

*Notice of Meeting and Agenda*  
*July 01, 2019*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
July 01, 2019**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **01st** day of **July 2019** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION:** Eddie Arnold, Commissioner, Precinct One

**PLEDGE OF ALLEGIANCE:** Michael S. Sinegal, Commissioner, Precinct Three

## **PURCHASING:**

- (a) Consider and approve specifications for Request for Proposal (RFP 19-032/YS), Lease of Property Acquired as a Result of Buy-Out.

[Specs - Lease of Properties Acquired as a Result of Buy-Out \(RFP 19-032 YS\).pdf](#)

- (b) Consider and approve specifications for Request for Proposal (RFP 19-035/JW), Development of Property Located on FM 3514 in Jefferson County.

[Specs - Development of Property Located on FM 3514 \(RFP 19-035 JW\).pdf](#)

- (c) Consider and approve a lease extension for (RFP 14-003/JW), Lease of Properties Acquired as a Result of Buy-Out with Darrell L. Faulk, Theresa White, Scott H. Courville, and Levacy Family Partnership for an additional five (5) years from July 6, 2019 to July 5, 2024.

- (d) Consider and approve, execute, receive and file and Engagement Letter for (RFP 18-015/YS), Auditing Services for Jefferson County with Whitley Penn for a second year of a three (3) year contract from July 29, 2019 to July 28, 2020, at a cost not to exceed \$69,800.00.

[Engagement Letter - Whitley Penn \(RFP 18-015 YS\).pdf](#)

- (e) Consider and approve, execute, receive and file a contract for (IFB 19-021/JW) Ford Fields Concession Stand with N & T Construction Co., Inc., in the amount of \$587,000.00

[Contract - N & T Construction - Ford Fields Concession Stand \(IFB 19-021 JW\).pdf](#)

- (f) Consider and approve, execute, receive and file professional services agreement (PROF 19-036/JW) with Runbeck Election Services, Inc. for ballot print and mail preparation services for the County Clerk's Office, to include a one-time set-up fee of \$3,000.00. Estimated fees for services (that do not include postage) are shown in Exhibit A of the agreement.

[\(PROF 19-036 JW\) Runbeck Election Services - Ballot Print & Mail Services \(County Clerk\).pdf](#)

- (g) Consider and approve, execute, receive and file Change Order No. 2 for Professional Services Agreement (PROF 15-002/JW) with LJA Engineering, Inc., for construction inspection services in the amount of \$60,000.00, bringing the total cost of this agreement from \$363,820.00 up to \$423,820.00. This project is funded by grants from the National Fish and Wildlife Foundation (NFWF) and the North American Wetlands Conservation Act (NAWCA). Any construction cost not covered by these two grants will be funded from the County's settlement with BP.

[Change Order No. 2 - LJA Engineering \(PROF 15-002 JW\).pdf](#)

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- (h) Consider and approve disposal of scrap metal property in association with (RFQ 18-023/JW) Energy Performance Contracting Services for Jefferson County and Johnson Controls. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County for the duration of the project

**COUNTY AIRPORT:**

- (a) Consider, possibly approve and authorize the County Judge to execute a Ground Lease between Jefferson County and Mid-County Plaza, LLC, for ground space at Jack Brooks Regional Airport.

[LABRIE TAX OFFICE PHASE 1.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer - 136th District Court - additional amount for video upgrade.

120-2035-412-6001	OFFICE MACHINES	\$2,489.00	
120-2035-412-3017	CLOTHING		\$500.00
120-2035-412-3084	MINOR EQUIPMENT		\$229.00
120-2035-412-4011	EQUIPMENT- MISCELLANEOUS		\$200.00
120-2035-412-5062	TRAVEL EXPENSE		\$1,560.00

[cc136thDistrictCourt -070119.pdf](#)

- (b) Consider and approve budget transfer – JP Pct.7 – additional cost for travel.

120-2048-412-5062	TRAVEL EXPENSE	\$1,000.00	
120-2048-412-4052	POSTAGE		\$1,000.00

[ccJP Pct7 -070119.pdf](#)

- (c) Consider and approve budget transfer - Jail - additional cost for rental of equipment.

120-3062-423-5053	RENT-EQUIPMENT	\$4,400.00	
120-3062-423-4056	ELECTRICITY		\$4,400.00

[ccJail -070119.pdf](#)

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- (d) Consider and approve budget transfer - Beaumont Maintenance - additional cost for replacement of two flag poles.

120-6083-416-6003	BUILDING - COURTHOUSE	\$9,000.00	
120-6083-416-1072	MAINTENANCE CREW		\$9,000.00

[ccBmtMaintenance -070119.pdf](#)

- (e) Consider and approve electronic disbursement of \$4,029,000 to The Bank of New York Mellon for principal and interest payment for the Refunding Bond Series 2012.

- (f) Regular County Bills - check #460713 through checks #460975.

[0460713\\_0460975.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Hear Presentation from Vietnam Veterans of America Chapter # 292.

**COUNTY TAX ASSESSOR-COLLECTOR:**

- (a) Consider and possibly approve a Resolution giving permission to the Sheriff to conduct an auction to sell property currently held by Jefferson County and the entities for which it collects. The auction will be held on the first Tuesday of August, 2019.

[Resolution - Sheriff Sale.pdf](#)

**ENGINEERING:**

- (a) Consider and possibly approve the Amended Final Plat of Tract 3-A, 3-B, and 3-C, 16.198 acres of land and Replat of Part of Tracts 3 and 4, J.J. Burrell Estates Partition in the Bennett Blackman Survey Abstract No.3, Jefferson County. This property is located at the corner of FM Highway 365 in Precinct No. 3. This plat is in the City of Port Arthur ETJ (extra-territorial jurisdiction). It was approved by the City of Port Arthur Planning and Zoning Department and has met all of our platting requirements.

[July 1, 2019-Amended Final Plat Tract 3-A,3-B,3-C--JJ Burrell Estations Partition.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Receive and file executed agreement between Jefferson County, on behalf of the Jail, and TAN Healthcare and CorrHealth for medical services to be provided to inmates at the jail.

[TAN HEALTHCARE AGREEMENT.pdf](#)

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- (b) Consider and possibly approve a Resolution recognizing Tammy K. Markum for 22 years and 3 months of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR TAMMY MARKUM.pdf](#)

- (c) Consider and possibly approve a Resolution recognizing Jan M. Stelly for 23 years and 4 months of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR JAN STELLY.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**July 01, 2019**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **01st** day of **July 2019** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**COUNTY COMMISSIONERS:**

- (b) Consider, possibly approve, receive and file 2017-2018 Audit and Management letter of Jefferson County Emergency Services District No. 1 pursuant to Sec. 775.082, Health & Safety Code.

[2017 -2018 AUDIT AND MANAGEMENT LETTER OF JCESD NO 1.pdf](#)

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**Jeff R. Branick**  
**County Judge**