

Notice of Meeting and Agenda
August 20, 2018

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**
August 20, 2018

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **20th** day of **August 2018** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

10:30 am: Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding anticipated litigation with the County.

11:00 am: Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.072 for the purpose to deliberate the purchase, exchange, lease, or value of real property as deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

11:30 a.m.: Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 regarding a contract being negotiated and finding that deliberation in open meeting would have a

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detimental effect on the position of the Commissioners Court in negotiations with a third person.

Immediately following Commissioners' Court: Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding pending litigation against the County.

INVOCATION: Eddie Arnold, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct Two

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PURCHASING:

- (a) Receive and file bid for (IFB 18-019/JW), Repair Hangar No. 2 at Jack Brooks Regional Airport.
[BID - GADV Inc dba L&L General Contractors \(IFB 18-019 JW\).pdf](#)
- (b) Consider and approve a renewal for (IFB 14-032/JW), Term Contract for Paper Stock & Envelopes for Jefferson County with Bosworth Papers, Inc. and Olmsted Kirk Paper Co. for a fourth and final additional one (1) year renewal from September 4, 2018 to September 3, 2019.
- (c) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 18-037/YS) with The LaBiche Architectural Group, Inc. for Ford Park Visitors' Center #207 in Accordance with (RFQ 17-046/YS), Professional Engineering and Architectural Design Services for Jefferson County in Response to Hurricane Harvey.
[\(PROF 18-037YS\) The LaBiche Architectural Group, Inc..pdf](#)
- (d) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 18-033/JW), with Fittz & Shipman, Inc. for Structural Engineering Services for the Jack Brooks Regional Airport for the assessment of column damage at the Jerry Ware Terminal; for a fixed fee of \$5,500.00.
[\(PROF 18-033 JW\) Fittz & Shipman \(Jerry Ware Terminal JBRA\).pdf](#)
- (e) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 18-043/DC) with Justice Benefits, Inc. to develop the cost data, secure the necessary data to document qualified inmates, and prepare Alien Assistance claims (for undocumented criminal aliens) for the Jefferson County Sheriff's Office with a compensation rate amount of 18% of all revenue paid to the County.
[\(PROF 18-043 DC\) Justice Benefits - Alien Assistance Claims \(JCSO\).pdf](#)
- (f) Consider and approve a correction to the auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Horn's Auction, Inc., held on Saturday August 4, 2018 to include the attached list.
[Memo - Surplus Property Auction \(Correction\) 8.15.18.pdf](#)

CONSTABLE PRECINCT 8:

- (a) Consider and possibly approve the transfer of Deputy John Ochoa from Constable Precinct Two (2) to a Deputy Constable Precinct Eight (8) in accordance with Local Government Code (LGC) 86.011.
[LETTER FROM CONSTABLE COLLINS TRANSFER OF DEPUTY JOHN OCHOA.pdf](#)

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COUNTY AUDITOR:

(a) Consider and approve budget transfer - Voter Registration - cost of Voter application data image conversion and staff training.

120-1031-415-5077	CONTRACTUAL SERVICE	\$3,725.00	
120-1031-415-4052	POSTAGE		\$3,725.00

[CC082018 -Voter Registration.pdf](#)

(b) Consider and approve electronic disbursement for \$1,800,000 to State Comptroller for second half of IGT for indigent health care.

(c) Consider and approve renewal of VINE (Victim Information & Notification Everyday) Program service agreement with Appriss for 09/01/17 - 08/31/18. Cost of contract is reimbursed by the Office of the Attorney General.

[CC082018 -Vine Serv. Agreement.pdf](#)

(d) Receive and file Financial & Operating Statements - County Funds Only for the Month Ending July 31, 2018.

[July 2018 Monthly Statement.pdf](#)

(e) Regular County Bills - check #449619 through checks #449832.

[0449619_0449832.pdf](#)

COUNTY CLERK:

(a) Conduct Public hearing on the County Clerk's Records Archive Plan for fiscal year 2018-2019.

(b) Consider and possibly approve, receive and file, the County Clerk's Records Archive Plan for fiscal year 2018-2019.

[Records Archive Plan_2018-2019.pdf](#)

(c) Consider and possibly approve, execute, receive and file amended Order calling for November 6, 2018, General Election, including Early Voting locations and hours and Election Day Vote Center locations.

[Amended Order of General Election_2018.pdf](#)

(d) Consider, possibly approve, authorize the County Judge to execute, receive and file an Amended Order Calling Election For Creation of the Jefferson County Assistance District No. 4 and Imposition of a Sales and Use Tax pursuant to House Bill 1720 (80th Texas Legislature), Senate Bills 520 and 1233 (82nd Legislature) and Senate Bill 1167 (83rd Legislature) which amended Chapter 387, Local Government Code.

[Amended Order for Special Election_2018.pdf](#)

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COUNTY COMMISSIONERS:

- (a) Consider, possibly approve and authorize the County Judge to execute a US Locality Domain Name Registration Terms and Conditions Agreement between Jefferson County and usTDL Administrator-NeuStar, Inc. for the County “.tx.us” domains.
[AGMT BETWEEN JEFF COUNTY AND US TDL ADMINISTRATOR NEU STAR FOR COUNTY DOMAIN.pdf](#)
- (b) Receive and file executed Oil, Gas and Mineral Lease with Acadian Land Services, LLC. (Judge Branick was appointed as Receiver in Cause No. D-201,772)
[EXECUTED OIL GAS LEASE WITH ACADIAN LAND SERVICES LLC CAUSE NO D201772.pdf](#)
- (c) Consider, possibly approve, authorize the County Judge to execute receive and file Abatement Agreement for Property Located in the Orbit Gulf Coast Ethane Reinvestment Zone, pursuant to Section 312.401, Texas Tax Code.
[ABATEMENT AGMT FOR PROPERTY LOCATED IN THE ORBIT GULF COAST ETHANE REINVESTMENT.pdf](#)
[ORDER ESTABLISHING THE ORBIT GULF COAST ETHANE REINVESTMENT ZONE.pdf](#)
[HUB DBE DIRECTORY.pdf](#)
- (d) Receive and file executed First Amendment to SAVNS Maintenance Grant Contract No. 1877281-01 between Jefferson County and the Office of the Attorney General.
[FIRST AMENDMENT TO SAVNS MAINTENANCE GRANT CONTRACT NO 1877281.pdf](#)

COUNTY TAX ASSESSOR-COLLECTOR:

- (a) Consider, possibly approve and authorize the County Judge to execute, an agreement between Jefferson County and Access Imaging Solutions, LLC for data conversion of existing voter registrar images and training.
[Jefferson County Elections Contract For Services Rendered.pdf](#)
- (b) Consider, possibly approve and authorize the County Judge to execute, an agreement between Jefferson County and Access Imaging Solutions, LLC for cloud storage hosting subscription services.
[Jefferson County Elections Hosting Payment Agreement Contract.pdf](#)
[SLA_JeffersonCty.pdf](#)
- (c) Consider, possibly approve and authorize the County Judge to execute, a Mutual Non-Disclosure agreement between Jefferson County and Upland Software, Inc.
[Upland mutual non-disclosure agreement.pdf](#)

DISTRICT CLERK:

- (a) Public hearing on the District Clerk's Records Archive Plan for fiscal year 2018 – 2019.
- (b) Consider and possibly approve, receive and file, the District Clerk's Records Archive Plan for fiscal year 2018 - 2019.

[FINAL ARCHIVE PLAN FY 2019.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**

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ADDENDUM TO
NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 20, 2018

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **20th day of August 2018** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

10:30 am: Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding anticipated litigation with the County.

11:00 am: Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.072 for the purpose to deliberate the purchase, exchange, lease, or value of real property as deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

11:30 a.m..- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 regarding a contract being negotiated and finding that deliberation in open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.

Immediately following Commissioners' Court: Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding pending litigation against the County.

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PURCHASING:

(g) Consider and approve, execute, receive and file Lease Agreement with Eco Lab and Jefferson County for a one (1) dish machine for the Correctional Facility, at a rate of \$284.95/per month for a two (2) year term.

[Lease Agreement - ECOLAB \(Dish Machine JCCF\).pdf](#)

Jeff R. Branick
County Judge