

**Notice of Meeting and Agenda**  
**August 04, 2020**

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**August 04, 2020**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **04th** day of **August 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**11:00 a.m.- WORKSHOP - To discuss copier proposal with Function 4**

**11:30 a.m.-WORKSHOP- To discuss buyout acquisition of flooded homes.**

**1:30 p.m.- WORKSHOP - To discuss pending items for FY 2020-2021**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 571-748-4021 PIN # 623-6974#. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You**

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**will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION:** Everette "Bo" Alfred, Commissioner, Precinct Four

**PLEDGE OF ALLEGIANCE:** Eddie Arnold, Commissioner, Precinct One

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**PURCHASING:**

(a) Consider and approve specifications for Invitation for Bid (IFB 20-031/YS), Term Contract for Trash and Biomedical Waste Container Service for Jefferson County.

[Specifications - IFB 20-031YS Trash and Biomedical Waste Container Service.pdf](#)

(b) Consider and approve, execute, receive and file Amendment No. 1 for (RFP 18-059/YS), Food Service Consulting and Management Services for Jefferson County Correctional Facility with Trinity Services Group, Inc. This amendment will allow the CPI increase per the terms of contract; in accordance with United States Bureau of Labor, as shown on Attachment A.

[Amendment No. 1 - Trinity Services Group, Inc. \(RFP 18-059 YS\).pdf](#)  
[ATTACHMENT A - US Bureau of Labor Statistics CPI.pdf](#)

(c) Consider and approve, execute, receive and file Amendment No. 1 for (RFP 19-060/YS), Term Contract for Mowing for Jefferson County with Universal Operations, LLC. This amendment will add four (4) properties for an additional service cost of \$1,995.00 for the remainder of the current first contract year for a total of \$21,240.00.

[Amendment No. 1 - Universal Operations, LLC \(RFP 19-060 YS\).pdf](#)

(d) Consider and approve re-award, execute, receive and file a contract for (RFQ 16-036/JW), Engineering Services for Community Development Block Grant Program - Phase VI to LJA Engineering, Inc., in the amount of \$40,250.00. Funding is through the Texas Department of Agriculture/Community Development Block Grant Program.

[Contract - LJA Engineering-CDBG Phase VI Sewer Improvements \(RFQ 16-036 JW\).pdf](#)

(e) Consider and approve, execute, receive and file Job Order Contract (JOC 20-033/JW) with SETEX Facilities & Maintenance for the removal and replacement of a fire hydrant at the Jack Brooks Regional Airport in the amount of \$10,970.00; in accordance with Choice Partners JOC Texas Contract 15/041JN-11-2015. Funding for this project will be through the current year airport budget and 50% TxDOT Airport RAMP grant funds.

[\(JOC 20-033 JW\) SETEX - Fire Hydrant Removal & Replacement JBRA.pdf](#)

(f) Request approval to release retainage to N & T Construction Co., Inc. for (IFB 19-021/JW) Ford Fields Concession Stand in the amount of \$28,500.00, Payment Application No. 10.

[Retainage \(Payment App No. 10\) N & T - Ford Fields Concession Stand \(IFB 19-021 JW\).pdf](#)

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**COUNTY AIRPORT:**

(a) Receive and file executed Ground Land Lease Agreement between Jefferson County and Mid County Plaza LLC for approximately 8.2 acres of property located at the Jack Brooks Regional Airport.

[\*\*EXECUTED GROUND LEASE AGMT MID CNTY PLAZA LLC AT THE JACK BROOKS REG AIRPORT.pdf\*\*](#)

**COUNTY AUDITOR:**

(a) Consider and approve budget transfer – Road & Bridge Pct.4 – additional cost for repairs and maintenance.

114-0405-431-4018	ROAD MACHINERY	\$15,000.00	
114-0405-431-4009	BUILDINGS AND GROUNDS	\$500.00	
114-0402-431-1009	FOREMAN		\$15,000.00
114-0402-431-3016	CHEMICALS, SPRAYS, ETC.		\$500.00

[\*\*ccRoad&Bridge Pct4 -080420.pdf\*\*](#)

(b) Consider and approve Resolution authorizing County Judge to enter into agreement with TXDOT for the County Transportation Infrastructure Fund Grant program.

[\*\*ccResolution -TXDOT -080420.pdf\*\*](#)

(c) Consider and approve electronic disbursement for \$1,847.34 to Texas Department of Criminal Justice for August insurance reimbursement.

(d) Consider and authorize the County Judge to execute a Texas Traffic Safety Program Grant Agreement between Jefferson County, Texas and the State of Texas for the STEP Comprehensive Program for the period 10/01/2020 to 09/30/2021.

[\*\*ccTxTraficeSafetyGrant -080420.pdf\*\*](#)

(e) Consider and approve electronic disbursement for \$566,428.79 to LaSalle for revenue received from entities for inmate housing.

(f) Regular County Bills – check #473682 through checks #473892 (07/28/20) and check #473893 through checks #474059 (08/04/20).

[\*\*0473682\\_0473892.pdf\*\*](#)  
[\*\*0473893\\_0474059.pdf\*\*](#)

## COUNTY COMMISSIONERS:

- (a) Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.108 (b) of the Texas Government Code.

[RESOLUTION COVID 19 PANDEMIC.pdf](#)

- (b) Consider, possibly approve, authorize the County Judge to execute, receive and file and file a Property Tax Abatement Agreement between Jefferson County and Emerald Biofuels pursuant to Sec. 312.401, Texas Tax Code.

[TAX ABATEMENT AGMT BETWEEN JEFF CNTY AND EMERALD BIOFUELS.pdf](#)

- (c) Consider and possibly approve an Order regarding the establishment of the Project Fairway Reinvestment Zone Pursuant to Sec. 312.401, Texas Tax Code.

[ORDER REGARDING THE ESTABLISHMENT OF THE PROJECT FAIRWAY REINVESTMENT ZONE.pdf](#)

- (d) Conduct a Public Hearing to receive information and comments regarding the establishment of the Project Fairway Reinvestment Zone Pursuant to Sec. 312.401, Texas Tax Code.

- (e) Consider, possibly approve, authorize the County Judge to execute, receive and file and file a Property Tax Abatement Agreement between Jefferson County and Suez WTS USA, Inc. for Project Clear pursuant to Sec. 312.401, Texas Tax Code.

[PROPERTY TAX ABATEMENT AGMT BETWEEN JEFF CNTY TX AND SUEZ WTS USA INC.pdf](#)

- (f) Consider and possibly approve an Order Levying Taxes for Port of Beaumont Navigation District of Jefferson County, Texas General Obligation Bonds, Series 2020.

[ORDER LEVYING TAXES FOR PORT OF BMT NAVIGATION DISTRICT.pdf](#)

[RESOLUTION REQUESTING THE JEFF CNTY COMMISSIONERS TO ADOPT AN ORDER LEVYING TAXE.pdf](#)

- (g) Consider and possibly appoint members to the Jefferson County Housing Finance Corporation Board of Directors: See attached

[JEFFERSON COUNTY HOUSING FINANCE CORPORATION BOARD OF DIRECTORS.pdf](#)

- (h) Consider and possibly approve a Resolution for Civil Rights for Hurricane Harvey Disaster Recovery Grant funding through infrastructure and Acquisition/Buyout Grants 200-65-121-C408 and 20-66-036-C242 from the Texas General Land Office which reaffirms the County Citizen Participation Plan, our Section 3 Policy, Excessive Force Policy, Section 504 Policy and Grievance Procedures and Fair Housing Policy.

[RESOLUTION REGARDING CIVIL RIGHTS.pdf](#)

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**INFRASTRUCTURE AND ACQUISITION BUYOUT 20065121C408 AND 2066036C242FROM TX GLO.pdf**

(i) Consider and possibly approve Cary Erickson, Director of Human Resources to be the Designated Civil Rights Officer for Hurricane Harvey Disaster Recovery Grant funding through infrastructure and Acquisition/Buyout Grants 200-65-121-C408 and 20-66-036-C242 from the Texas General Land Office.

[APPOINTMENT OF CIVIL RIGHTS OFFICER CARY ERICKSON.pdf](#)

**COUNTY TREASURER:**

(a) Receive and File Investment Schedule for June, 2020, including the year to date total earnings on County funds.

[June 2020.pdf](#)

**ENGINEERING:**

(a) Execute, receive and file Overweight Vehicle Permit 04-OW-20 to Enterprise TE Products Pipeline Company LLC for renewal and to move heavy haul equipment and materials for pipeline construction routed Hebert Road, Knauth Road, and Hogaboom Road. This project is located in Precincts 2 and 3.

[August 4, 2020--- 04-OW-20 Enterprise TE Products.pdf](#)

(b) Execute, receive and file Overweight Vehicle Permit 05-OW-20 to Enterprise TE Products Pipeline Company LLC for renewal and to move heavy haul equipment and materials for pipeline construction routed W Clubb Road., E Clubb Road., Boyt Road, Gaulding Road, Blewett Road, Winzer Road, Bayou Din Drive, LaBelle Road, Steinhagen Road, Humble Camp Road, Latta Road, Hillebrandt Road, and Hebert Road. This project is located in Precincts 2, 3, and 4.

[August 4, 2020--05-OW-20 Enterprise TE Products.pdf](#)

(c) Execute, receive and file Pipeline Permit 04-P-20 to Enterprise TE Products Pipeline Company LLC for renewal and to bore a 16" Ethane pipeline across Knauth Road in Jefferson County. This project is located in Precinct 3.

[August 4, 2020--04-P-20 Enterprise TE Products.pdf](#)

(d) Execute, receive and file Pipeline Permit 05-P-20 to Enterprise TE Products Pipeline Company LLC for renewal and to bore a 30" Ethane pipeline across 14 Jefferson County Roads. This project is located in Precincts 2 and 4.

[August 4, 2020--05-P-20 Enterprise TE products.pdf](#)

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(e) Consider and possibly approve a Minor Plat of Tracts 1-A and 1-B 2.555 acres of land, Replat of all of Tracts 1, A, and B Nicholson Place in Jefferson County, Texas. The property is located off of Dugat Road and Blanco Road (a private road) in Precinct 2. This plat has met the Jefferson County platting requirements.

[August 4, 2020 Minor Plat Nicholson Place Tracts 1-A and 1-B.pdf](#)

(f) Consider and possibly approve a variance request submitted by Shane Neil concerning the finished floor elevation of his home located at 10035 Jason Court.

[August 4, 2020--10035 Jason Court Finished Elevation Certificate.pdf](#)

**HUMAN RESOURCES:**

(a) Consider and possibly approve granting extended leave without pay for up to 90 days for Drusilla Angelle, an employee of the Sheriff's Department.

(b) Consider and possibly approve granting extended leave without pay for up to 90 days for Shena Barker, an employee of the Sheriff's Department.

(c) Consider and possibly approve granting extended leave without pay for up to 90 days for Markievya Cooper, an employee of the Sheriff's Department.

(d) Consider and possibly approve granting extended leave without pay for up to 90 days for Matthew Munselle, an employee of the Sheriff's Department.

**DISTRICT ATTORNEY:**

(a) Consider, approve and ratify out-of-state travel for Beaumont PD detectives, Christopher Raymer, Tomora Hamilton, Robby Campbell, Ronnie Freeman, and another Beaumont PD detective, yet to be determined, to attend Berla training, to be held in Annapolis, Maryland from August 24-28, 2020. This training will be paid for by grant funds from the District Attorney's Office Special Crimes Unit.

[OUT OF STATE TRAVEL.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

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**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

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**Jeff R. Branick  
County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**August 04, 2020**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **04th day of August 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**11:00 a.m.- WORKSHOP - To discuss copier proposal with Function 4**

**11:15 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 to consult with our attorney regarding pending and contemplated litigation.**

**11:30 a.m.-WORKSHOP- To discuss buyout acquisition of flooded homes.**

**1:30 p.m.- WORKSHOP - To discuss pending items for FY 2020-2021**

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**COUNTY AUDITOR:**

(g) Consider and approve revised public defender contract agreements for the Criminal District Court, 252nd District Court, and the Drug Impact District Court.

[cc - David Barlow.pdf](#)  
[cc - David Grove.pdf](#)  
[cc - Don Duesler.pdf](#)  
[cc - Kevin Sekaly Cribbs.pdf](#)  
[cc - Marsha Normand.pdf](#)  
[cc Allen Parker.pdf](#)  
[cc Brittanie Holmes.pdf](#)  
[cc Kevin Laine.pdf](#)  
[cc Mike VanZandt.pdf](#)

(h) Consider and approve termination of public defender contract agreement for the 252nd District Court with Thomas William Kelley effective June 30, 2020.

(i) Consider and approve public defender contract agreement for the 252nd District Court with Charles Rojas effective August 1, 2020.

[cc Charles Rojas.pdf](#)

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**Jeff R. Branick**  
**County Judge**