

**Notice of Meeting and Agenda**  
**July 20, 2021**

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**July 20, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **20th** day of **July 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**Note: Budget Workshops will be held this week, July 19-23, 2021 (see attached schedule)**

**9:15 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

**9:30 a.m.- WORKSHOP- To receive updated information from Johnson Controls on the Energy Conservation Project for the County.**

**10:00 a.m.-WORKSHOP- To receive information from Tim Richardson regarding progress in efforts to restore the coastline and marshes.**

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**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four**

**PLEDGE OF ALLEGIANCE: Vernon Pierce, Commissioner, Precinct One**

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**PURCHASING:**

(a) Consider and approve Amendment No. 2 (two) to contract (RFP 16-010/YS), Lease of Properties Acquired as a Result of Buy-Out to transfer lease of property (Item 98, Property ID 75) from Bruce and Jacqueline Bundick to Justin Meyers.

[Amendment No. 2 - Transfer Request Letter \(Bundick to Meyers\).pdf](#)

(b) Consider and approve Amendment No. 3 (three) to contract (RFP 16-010/YS), Lease of Properties as a Result of Buy Out to transfer lease of property (Item 86, Property ID 41) from Meredith Hatcher to Taylor Barclay.

[Amendment No. 3 - Transfer Request Letter \(Hatcher to Barclay\).pdf](#)

(c) Consider and approve a Lease Extension for (RFP 16-010/YS), Lease of Properties Acquired as a Result of Buy-Out for five (5) additional years from July 26, 2021 to July 25, 2026; as shown on Attachment A.

[Attachment A.pdf](#)

(d) Consider and approve, execute, receive and file Amendment No. 3 (three) to contract (IFB 19-038/YS), Term Contract for Paper Stock and Envelopes for Jefferson County. This amendment will increase pricing; as shown on Attachment B. Price increases are due to industry manufacturing changes due to the pandemic.

[Attachment B.pdf](#)

[Amendment No. 3 - Price Increase Request Letter-Western BRW Paper-Bosworth Paper.pdf](#)

(e) Discuss and possibly approve the County Treasurer to enter into contract negotiations for (RFP 21-007/DS), Jefferson County Bank Depository Contract and (RFP 21-017/DS) Jefferson County District and County Clerk's Trust Fund Depository.

(f) Consider and approve removal from the Sheriff inventory of a 2017 Ford Explorer, VIN 1FM5K8AR0HGB34047, due to a vehicle accident and sold to Geico County Mutual Insurance Co.

[Memo - Disposal of Wrecked Vehicle 7.14.21.pdf](#)

**COUNTY AUDITOR:**

(a) Regular County Bills - check #484541 through check #484768.

[0484541\\_0484768.pdf](#)

**COUNTY CLERK:**

(a) Consider and possibly approve, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County

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and Port Neches-Groves ISD for the election to be held on November 2, 2021.

[PNGISD ELECTION CONTRACT\\_2021-11-02\\_Joint Election.pdf](#)

**COUNTY COMMISSIONERS:**

(a) Consider and possibly approve the adoption of a Proclamation recognizing the Pioneering Women.

[PROCLAMATION FOR PIONEERING WOMEN\(1\).pdf](#)

(b) Consider, possibly approve, authorize the County Judge to execute, receive and file a Memorandum of Understanding between Jefferson County and Linda Patterson for her services as an independent consultant for the County Judge.

[MOU BETWEEN JEFFERSON COUNTY AND LINDA PATTERSON.pdf](#)

(c) Consider, possibly approve, authorize the County Judge to execute, receive and file an Order Establishing Criteria for Redistricting of Political Boundaries for Jefferson County pursuant to the applicable provisions of the U.S. and Texas Constitutions, the Voting Rights Acts and the Texas Elections Code.

[AN ORDER ESTABLISHING CRITERIA FOR REDISTRICTING OF POLITICAL BOUNDARIES.pdf](#)

(d) Conduct a public hearing regarding approval of an amendments to the Property Tax Abatement with Coastal Caverns 1, L.P pursuant to Texas Property Tax Code Chapter 312.401 et seq.

(e) Consider and possibly approve an amendment to the Property Tax Abatement with Coastal Caverns 1, L.P regarding phases 1, and 2 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

(f) Consider and possibly approve an amendment to the Property Tax Abatement with Coastal Caverns 1, L.P regarding phases 3, 4 & 5 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

(g) Conduct a public hearing regarding approval of individual Tax Abatements for Project Green for Arbor Renewable Gas LLC phases 1, 2, 3 and 4 pursuant to Texas Tax Code Sec. 312.401.

(h) Consider and possibly approve and authorize the County Judge to execute individual Property Tax Abatement Agreements with Arbor Renewable Gas LLC for Project Green regarding phases 1, 2, 3 and 4 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

(i) Consider, possibly approve, authorize the County Judge to execute,

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receive and file Project Completion Report for TxCDBG Contract No. 721623 relating to sewer improvements.

[Jefferson County 7216231 Project Completion Report Revision -.pdf](#)

**COUNTY TREASURER:**

(a) Receive and File Investment Schedule for June, 2021, including the year to date total earnings on County funds.

[June 2021 Investment Schedule.pdf](#)

**ENGINEERING:**

(a) Receive and file the Revisions to the Jefferson County Subdivision and Development Regulations-Section 11 Private Subdivisions.

[July 20, 2021-Revision to Section 11 Private Subdivision.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

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**Jeff R. Branick  
County Judge**

**The following option is available: Listen to audio by calling 571-748-4021 PIN # 623-6974#.**

**BUDGET WORKSHOP SCHEDULE - REVISED  
2021-2022**

**Monday, July 19**

9:30 a.m.	Budget overview
9:45 a.m.	Voter Registration (1031) Getz
10:00 a.m.	County Clerk (1014)/Elections Department (1034) Goodness
10:15 a.m.	District Clerk (2031) Smith
10:30 a.m.	Environmental Control (5078) Conlin
10:45 a.m.	Community Supervision (3058) Johnson
11:00 a.m.	MIS (1025) Ross

**12:00 p.m. thru 1:30 p.m. Break for Lunch**

1:30 p.m.	172 <sup>nd</sup> District Court (2036) Templeton
1:45 p.m.	JP Pct 1, Pl 1 (2041) Doyle
2:00 p.m.	Mosquito Control (5081) Wheeler
2:15 p.m.	Health & Welfare I (5074)/II (5075)/Indigent Health (5079) Ede
2:30 p.m.	Airport (7091) Rupp
2:45 p.m.	Visitor Center (8040) - Hughes

**Tuesday, July 20**

**10:30 a.m. Commissioners Court Meeting**

**12:00 p.m. – 1:30 p.m. – Break for lunch**

1:30 p.m.	Constable Pct. 1 (3065) Smith-Pollard
1:45 p.m.	Constable Pct. 6 (3070) Stevenson
2:00 p.m.	Constable Pct. 7 (3071) Adams
2:15 p.m.	Constable Pct. 4 (3068) Werner
2:30 p.m.	Sheriff (3059)/ Crime Lab (3060)/Jail (3062)/Marine (865) Stephens

**Wednesday, July 21**

9:30 a.m.	District Attorney (2030) Wortham
9:45 a.m.	Service Center (8095) Zurita
10:00 a.m.	Maintenance – Beaumont (6083) Keller
10:15 a.m.	GIS (proposed new department/division) Gross
10:30 a.m.	Engineering (115) Falgout
10:45 a.m.	Court Master (2055)
11:00 a.m.	Capital Projects General Services (1024)/Tobacco (125) Road & Bridge Precincts JC Assistance District 4 Discuss all other Departments not scheduled

**Page Two:  
Continued Budget Hearings**

**Wednesday, July 21**

**12:00 p.m. – 1:30 p.m. – Break for lunch**

**1:30 p.m. open**

**Thursday, July 22**

**Open**

**Friday, July 23**

**Open**

**The following departments are not scheduled - No capital other than computers or vehicles and no personnel changes requested. MIS will be asked to make recommendation for Computer requests and Service Center will be asked to make recommendation on vehicle requests. Extra help and/or Travel less than \$3,000 increase and only minor changes to other operating line items:**

<b>Juvenile Probation/Detention</b>	<b>Dispute Resolution</b>	<b>County Judge</b>
<b>Agriculture</b>	<b>Human Resource</b>	<b>Constable Pct. 2</b>
<b>Treasurer</b>	<b>Risk Management</b>	<b>Constable Pct. 8</b>
<b>Jury</b>	<b>Port Arthur Maintenance</b>	<b>Tax</b>
<b>Criminal District Court</b>	<b>Mid-County Maintenance</b>	
<b>58<sup>th</sup> District Court</b>	<b>County Morgue</b>	
<b>60<sup>th</sup> District Court</b>	<b>Nurse Practitioner</b>	
<b>136<sup>th</sup> District Court</b>	<b>Child Welfare</b>	
<b>252<sup>nd</sup> District Court</b>	<b>Emergency Management</b>	
<b>279<sup>th</sup> District Court</b>	<b>Veterans</b>	
<b>317<sup>th</sup> District Court</b>	<b>Parks</b>	
<b>County Court at Law I</b>	<b>Historical Commission</b>	
<b>County Court at Law II</b>	<b>JP Pct. 4</b>	
<b>County Court at Law III</b>	<b>JP Pct. 6</b>	
<b>JP Pct. 1, Pl 2</b>	<b>JP Pct. 7</b>	
<b>JP Pct. 2</b>	<b>JP Pct. 8</b>	

**NOTE: TIMES ARE TENTATIVE. YOU MAY WANT TO COME A FEW MINUTES EARLY IN CASE BUDGET HEARINGS ARE MOVING QUICKLY.**