was responsible for training and handling her. Due to Luca's age and physical condition she is not useful for police service and is retiring. Deputy Boman wishes to purchase her from the County for \$1.00 if so agreed.

[Luca Letter of Agreement.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

*Notice of Meeting and Agenda*  
*March 19, 2018*

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

---

**Jeff R. Branick  
County Judge**