

Notice of Meeting and Agenda
December 30, 2019

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**
December 30, 2019

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **2:00 PM**, on the **30th** day of **December 2019** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Eddie Arnold, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct Two

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PURCHASING:

(a) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 19-080/JW) with Soutex Surveyors & Engineers for the preparation of survey plats with descriptions (for Ingress/Egress purposes) for two 60' wide parcels of land across property owned by Texas Department of Criminal Justice to provide access from FM 3514 to the County's property behind the former Texas Youth Commission facility; for a cost not to exceed \$2,500.00.

[\(PROF 19-080 JW\) Soutex - Survey Two Plats \(Off FM Hwy 3514\).pdf](#)

(b) Consider and approve, execute, receive and file a software service agreement (Agreement 19-081/DC) with Rhyan Technology Services, LLC and Jefferson County for LogSoft software application and services in the amount of \$359,800.00 for the Jefferson County Sheriff's Department. This is in accordance with the DIR-TSO-3526 Contract.

[\(Agreement 19-081 DC\) Rhyan Technologies.pdf](#)

(c) Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Memo - Disposal of Scrap Property 12.17.19.pdf](#)

(d) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo - Disposal of Salvage Property 12.18.19.pdf](#)

COUNTY AUDITOR:

(a) Consider and approve budget amendment – Constable Pct. 6 – replacement for wrecked vehicle.

120-3070-425-6007	AUTOMOBILES	\$32,233.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$32,233.00

[cc Constable Pct 6.pdf](#)

(b) Consider and approve a donation from Reaud, Morgan & Quinn L.L.P. in the amount of \$1,000.00, pursuant to Section 81.032, Texas Local Government Code. The donation is for items related to the Family Drug Court program not provided by the grant.

(c) Regular County Bills – check #466753 through checks #466940 (12/24/2019) and checks #466941 through #_____ (12/30/2019).

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve a Resolution to extend the Disaster Declaration for Tropical Storm Imelda pursuant to Section 418.108 (b), Government Code.
[RESOLUTION TO EXTEND DISASTER DECLARATION FOR TROPICAL STORM IMELDA.pdf](#)
- (b) Consider and possibly approve exempting the following groups from paying for security during their scheduled events for the year 2020, Dispute Resolution Center, Jefferson County Bar Association, Jefferson County Democratic Party, Jefferson County Republican Party, Jefferson County Libertarian Party, Jefferson County Green Party, Election School, Jefferson County Clerk's office for meetings and training related to Elections, Jefferson County Coalition for Victims of Crime, Family Services, Jefferson County Deputy Constable Association and Jefferson County District Clerk's office for Passport Day. The security expense will be paid via budgeted funds.
- (c) Consider, possibly approve, authorize the County Judge to execute, the Release and Settlement Agreement with Orion Marine for their payment in the amount of \$14,000 for payment of damages to the Jefferson County boat ramp boarding walkway located at Broadway and South 1st Street in Port Arthur, Texas located in Precinct 3.
[RELEASE AND SETTLEMENT AGREEMENT WITH ORION MARINE CONSTRUCTION INC.pdf](#)
- (d) Receive and file Oath of Office and Statement of Officer for Hoyt Simmons and Mark Zambardino as Commissioners to JCESD No.1.
[RECEIVE AND FILE OATH OF OFFICE AND STATEMENT OF OFFICER FOR HOYT S AND MARK Z.pdf](#)
- (e) Consider and approve Urgent Need National Objective Form for Amelia Cutoff Project related to Hurricane Harvey CDBG Program.
[URGENT NEED NATIONAL OBJECTIVE FORM FOR AMELIA CUTOFF PROJECT.pdf](#)
- (f) Consider, possibly approve a resolution in support of the grant application of the Jefferson County Family Treatment Drug Court with the Criminal Justice Division for FY 2020-2021. (No matching funds are required.)
[RESOLUTION FOR JEFFERSON COUNTY FAMILY TREATMENT DRUG COURT NO 1869015.pdf](#)

COUNTY TAX ASSESSOR-COLLECTOR:

- (a) To ratify a property tax refund to Charles R. Paul in the amount of \$3,986.96 in accordance with Property Tax Code 31.11--Refund of overpayment in excess of \$2,500.

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[Tax Refund Determination-Charles R. Paul.pdf](#)

(b) Consider and approve property tax refunds in accordance with Tax Code 31.11 to Chicago Title Insurance Company in the total amount of \$399,856.63. Additional documentation is available in Tax Office.

[2019-12-13 Chicago Title Ins. Co. Refund.pdf](#)

(c) Consider and possibly approve a Resolution recognizing Cynthia McKenzie for her 32 years of service to Jefferson County and to the citizens of Jefferson County and wishing her well in her retirement.

[Resolution -Cynthia McKenzie Retirement.pdf](#)

COUNTY TREASURER:

(a) Receive and File Investment Schedule for November, 2019, including the year to date total earnings on County funds.

[November 2019 Approved For Agenda.pdf](#)

(b) Review, consider, possibly approve, receive, and file the 2020-21 Jefferson County Investment Policy and Procedures.

[2020-2021 Jefferson County Investment Policy For Agenda.pdf](#)

ENGINEERING:

(a) Execute, receive and file an Amendment to Permanent Easement Agreement between Jefferson County and Lone Star NGL Pipeline LP recorded on November 20, 2019, and filed as Instrument Number 2019038553 of the Official Public Records for Jefferson County.

[Dec.30, 2019 Amendment Easement -Lone Star NGL.pdf](#)

(b) Execute, receive and file Pipeline Permit 05-P-19 to Zydeco Pipeline Company LLC for installing a pipeline and the distribution of Crude adjacent to Texas Avenue. This project is located in Precinct 2.

[Dec.30, 2019 - 05-P-19 Zydeco Pipeline.pdf](#)

(c) Execute, receive and file an Easement Agreement between Zydeco Pipeline Company LLC and Jefferson County. Easement Agreement includes permanent easement and temporary construction easement. This project is located in Precinct No. 2.

[Dec. 30, 2019 - Zydeco Pipeline Easement.pdf](#)

HUMAN RESOURCES:

(a) Consider and possibly approve appointing Jeff Ross Interim Director of MIS.

(b) Consider and possibly approve the appointment of Steve Stafford to Director of Engineering at a salary of \$104,224.97 annually.

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RISK MANAGEMENT:

(a) Consider and possibly approve the following appointments to the Southeast Texas Government Employee Benefits Pool Board of Trustees, effective January 1, 2020, for a three year term: Allison Getz by Judge Branick, John Shauberger by Commissioner Arnold, Clint Woods by Commissioner Weaver, Vickie McIntyre by Commissioner Sinegal, and Karl Holmes by Commissioner Alfred.

ROAD & BRIDGE PCT. 2:

(a) Consider and possibly adopt a Resolution recognizing Kirk Harper for 24 years and 7 months of dedicated service to the Jefferson County Precinct 2 Road and Bridge Department and to the citizens of Jefferson County and wishing him well in his retirement.

[RESOLUTION FOR KIRK HARPER.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**