

**Notice of Meeting and Agenda**  
**December 14, 2021**

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**December 14, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **14th** day of **December 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**10:00 A.M.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending or anticipated litigation.**

**11:00 a.m. WORKSHOP- Discuss the average daily population (ADP) at the Jefferson County Correctional Facility, and related effects to the Jail Medical contract with CorrHealth.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If**

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*December 14, 2021*

**you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION:** Everette "Bo" Alfred, Commissioner, Precinct Four

**PLEDGE OF ALLEGIANCE:** Vernon Pierce, Commissioner, Precinct One

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**PURCHASING:**

(a) Consider and approve award, and execute, receive and file a contract for Request for Statements of Qualification (RFQ 21-030/JW) Professional Analytical Services for Airport Pavement Management Program for the Jack Brooks Regional Airport with Applied Pavement Technology, Inc. for a total cost of \$183,432.00. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Contract-Applied Pavement Technology for PMMP JBRA \(RFQ 21-030 JW\).pdf](#)

(b) Consider and approve award, and execute, receive and file a contract for Request for Statements of Qualification (RFQ 21-043/JW) Professional Engineering Services for Landside Road Pavement Repairs at the Jack Brooks Regional Airport with Fittz & Shipman, Inc. for a total cost of \$447,500.00. This project is intended to be funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP)/CARES Act Grant to the Airport; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Contract-Fittz & Shipman for Landside Road Pavement Repairs JBRA \(RFQ 21-030 JW\).pdf](#)

(c) Consider and approve, execute, receive and file agreements with Thomson Reuters and Jefferson County for CLEAR online information access subscriptions for multiple departments; as shown on ATTACHMENT A. These agreements are for a 36-month term (January 1, 2022 through December 31, 2024); with a 3% increase for monthly subscription cost for Agreement Year 1, and Agreement Year 2.

[ATTACHMENT A.pdf](#)

[\(Agreement 21-073 JW\) Thomson Reuters CLEAR-Public Health Dept \(1005664922\).pdf](#)

[\(Agreement 21-074 JW\) Thomson Reuters CLEAR-County Judge \(1005665559\).pdf](#)

[\(Agreement 21-075 JW\) Thomson Reuters CLEAR-JP Pct. 1-Place 1 \(1005664906\).pdf](#)

[\(Agreement 21-076 JW\) Thomson Reuters CLEAR-JP Pct. 1-Place 2 \(1005665493\).pdf](#)

[\(Agreement 21-077 JW\) Thomson Reuters CLEAR-JP Precinct No. 8 \(1005665460\).pdf](#)

[\(Agreement 21-078 JW\) Thomson Reuters CLEAR-Constable Precinct No. 6 \(1005665387\).pdf](#)

(d) Consider and approve, execute, receive and file Preservation of Original Architectural Courthouse Schematics for the Jefferson County Clerk's Office Services Agreement (Agreement 21-080/DC) between Kofile and Jefferson County for a cost of \$62,453.14. This in accordance with the TXMAS Contract 18-3602.

[\(Agreement 21-080DC\)Kofile Preservation Agreement.pdf](#)

(e) Consider and approve a contract renewal for Invitation for Bid (IFB 19-062/YS), Term Contract for Inmate Shoes for Jefferson County with

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PRIDE Enterprises for a second one (1) year term from January 5, 2022 through January 4, 2023.

(f) Execute, receive and file Lease Agreement for Request for Proposals (RFP 21-027/YS), Lease of Properties Acquired as a Result of Buy Out with Brenda Casimiro.

[Lease Agreement - Brenda Casimiro.pdf](#)

**COUNTY AUDITOR:**

(a) Consider and approve FY 2022 budget amendment – GIS – transfer position from Engineering and reclassify.

115-0515-431-1002	ASSISTANTS & CLERKS	\$54,859.00	
115-0515-431-2001	F.I.C.A. EXPENSE	\$1,673.00	
115-0515-431-2002	EMPLOYEES' RETIREMENT	\$4,429.00	
115-0515-431-2003	EMPLOYEES' INSURANCE	\$5,947.00	
115-0515-431-1005	EXTRA HELP		\$32,990.00
115-0515-431-1002	ASSISTANTS & CLERKS		\$21,869.00
115-0515-431-2001	F.I.C.A. EXPENSE		\$1,673.00
115-0515-431-2002	EMPLOYEES' RETIREMENT		\$4,429.00
115-0515-431-2003	EMPLOYEES' INSURANCE		\$5,947.00

[ccEngineering -121421.pdf](#)

(b) Consider and approve elimination of Secretary (11311 grade 38) budgeted at \$45,060 in the Engineering department. Consider and approve creation of a GIS specialist position (7126 grade 62) with a budget of \$67,918 utilizing part time funding and \$27,918 from the eliminated position. Consider and approve reclassification of Engineering Specialist (7113 grade 62) with a budget of \$70,280 to a Senior Engineering Specialist (7116 grade 67) with a budget of \$78,000. The net change will result in an annual savings of about \$12,000 including fringes.

[ccEngineering -121421.pdf](#)

(c) Consider and approve downgrade of a Lead Juvenile Detention Officer position (2213 grade 50) budgeted at \$54,251 to a Juvenile Detention

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Officer position (2211 grade 42) budgeted at \$46,232. The net change will result in an annual savings of about \$10,000 including fringes.

[ccJuvenile -121421.pdf](#)

(d) Consider and approve authorizing County Judge to sign Amendment 1 with Texas Parks and Wildlife for contract extension for the Mesquite Point Public Boat Ramp.

[ccAmendment1Contract -121421.pdf](#)

(e) Consider and approve electronic disbursement for \$624.82 to Texas Department of Criminal justice for December insurance reimbursement.

(f) Consider, approve and ratify electronic disbursement for \$315,039.50 to U.S. Department of the Treasury for ERA Excess funds recapture.

[ccDeptOfTreasuryERA Funds Recaputre -121421.pdf](#)

(g) Regular County Bills – check #489596 through checks #489888.  
[0489596\\_0489888.pdf](#)

**COUNTY COMMISSIONERS:**

(a) Consider, possibly approve and adopt Jefferson County voting precinct boundaries to comply with redistricting requirements.

(b) Consider and possibly appoint \_\_\_\_\_ as County Clerk to serve to fulfill the unexpired term Theresa Goodness who was appointed to fulfill the unexpired term of Carolyn Guidry who retired.

(c) Consider, possibly approve and authorize the County Judge to execute a Revised Interlocal Government between Jefferson County and the Sabine Pass Port Authority (SPPA) for dredging to increase access for the Jefferson County Sheriff's Marine Division. (This has been budgeted for.)

[REVISED INTERLOCAL GOVERNMENT AGREEMENT.pdf](#)

(d) Consider and possibly reappoint Robert Bordes, Place 1, appointment of Commissioner Michael S. Sinegal and Jeff Roebuck, Place 3, appointment of Commissioner Everette D. Alfred as Commissioners for Jefferson County Emergency Services District No. 4 to serve an additional two years pursuant to Sec. 775.034, Texas Health and Safety Code.

(e) Consider, possibly approve and authorize the County Judge to execute, receive and file Phase II (Small) MS4 Annual Report for TPDES Permit No. TXR040000.

[PHASE II SMALL MS4 ANNUAL REPORT FORM PERMIT NO TXR040000.pdf](#)

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- (f) Consider and possibly approve a donation of \$10,525.00, from Douget Land Development for installation of culverts in the County right-of-way pursuant to Sec. 81.032, Texas Local Government Code.
- (g) Consider and possibly reappoint Doug Saunders, and Brandon Rose appointments of Commissioner Vernon Pierce and Roy Morrell appointment of Judge Jeff Branick as Commissioners for Jefferson County Emergency Services District No. 3 to serve an additional two years pursuant to Sec. 775.034, Texas Health and Safety Code.
- (h) Receive and file executed Intergovernmental Contract between the City of Beaumont and Jefferson County for services to city inmates at the County Jail, Pursuant to Chapter 791, Texas Government Code.

[\*\*EXECUTED INTERGOVERNMENTAL CONTRACT BETWEEN JEFF COUNTY TX AND THE CITY OF BMT.pdf\*\*](#)

- (i) Receive and file executed Service Contract between the City of Beaumont and Jefferson County for water and sewer service to the County Jail.

[\*\*EXECUTED SERVICE CONTRACT BETWEEN CITY OF BMT AND JEFF COUNTY FOR WATER AND SEWE.pdf\*\*](#)

**COUNTY TAX ASSESSOR-COLLECTOR:**

- (a) Consider and possibly approve a Resolution recognizing Karen Whynot for her 28 years of service to Jefferson County and to the citizens of Jefferson County and wishing her well in her retirement.

[\*\*Resolution -Karen Whynot Retirement.pdf\*\*](#)

**ENGINEERING:**

- (a) Remove and cancel Utility Permit 16-U-21 to AT&T for placement of fiber optic cable on 61st Street Precinct 3. (This was erroneously filed for a permit within the City of Port Arthur.)
- (b) Consider and possibly approve a Final Plat of The Reserve Phase I, Lots 1-10, Block 1 and Lots 1-10 Block 2 a subdivision out of the David Choate League, Abstract No.11, Jefferson County. This subdivision is located off of Reins Road in Precinct 1. This subdivision is in the City of Beaumont ETJ and has been reviewed by the Jefferson County Engineering Department and the City of Beaumont Planning and Community Development. This plat has met all of Jefferson County platting requirements.

[\*\*December 14,2021 Final Plat of The Reserve Phase I.pdf\*\*](#)

## **ENVIRONMENTAL CONTROL:**

- (a) Consider and possibly approve Environmental Control's application for the National Environmental Assessment Reporting System (NEARS) Grant. This is a fully funded grant request in an amount between \$2,500 and \$4,000 and requires no cash match from the County.

## **HISTORICAL COMMISSION:**

- (a) Consider and possibly approve a Resolution recognizing Linda McMahon for her 15 years and 7 months of service to Jefferson County Historical Commission and to the citizens of Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR LINDA MCMAHEN.pdf](#)

## **OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick  
County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**December 14, 2021**

Notice having been heretofore posted of a **Regular** to Commissioners' Court of Jefferson County, Texas, on the **14th** day of **December 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**10:00 A.M.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending or anticipated litigation.**

**11:00 a.m. WORKSHOP- Discuss the average daily population (ADP) at the Jefferson County Correctional Facility, and related effects to the Jail Medical contract with CorrHealth.**

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**COUNTY CLERK:**

- (a) Consider, possibly approve, receive and file an Order Conforming Election Precinct's Pursuant to Article V, Section. 18, Texas Constitution, Sec. §81.021 of the Texas Local Government Code and Chapter 42 of the Texas Election Code.

**COUNTY TAX ASSESSOR-COLLECTOR:**

- (b) Consider and possibly approve the acceptance of notarizations on tax lien transfers and the associated document recordings that were performed using remote online notary technology on behalf of Ovation Services.

[\*\*Ovation Services Online Notary Approval.pdf\*\*](#)

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**Jeff R. Branick**  
**County Judge**