

Notice of Meeting and Agenda
August 26, 2019

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**
August 26, 2019

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **26th** day of **August 2019** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

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PURCHASING:

(a) Consider and approve specifications for (IFB 19-044/YS), Term Contract for Mowing for Jefferson County.

[Specifications - Term Contract for Mowing \(IFB 19-044 YS\).pdf](#)

(b) Receive and file bids for (IFB 19-038/YS), Term Contract for Paper Stock & Envelopes for Jefferson County.

[Bid - Olmsted-Kirk Paper.pdf](#)

[Bid - Western-BRW Paper Co-Bosworth Papers.pdf](#)

(c) Receive and file a Contract Termination/Release of Earnest Money for the Offer from Clark C. Shofner to purchase Jefferson County land located on Viterbo Road (Known as "Precinct No. 2 Rock Yard"); in response to (RFQ 17-014/JW), Commercial Realtor Brokerage Services for Land Located on Viterbo Road (Known as "Precinct No. 2 Rock Yard") with \$2,500.00 in earnest money being released by Texas Regional Title Company; for which \$1,500.00 is to be released to Jefferson County, and \$1,000.00 is to be released to Clark C. Shofner. This Contract Termination/Release of Earnest money was approved by Commissioners' Court on August 12, 2019.

[Contract Termination & Release of Earnest Money - Clark C.Shofner.pdf](#)

(d) Execute, receive and file renewal for (IFB 16-019/YS), Term Contract for Sheriff's Department (Jefferson County) Law Enforcement Equipment and Uniform with Burgoon Company, GT Distributors, Inc., Galls LLC, and ICS Jail Supplies, Inc. for a third one (1) year renewal from August 19, 2019 to August 18, 2020; with proposed price increases as shown on Attachment A. These price increases are due to rising costs of materials, manufacturing, and transportation.

[ATTACHMENT A.pdf](#)

[Price Increase Request Letters - Sheriff's Dept Equipment & Uniforms.pdf](#)

[Contract Renewal - Burgoon Company.pdf](#)

[Contract Renewal - GT Distributors.pdf](#)

[Contract Renewal - Galls, LLC.pdf](#)

[Contract Renewal - ICS Jail Supplies, Inc..pdf](#)

(e) Consider and approve, execute, receive and file Change Order No. 2 for (IFB 17-043/JW), Siphon Control Structures at Oilcut Ditch and Salt Bayou at the Gulf Intracoastal Waterway for Jefferson County with BDS Constructors, LLC dba MK Constructors for an increase of \$129,275.00 to furnish and install (16) HDPE bends for the 36" HDPE (directional drilled) pipes to facilitate a design modification to meet construction plans, bringing the total contract amount from \$7,386,093.20 up to \$7,515,368.20. This change order will increase the number of working days for this project by (10) days; bringing to the total number of

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contract working days from (120) days up to (130) days. This project is funded by grants from the National Fish and Wildlife Foundation (NFWF) and the North American Wetlands Conservation Act (NAWCA). Any construction cost not covered by these two grants will be funded from the County's settlement with BP.

[LJA-Letter of Explanation for Change Order No. 2 \(IFB 17-043 JW\).pdf](#)
[Change Order No. 2 \(IFB 17-043 JW\) Siphons-MK Constructors.pdf](#)

(f) Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Memo - Disposal of Scrap Property 8.20.19.pdf](#)

(g) Consider and approve donation of surplus property as authorized by Local Government Code §263.152 (a) (4), by donating 400 cots to be used in shelter facilities to a charitable organization, American Red Cross.

COUNTY AUDITOR:

(a) Consider and approve budget transfer - Service Center - replacement of fourth rolling jack.

120-8095-417-3084	MINOR EQUIPMENT	\$3,000.00	
120-8095-417-4008	AUTOMOBILES AND TRUCKS		\$3,000.00

[ccServiceCenter -082619.pdf](#)

(b) Consider and approve budget transfer - R&B Pct.3 - additional cost.

113-0307-431-5021	DUES/SUBSCRIPTIONS	\$150.00	
113-0301-431-3010	BOOKS-PRINTED		\$150.00

[ccR&B Pct.3 -082619.pdf](#)

(c) Consider and approve budget transfer - R&B Pct.3 - additional cost for fuel.

113-0305-431-3034	DIESEL FUEL	\$4,000.00	
113-0305-431-4014	SHARED EQUIPMENT MAINT.		\$4,000.00

[ccR&B Pct.3\(fuel\) -082619.pdf](#)

(d) Consider and approve budget transfer - Constable Pct.8 - additional cost for insurance.

120-3072-425-2003	EMPLOYEES' INSURANCE	\$5,000.00	
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120-3072-425-1095	EDUCATION PAY		\$5,000.00
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[ccConstable Pct.8 -082619.pdf](#)

(e) Regular County Bills - check #462658 through checks #462878.
[0462658_0462878.pdf](#)

COUNTY COMMISSIONERS:

(a) Consider and possibly approve Amended Jefferson County Commissioners Court Rules of Procedure, Conduct and Decorum Pursuant to HB 2840.
[AMENDED JEFFERSON COUNTY COMMISSIONERS COURT RULES OF PROCEDURE CONDUCT .pdf](#)

(b) Consider, possibly approve, authorize the County Judge to execute a Compromise Settlement Release relating to damages in Cause No. D0131980, Jefferson County, Texas v. Kierra Chanta Pommier and Celeste Alexandra Flores.

(c) Consider and receive a Presentation of information from the YMBL.

(d) Consider and possibly approve a Resolution authorizing the submission of a Texas Community Development Block Grant Program Disaster Recovery Acquisition/ Buyout Grant Application to the Texas General Land Office in the amount \$ 2,651,308.80; and authorizing JEFF BRANICK to act as the County's Executive Officer and authorized representative in all matters pertaining to the County's participation in the Texas Community Development Block- DR Grant Program.

[RESOLUTION AUTHORIZING THE TEXAS CDBG GRANT ACQUISITION BUYOUT GRANT APPLICATION.pdf](#)

(e) Consider and possibly approve nominations to the Spindletop Center Board of Trustees for new two year terms: (Current terms expire on August 31, 2019.) Rebecca Ford – appointment by Commissioner Arnold and Frank Coffin – appointment by Judge Branick

COUNTY TAX ASSESSOR-COLLECTOR:

(a) Receive and file executed Interlocal agreement between Jefferson County and the Texas Department of Motor Vehicles for provision of equipment and consumables used while acting as agent in the administration of motor vehicle titles and registration.

[Jefferson County_TxDMV Interlocal Agreement - Final \(002\).pdf](#)

ENGINEERING:

- (a) Consider and possibly adopt a Resolution recognizing Don Rao for his years of dedicated service to the Jefferson County Engineering Department and to the citizens of Jefferson County and wishing him well in his retirement.

[RESOLUTION FOR DON RAO.pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve granting extended leave without pay for up to 90 days for Clark Simmons, a Detention Officer with the Jefferson County Correctional Facility.

RISK MANAGEMENT:

- (a) Consider and possibly approve self-insuring any loss covered by the Public Officials Bond for Deputy Clerks and all other employees of the County and District Clerk, in accordance with Texas House Bill 1494, effective September 1, 2019.

OTHER BUSINESS:

SET NEXT MEETING DATE, MONDAY, SEPTEMBER 2, 2019 IS A COUNTY HOLIDAY (LABOR DAY)

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**