

**Notice of Meeting and Agenda**  
**May 18, 2021**

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
May 18, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **18th** day of **May 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**10:00 a.m.- WORKSHOP-To receive information regarding subdivision regulations.**

**11:00 a.m.-WORKSHOP-To receive information from Alex Rupp regarding Cares Grant projects.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the**

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*May 18, 2021*

**meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Vernon Pierce, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Darrell Bush, Commissioner, Precinct Two**

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**PURCHASING:**

(a) Receive and file bids for Invitation for Bid (IFB 21-020/JW) Camera System (for Bell 407 Helicopter) for the Jefferson County Sheriff's Office.

[Bid Received - Helicopter Services, Inc. \( IFB 21-020 JW\).pdf](#)  
[Bid Received - Wescam USA, Inc. \(IFB 21-020 JW\).pdf](#)

(b) Receive and file bids for Invitation for Bid (IFB 21-021/JW) Digital Mapping System (for Bell 407 Helicopter) for the Jefferson County Sheriff's Office.

[Bid Received - Aerocomputers Corporation \(IFB 21-021 JW\).pdf](#)  
[Bid Received - Helicopter Services, Inc. \(IFB 21-021 JW\).pdf](#)

(c) Receive and file bids for Invitation for Bid (IFB 21-023/JW) Mini-Excavator for the Jack Brooks Regional Airport.

[Bid Received - Associated Supply Company Inc. \(IFB 21-023 JW\).pdf](#)  
[Bid Received - Beaumont Tractor Co. \(IFB 21-023 JW\).pdf](#)

(d) Consider and approve specifications for Request for Statements of Qualification (RFQ 21-016/JW) Professional Engineering Services for Mayhaw Bayou Drainage Study Update: Community Development Block Grant – Disaster Recovery (CDBG-DR) Program Project for Jefferson County; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Specs - Engineering Services-Mayhaw Bayou Drainage Study Update \(RFQ 21-016 JW\).docx.pdf](#)

(e) Consider and approve specifications for Request for Statements of Qualification (RFQ 21-014/JW) Professional Engineering Services for Drainage Improvements: Drainage Ditch 110-B and Drainage Ditch 107 (Community Development Block Grant -Disaster Recovery) Program Project for Jefferson County; ; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Specs - Engineering-Drainage Improvements \(Ditch 110B & Ditch 107\) \(RFQ 21-014 JW\).pdf](#)

(f) Consider and approve specifications for Request for Proposals (RFP 21-027/YS), Lease of Properties Acquired as a Result of Buy Out.

[Specifications - RFP 21-027YS, Lease of Properties as a Result of Buy Out.pdf](#)

(g) Consider and approve specifications for Invitation for Bid (IFB 21-032/YS), Term Contract for Termite Treatment for Jefferson County.

[Specifications - RFP 21-032YS, Termite Treatment for Jefferson County.pdf](#)

(h) Consider and approve, execute, receive and file an Acceptance of Offer for (IFB 21-022/JW) Vehicles for the Jack Brooks Regional Airport for a

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total of \$155,909.00 for Bid Items (1-5); as shown on Attachment A.  
Funding for these vehicles provided by CARES Act Grant.

[ATTACHMENT A.pdf](#)

[Offer & Acceptance - Silsbee Ford \(IFB 21-022 JW\).pdf](#)

(i) Consider and approve, execute, receive and file an Acceptance of Offer for (IFB 21-025/YS), Term Contract for Asphalt Products for Jefferson County with Martin Asphalt Company, as shown on Attachment B.

[ATTACHMENT B.pdf](#)

[Acceptance of Offer - Martin Asphalt Company.pdf](#)

(j) Consider and approve, execute, receive and file a purchase agreement for the purchase of twenty (20) burial spaces in accordance with (IFB 18-036/YS), Term Contract for Indigent Burial Plots for Jefferson County with Claybar Haven of Rest Cemetery. The purchase prices is \$305.00 each for a total of \$6,100.00.

[Purchase Agreement - Claybar Haven of Rest Cemetery.pdf](#)

**COUNTY AUDITOR:**

(a) Consider and approve budget transfer – Crime Lab– purchase of server.

120-3060-421-6002	COMPUTER EQUIPMENT	\$3,536.00	
120-3060-421-3042	LABORATORY SUPPLIES		\$3,536.00

[cc Crime Lab.pdf](#)

(b) Consider and approve budget transfer – Jail –additional cost for overtime.

120-3062-423-1098	OVERTIME ALLOWANCE	\$300,000.00	
120-3062-423-2003	EMPLOYEES' INSURANCE		\$300,000.00

[cc Jail.pdf](#)

(c) Consider and approve budget transfer – Road & Bridge Pct 4 – additional cost for equipment repairs.

114-0405-431-4018	ROAD MACHINERY	\$33,000.00	
114-0402-431-3001	ASPHALT		\$33,000.00

[cc RB Pct 4.pdf](#)

(d) Consider and approve budget transfer – County Judge – replace computer.

120-1015-413-6002	COMPUTER EQUIPMENT	\$1,400.00	
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120-1015-413-5029	ATTORNEY FEES		\$1,400.00
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[cc County Judge.pdf](#)

(e) Consider and possibly approve the submission of an application for the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021.

[cc ARP.pdf](#)

(f) Regular County Bills – check #482482 through checks #482745  
[0482482\\_0482745.pdf](#)

## **COUNTY COMMISSIONERS:**

(a) Consider, possibly approve, authorize the County Judge to execute, receive and file Demolition Waivers for the City of Port Arthur for the properties located at: -1128 15th Street, Port Arthur, TX -1517 Stillwell Blvd, Port Arthur, TX -1627 17th Street, Port Arthur, TX -1649 Gulfway Drive, Port Arthur, Tx -1724 8th Street, Port Arthur, TX -2130 5th Street, Port Arthur, TX -2412 Glenwood Drive, Port Arthur, TX -2611 11th Street, Port Arthur, TX

[DEMOLITION WAIVER FOR THE CITY OF PORT ARTHUR PROPERTY AT 1128 15TH ST.pdf](#)  
[DEMOLITION PROPERTY 1517 STILLWELL STREET PORT ARTHUR TX.pdf](#)  
[DEMOLITION WAIVER 1627 17TH ST PORT ARTHUR TX.pdf](#)  
[DEMOLITION WAIVER 1649 GULFWAY DRIVE PORT ARTHUR TX.pdf](#)  
[DEMOLITION WAIVER 1724 E 8TH STREET PORT ARTHUR TX.pdf](#)  
[DEMOLITION WAIVER 2130 5TH STREET PORT ARTHUR TX.pdf](#)  
[DEMOLITION WAIVER 2412 GLENWOOD DRIVE PORT ARTHUR TX.pdf](#)  
[DEMOLITION WAIVER 2611 11TH STREET PORT ARTHUR TX.pdf](#)

(b) Consider and possibly approve a 30-day extension, from June 1, 2021, for the annual audit for Jefferson County Emergency Services District No. 3, pursuant to Sec. 775.082 (d), Texas Health & Safety Code.

[30 DAY EXTENSION FOR ANNUAL AUDIT FOR JCESD NO 3.pdf](#)

(c) Consider and possibly approve a 30-day extension, from June 1, 2021, for the annual audit for Jefferson County Emergency Services District No. 4, pursuant to Sec. 775.082 (d), Texas Health & Safety Code.

[30 DAY EXTENSION FOR ANNUAL AUDIT FOR JCESD NO 4.pdf](#)

(d) Consider and possibly approve renaming the Jefferson County office building located at 19217 Hwy 365, Beaumont, TX as the “Ray Chesson Office Building.”

(e) Receive and file executed Surface Lease No. SL20170030 between Jefferson County and the Texas General Land Office regarding the offshore sand borrow source for beach dune restoration.

[EXECUTED SURFACE LEASE No 20170030 Texas GLO regarding dune restoration.pdf](#)

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(f) Consider, possibly approve and authorize the County Judge to execute an Inter-local Agreement between Jefferson County, Jefferson County Drainage District No. 6 and Texas Department of Transportation regarding work to be performed as part of the Community Development Block Grant-Disaster Recovery Program, pursuant to Chapter 791 Texas Interlocal Cooperation Act. (For replacement of the State Highway 124 bridge over Taylor's Bayou.)

[INTERLOCAL AGREEMENT FOR REPLACEMENT OF STATE HWY 124 BRIDGE OVER TAYLORS BAYOU.pdf](#)

(g) Consider and approve CDBG-DR budget modification to transfer \$488,700 of additional funds to the Taylors Bayou Drainage Improvement project. Funding transfer will come from Ditch No. 107 project. Transfer is necessary due to updated cost estimates for the Taylors Bayou Drainage Improvement project.

[CC-CDBG-DR-Infrastructure.pdf](#)

**CRIME LAB:**

(a) Consider and possibly approve out of state travel for Emily Esquivel of the Crime Lab to attend the ASCLD Symposium in Boston, Massachusetts; August 22nd - 27th, 2021. Travel is funded by the Coverdell Forensic Science grant received by the Laboratory.

[OUT OF STATE TRAVEL FOR EMILY ESQUIVEL TO BOSTON MA FOR ASCLD SYMPOSIUM.pdf](#)

(b) Consider and possibly approve out of state travel for Hunter Jones and an additional scientist (to be determined) of the Crime Lab to attend the AFTE Training Seminar in Miami, Florida; August 22nd – 27th, 2021. Travel is funded by the Coverdell Forensic Science grant received by the Laboratory.

[OUT OF STATE TRAVEL FOR HUNTER JONES AND FIREARM EXAMINER TO MIAMI FL .pdf](#)

**HUMAN RESOURCES:**

(a) Consider and possibly approve granting extended leave without pay for up to 90 days for Dwayne Holt, an employee of the Sheriff's Department.

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**May 18, 2021**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **18th day of May 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**10:00 a.m.- WORKSHOP-To receive information regarding subdivision regulations.**

**11:00 a.m.-WORKSHOP-To receive information from Alex Rupp regarding Cares Grant projects.**

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**COUNTY COMMISSIONERS:**

(h) Receive and file executed Interlocal Agreement Between Jefferson County, Texas and the South East Texas Regional Planning Commission regarding administration of the Emergency Rental Assistance Program (ERAP) pursuant to contract #1505-0266 with the Department of the Treasury.

[Interlocal Agreement Between Jeff Cnty and SETRPC to conduct ERAP.pdf](#)

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**Jeff R. Branick**  
**County Judge**