

**Notice of Meeting and Agenda**  
**August 25, 2020**

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**August 25, 2020**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **25th** day of **August 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**10:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 to discuss personnel matters regarding Judge Ken Dollinger, Justice of the Peace Pct.1 Place 1.**

**11:00 am. WORKSHOP: To Discuss potential projects for Hurricane Harvey CDBG-MIT Grant Application.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 571-748-4021 PIN # 623-6974#. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a**

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**question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION:** Michael S. Sinegal, Commissioner, Precinct Three

**PLEDGE OF ALLEGIANCE:** Everette "Bo" Alfred, Commissioner, Precinct Four

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**PURCHASING:**

(a) Consider and approve specifications for Invitation for Bid (IFB 20-042/YS), Term Contract for Aviation Fuel for Jack Brooks Regional Airport.

[Specifications \(IFB 20-042YS\) Aviation Fuel for JBRA.pdf](#)

(b) Consider and approve, execute, receive and file a contract renewal for (IFB 19-038/YS), Term Contract for Paper Stock and Envelopes for Jefferson County with Olmsted Kirk Paper Co. and Western-BRW Paper Co. – Bosworth Papers for a first one (1) year renewal from September 8, 2020 to September 7, 2021.

[Contract Renewal \(IFB 19-038YS\) Olmsted Kirk Paper Co..pdf](#)  
[Contract Renewal \(IFB 19-038YS\) Western-BRW Paper Co.-Bosworth Papers.pdf](#)

(c) Consider and approve, execute, receive and file a contract renewal for (IFB 19-040/YS), Term Contract for Road Building Materials for Jefferson County with Gulf Coast, a CRH Company, LD Construction, Martin Marietta Materials, Inc., and Vulcan Construction Materials LLC for a first one (1) year from September 8, 2020 to September 7, 2021.

[Contract Renewal \(IFB 19-040YS\) Gulf Coast, a CRH Company.pdf](#)  
[Contract Renewal \(IFB 19-040YS\) LD Construction.pdf](#)  
[Contract Renewal \(IFB 19-040YS\) Martin Marietta Materials, Inc..pdf](#)  
[Contract Renewal \(IFB 19-040YS\) Vulcan Construction Materials LLC.pdf](#)

(d) Consider and approve Master Equipment Lease Purchase Agreement with Function 4 for the lease purchase of (74) copiers; in accordance with TX BuyBoard #453-14 Sharp Electronics.

[Jefferson County New F4 MFP Lease-Purchase Agreement.pdf](#)

(e) Consider and approve Advantage CPP Maintenance Contract with Function 4 to cover all Sharp equipment leased and owned within Jefferson County TX BuyBoard #453-14 Sharp Electronics in the amount of \$3,750.00 per month.

[Jefferson County Maintenance Agreement - Function 4.pdf](#)

(f) Consider and approve authorizing Tetra Tech to develop Hurricane Harvey CDBG-MIT applications at an approximate cost of \$6,700 per project. County can submit up to six projects. Cost not to exceed \$40,200.

[Tetra Tech Services.pdf](#)

(g) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo - Disposal of Salvage Property 8.20.2020.pdf](#)

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**COUNTY AIRPORT:**

- (a) Consider, possibly approve, and authorize the County Judge to execute FAA AIP Grant # 35 in the amount of \$221,538.00. This grant is 100% funded (90% funding from FAA AIP Entitlement Funds and 10% FAA CAREs Act Funding) and requires no local match. Grant project includes Taxiway A Design.
- (b) Consider, possibly approve, and authorize the County Judge to execute FAA AIP Grant # 36 in the amount of \$735,723.00. This grant is 100% funded (90% funding from FAA AIP Entitlement Funds and 10% FAA CAREs Act Funding) and requires no local match. Grant project includes Master Plan update.

**COUNTY AUDITOR:**

- (a) Consider and approve budget amendment – JP Pct. 4 – additional cost for health insurance.

120-2045-412-2003	EMPLOYEES' INSURANCE	\$6,000.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$6,000.00

[ccJP Pct4 -082520.pdf](#)

- (b) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending July 31, 2020.

[July 2020 Monthly Statement.pdf](#)

- (c) Consider and authorize the County Judge to sign the PSO Prohibited Telecommunications & Video Surveillance Services and Equipment Certification Form as required by the Office of the Governor for NIBRS grant 3738001.

[ccPSO-Prohib.Telcomm.Cert.Fom -082520.pdf](#)

- (d) Consider , possibly approve, authorize the County Judge to execute, receive and file SAVNS Grant Contract No. 2111318 with Jefferson County for September 1, 2020 through August 31, 2021.

[ccSAVNS Grant -082520.pdf](#)

- (e) Regular County Bills – check #474506 through checks #474727

[0474506\\_0474727.pdf](#)

**COUNTY CLERK:**

- (a) Consider and possibly approve, execute, receive and file Joint Election

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Agreement and Election Services Contract between Jefferson County and the City of Port Arthur for the November 3, 2020, General Election.

[Joint Election Agreement\\_City of Port Arthur\\_2020-11-03.pdf](#)

(b) Consider and possibly approve, execute, receive and file Joint Election Agreement and Election Services Contract between Jefferson County and the Hardin-Jefferson Independent School District for the November 3, 2020, General Election.

[Joint Election Agreement\\_HJ-ISD\\_2020-11-03.pdf](#)

(c) Consider and possibly approve, execute, receive and file Joint Election Agreement and Election Services Contract between Jefferson County and Hamshire-Fannett Independent School District for the November 3, 2020, General Election.

[Jefferson County- HFISD Joint Election and Services Contract.pdf](#)

(d) Consider and possibly approve, execute, receive and file Joint Election Agreement and Election Services Contract between Jefferson County and Port Arthur Independent School District for the November 3, 2020, General Election.

[PAISD Joint Election and Services Contract\\_signed by PAISD.pdf](#)

(e) Consider and possibly approve, execute, receive and file Joint Election Agreement and Election Services Contract between Jefferson County and the City of Bevil Oaks for the November 3, 2020, General Election.

[Bevil Oaks Joint Election Contract\\_2020-11-03.pdf](#)

## **COUNTY COMMISSIONERS:**

(a) Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.108 (b) of the Texas Government Code.

[RESOLUTION FOR COVID 19 PANDEMIC.pdf](#)

(b) Consider and possibly approve the appointment of Ms. Dana Johnson to the Board of Trustees of the Spindletop Center to fill the vacancy of Ms. Shirley Adams who retired. (This is an appointment of Judge Branick.)

(c) Consider, possibly approve, authorize the County Judge to execute, receive and file County Transportation Infrastructure Fund Grant Agreement between Jefferson County and the Texas Department of Transportation for Contract CTIF-02-124.

[COUNTY TRANSPORTATION INFRASTRUCTURE FUND GRANT AGMT CTIF02124.pdf](#)

(d) Receive and file executed Abatement Agreement between Jefferson County and WTS USA, Inc. for Project Clear pursuant to Texas Tax Code Sec. 312.401.

[RECEIVE AND FILE EXECUTED ABATEMENT AGMT FOR PROJECT CLEAR.pdf](#)

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[ORDER ESTABLISHING THE SUEZ WTS USA INC PROJECT CLEAR REINVESTMENT ZONE.pdf](#)  
[MINORITY BUSINESS DIRECTORY HUB DBE COMPANIES.pdf](#)

(e) Consider, possibly approve, receive and file CDBG-DR Hurricane Harvey Voluntary Buyout Guidelines.

[CDBG DR HURRICANE HARVEY VOLUNTARY BUYOUT GUIDELINES.pdf](#)

**COUNTY TREASURER:**

(a) Receive and File Investment Schedule for July, 2020, including the year to date total earnings on County funds.

[July 2020.pdf](#)

(b) Consider and possibly authorize the County Treasurer to execute Release of Excess Collateral with Wells Fargo Bank, N.A. for the funds of Jefferson County

[Jefferson County 8-25-2020 Release.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick  
County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**August 25, 2020**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **25th** day of **August 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**10:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 to discuss personnel matters regarding Judge Ken Dollinger, Justice of the Peace Pct.1 Place 1.**

**11:00 am. WORKSHOP: To Discuss potential projects for Hurricane Harvey CDBG-MIT Grant Application.**

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**<B>CANCEL- 10:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 to discuss personnel matters regarding Judge Ken Dollinger, Justice of the Peace Pct.1 Place 1.</B>**

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**COUNTY TAX ASSESSOR-COLLECTOR:**

(a) Consider and possibly approve a Resolution giving permission to the Sheriff to conduct an auction to sell property currently held by Jefferson County and the entities for which it collects. The auction will be held on the first Tuesday of October 2020.

[Resolution - Sheriff Sale.pdf](#)

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**Jeff R. Branick**  
**County Judge**