

Notice of Meeting and Agenda
March 30, 2021

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Darrell Bush, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**
March 30, 2021

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **30th** day of **March 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending and contemplated litigation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:

https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your

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INVOCATION: Darrell Bush, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three

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PURCHASING:

- (a) Receive and file bids for Invitation for Bid (IFB 21-004/JW) Phase VI: First Time Sanitary Sewer Improvements Project for Jefferson County (Community Development Block Contract) (TxCDBG No. 7218240)
[Bid Received - Jet Aeration of Texas, LLC. \(IFB 21-005 JW\).pdf](#)
[Bid Received - T. Johnson Industries, Inc. \(IFB 21-005 JW\).pdf](#)
- (b) Consider and approve specifications for Invitation for Bid (IFB 21-020/JW) Camera System (for Bell 407 Helicopter) for the Jefferson County Sheriff's Office. Funding is provided by the Port Security Grant 2020.
[Specifications - Camera System \(Bell 407 Helicopter\) JCSO \(IFB 21-020 JW\).pdf](#)
- (c) Consider and approve specifications for Invitation for Bid (IFB 21-021/JW) Digital Mapping System (for Bell 407 Helicopter) for the Jefferson County Sheriff's Office. Funding is provided by the Port Security Grant 2020.
[Specifications - Mapping System \(Bell 407 Helicopter\) JCSO \(IFB 21-021 JW\).pdf](#)
- (d) Consider and approve specifications for Invitation for Bid (IFB 21-022/JW) Vehicles for the Jack Brooks Regional Airport. Funding is provided by the CARES ACT GRANT.
[Specifications - Vehicles for the Jack Brooks Regional Airport \(IFB 21-022 JW\).pdf](#)
- (e) Consider and approve Addendum No. 1 for Request for Proposal (RFP 21-007/DC), Jefferson County Bank Depository Contract. This addendum will correct the due date and time to 11:00 am CT, Wednesday, May 5, 2021.
[Addendum No. 1 for \(RFP 21-007 DC\).pdf](#)
- (f) Consider and approve Addendum No. 1 for Request for Proposal (RFP 21-017/DC), Jefferson County District and County Clerk's Trust Funds Depository Contract. This addendum will correct the due date and time to 11:00 am CT, Wednesday, May 5, 2021.
[Addendum No. 1 for \(RFP 21-017 DC\).pdf](#)
- (g) Consider and approve removal of a 2000 Chevrolet Pickup Truck VIN 1GCEC19V1YZ367711 from Road & Bridge Pct. 3 and to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.
[Memo - Disposal of Wrecked Vehicle 3.24.21.pdf](#)
- (h) Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.
[Memo - Disposal of Scrap Property 3.25.2021.pdf](#)

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136TH DISTRICT COURT:

(a) Consider and possibly approve a Resolution recognizing Cayla Calamia for 29 years and 6 months of dedicated service as a valuable employee of Jefferson County and wishes her well in her retirement.

[RESOLUTION FOR CAYLA CALAMIA.pdf](#)

COUNTY AUDITOR:

(a) Consider and approve budget transfer – MIS – purchase of KnowBe4 annual software license fee.

120-1025-415-6053	COMPUTER SOFTWARE	\$17,820.00	
120-1025-415-5062	TRAVEL EXPENSE		\$7,000.00
120-1025-415-6002	COMPUTER EQUIPMENT		\$10,820.00

[ccMIS -033021.pdf](#)

(b) Consider and approve budget transfer – Road & Bridge Pct.4 – additional cost for maintenance.

114-0405-431-4018	ROAD MACHINERY	\$10,000.00	
114-0402-431-3079	CRUSHED STONE		\$10,000.00

[ccRoad&Bridge Pct4 -033021.pdf](#)

(c) Consider and approve budget transfer – 317th District Court – purchase of two laptops.

120-2039-412-6002	COMPUTER EQUIPMENT	\$2,288.00	
120-2039-412-5062	TRAVEL EXPENSE		\$2,288.00

[cc317th -033021.pdf](#)

(d) Receive and file Passenger Facility Charge Audit Report for Public Agencies for the Year Ended September 30, 2020.

[cc 03302021 Annual Financial Report 2020 - PFC.pdf](#)

(e) Receive and file Single Audit for Jefferson County, Texas for the Fiscal Year Ended September 30, 2020.

[cc 03302021 Single Audit Report 2020.pdf](#)

(f) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending February 28, 2021.

[Feburary 2021 Monthly financials.pdf](#)

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(g) Regular County Bills – check #480933 through check #481170.
[0480933_0481170.pdf](#)

COUNTY COMMISSIONERS:

(a) Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.108 (b) of the Texas Government Code.
[DECLARATION OF LOCAL DISASTER COVID 19 PANDEMIC.pdf](#)

(b) Consider and possibly approve a Resolution to renew and extend the Disaster Declaration issued for Hurricane Delta.
[DISASTER DECLARATION FOR HURRICANE DELTA.pdf](#)

(c) Consider and possibly approve extending the Disaster Declaration issued for Hurricane Laura.
[DISASTER DECLARATION FOR HURRICANE LAURA.pdf](#)

(d) Consider and possibly approve extending the Disaster Declaration issued for Winter Storm.
[DISASTER DECLARATION FOR WINTER STORM.pdf](#)

(e) Consider and possibly approve a Resolution recognizing Commissioner Brent A. Weaver for 29 years of dedicated service as a Commissioner of Precinct 2 of Jefferson County and wishes him well in his retirement.
[RESOLUTION FOR COMMISSIONER BRENT A WEAVER.pdf](#)

(f) Consider, possibly approve, authorize the County Judge to execute, receive and file Antiquities Permit Application with the Texas Historical Commission for installation of video equipment in the Commissioners Courtroom.
[ANTIQUITIES PERMIT APPLICATION WITH THE TX HISTORICAL COMMISSION FOR COMM COURTR.pdf](#)

(g) Consider and possibly approve Resolution for Fair Housing Month.
[RESOLUTION FOR FAIR HOUSING MONTH\(1\).pdf](#)

(h) Consider authorizing the erection of signage at the Keith Lake Boat Launch designating it the “Ed Holder Boat Launch.”

(i) Consider, possibly approve, and authorize the County Judge to execute Right of Entry DACW64-9-21-5739 for Survey and Exploration for the Department of the Army to survey and perform field investigations in relation to the Sabine Pass to Galveston Bay Coastal Storm Management Project.
[RIGHT OF ENTRY DACW649215739 FOR SURVEY AND EXPLORATION FOR DEPT OF THE ARMY.pdf](#)

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(j) Receive and file executed Memorandum of Understanding between Jefferson County and Lamar State College Port Arthur regarding Workforce and Continuing Education.

[MOU BETWEEN JEFF CNTY AND LAMAR STATE COLLEGE PORT ARTHUR REGARDING WORKFORCE.pdf](#)

COUNTY TAX ASSESSOR-COLLECTOR:

(a) Consider and possibly approve a Resolution recognizing Debbie Pletcher for her 26 years of service to Jefferson County and to the citizens of Jefferson County and wishing her well in her retirement.

[Resolution -Debbie Pletcher Retirement.pdf](#)

ENGINEERING:

(a) Execute, receive and file 05-U-21 Utility Permit to Trinity Bay Conservation District to install a 6" PVC water distribution line within Jefferson County's public road right-of-way (ROW). This project is located in Precinct No. 3 along Shellhammer Road.

[March 30, 2021-05-U-21 Trinity Bay Conservation District.pdf](#)

(b) Execute, receive and file acceptance into the County Road System the following roads out of the final plat of the Cove at Taylor Landing located in Precinct No.3: · Grace Circle – 1,658' (0.31 miles) 6" concrete paved w/curb, gutter and drainage system; · Alice Lane – 927' (0.18 miles) 6" concrete paved w/curb, gutter and drainage system; · Elizabeth Drive – 1,442' (0.27 miles) 6" concrete paved w/curb, gutter and drainage system; · Elizabeth Drive – 1,110' (0.21 miles) asphalt road with open ditch drainage;

[March 30, 2021-Road Acceptance Cove at Taylor Landing.pdf](#)

HUMAN RESOURCES:

(a) Consider and possibly approve granting extended leave without pay for up to 90 days for Jeffery Gamble, an employee of the Maintenance Department.

JUSTICE OF THE PEACE PCT 4:

(a) Consider and possibly approve a Resolution recognizing Judge Ray S. Chesson, Justice of the Peace Pct. # 4 for 24 years and 4 months of dedicated service as an Elected Official of Jefferson County and wishes him well in his retirement.

[RESOLUTION FOR JUDGE RAY S CHESSON JUSTICE OF THE PEACE PCT 4.pdf](#)

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- (b) Consider and possibly approve the appointment of Travis McCall to be appointed as Justice of the Peace, Precinct No. 4 to fulfill the unexpired term of Judge Ray Chesson who is retiring, pursuant to Sec. 87.042, Texas Local Government Code.
- (c) Administer the Oath of Office and Receive and file the Statement of Officer of Travis McCall as Justice of the Peace, Precinct No. 4 to fulfill the unexpired term of Judge Ray Chesson who is retiring, pursuant to Sec. 87.042, Texas Local Government Code.

NURSE PRACTITIONER:

- (a) Consider and possibly approve out-of-state travel for Leslie Riggs, RN, FNP-C to travel to Destin, Florida- June 8-11, 2021 for CME conference that provides hours of continuing education required. This is budgeted and is not provided locally.

[OUT OF STATE TRAVEL FOR LESLIE RIGGS RN FNPC TO TRAVEL TO DESTIN FL JUNE 8-11-21.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve a Resolution recognizing Grace Cook for 13 years and 6 months of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and in wishing her well in her retirement.

[RESOLUTION FOR GRACE COOK.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**

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ADDENDUM TO
NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 30, 2021

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **30th** day of **March 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

9:30 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending and contemplated litigation.

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JUVENILE PROBATION:

(a) Receive and File the Jefferson County Juvenile Board's Inspection and Certification of the Juvenile Detention Facilities at the Minnie Rogers Juvenile Justice Center as per Title 3, Texas Family Code, Section 51.12 (c).

[**JUVENILE BOARDS INSPECTION AND CERTIFICATION.pdf**](#)

Jeff R. Branick
County Judge