

**Notice of Meeting and Agenda**  
**January 18, 2022**

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**January 18, 2022**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **18th** day of **January 2022** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:00 a.m.- WORKSHOP- Receive and consider information from Jeff Ross, Director of MIS regarding the potential purchase of equipment related to the Phone System Capital Project.**

**9:45 A.M.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

**10:00 A.M.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending or anticipated litigation.**

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**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available:**View live with audio from the County Webpage:

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: # The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION:** Michael S. Sinegal, Commissioner, Precinct Three

**PLEDGE OF ALLEGIANCE:** Everette "Bo" Alfred, Commissioner, Precinct Four

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**PURCHASING:**

(a) Consider and approve award, and execute, receive and file a contract for Request for Statements of Qualification (RFQ 21-040/JW) Professional Engineering Services for Drainage Improvements at the Jack Brooks Regional Airport with Garver, LLC., for a total cost of \$735,250.00; as shown in Exhibit B of the contract document. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Contract - Garver-Engineering for Drainage Improvements \(JBRA\) \(RFQ 21-040 JW\).pdf](#)

(b) Consider and approve, execute, receive and file Job Order Contract (JOC 22-003/DC) with Preferred Facilities Group-USA for the Renovation of the Jefferson County Central Counting Station in the amount of \$30,365.48; in accordance with Choice Partners JOC Texas Contract 20/017MR-17. Funding through available Capital Projects.

[\(JOC22-003DC\)JC Central Counting Station Renovation.pdf](#)

(c) Consider and approve transfer of property from Jefferson County Women's Center to other CSCD offices in accordance with TDCJ-CJAD policy on Disposal of Surplus Property.

[Surplus Property \(Asset Register\) - Women's Center.pdf](#)

(d) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Surplus Property \(Asset Register\) - Women's Center.pdf](#)

(e) Consider and approve, execute, receive and file Job Order Contract (JOC 22-004/DC) with Preferred Facilities Group-USA for the Repair of the Roof Leak at the SGS Building in the amount of \$3,038.61; in accordance with Choice Partners JOC Texas Contract 20/017MR-17.

[\(JOC 21-004DC\) SGS Roof Leak Repairs.pdf](#)

(f) Consider and approve, execute, receive and file Job Order Contract (JOC 22-005/DC) with Preferred Facilities Group-USA for the Repair of the Warehouse Roof Leak at the SGS Building in the amount of \$4,181.04; in accordance with Choice Partners JOC Texas Contract 20/017MR-17.

[\(JOC 22-005DC\) Warehouse Roof Repairs Proposal.pdf](#)

(g) Consider and approve, execute, receive and file A Professional Service Agreement (PROF 22-06/DC) with The LaBiche Architectural Group, Inc. for Front Entry Door Repairs for the Historical Courthouse in an amount not to exceed \$3000.00, plus reimbursable expenses.

[\(PROF-006DC\) Frront Entry Door Repair to the Histroical Courthouse.pdf](#)

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(h) Consider and approve, and execute Change Order No. 3 for (IFB 21-004/JW) Phase VI: First-Time Sanitary Sewer Improvements Project for Jefferson County (Community Development Block Grant) with Jet Aeration of Texas, LLC. for an increase of \$9,251.00 for the addition of electrical subpanels required for two of the proposed installations and one additional grinder station installation; bringing the total contract from \$136,034.25 up to \$145,285.25. This project is funded by a Texas Community Development Block Grant from The Texas Department of Agriculture. (TxCDBG Contract No. 7218240); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Change Order No. 3 - Phase VI Sewer Improvements-Jet Aeration \(IFB.pdf](#)

(i) Consider and approve an agreement renewal for (Agreement 20-007/JW) with Thomson Reuters (Westlaw) for an online access subscription for Judge Milton Shuffield (Court Master). This single-user agreement is for a one-year term, at a monthly cost of \$57.00; in accordance with DIR Contract # DIR-LGL-CALIR-02 (Contract Option 1-A, Option Year 5); as shown on ATTACHMENT A.

[ATTACHMENT A.pdf](#)

(j) Consider and approve transfer of a 2013 Ford F150 truck (VIN 1FTEW1CMXDKF27384) and a 2018 Ford 15-passenger van (VIN 1FBZX2ZM3JKA32603) from the Jefferson County Women's Center to the Taylor County SATF, 1133 South 27th Street, Abilene, TX, 79605.

[Memorandum - Transfer of 2013 Ford F150 Truck and 2018 Ford 15-Passenger Van.pdf](#)

(k) Consider and approve transfer of a 2017 Ford E350 Transit Van (VIN 1FBZX2ZM8HKA67454) from the Jefferson County Women's Center to the 2nd 25th Judicial District ISF, 4024 FM 794, Gonzalez, TX, 78629.

[Memorandum - Transfer of 2017 Ford E350 Transit Van.pdf](#)

**COUNTY AUDITOR:**

(a) Consider and approve budget amendment - MIS - transition to Office 365 and new email format.

120-1025-415-6053	COMPUTER SOFTWARE	\$44,720.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$44,720.00

[ccMIS -011122.pdf](#)

(b) Consider and approve budget amendment - Road & Bridge Pct. 3 - replacement of truck.

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113-0309-431-6042	TRUCKS & TRAILERS	\$80,365.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$80,365.00

[ccRoad&Bridge Pct. 3 -011122.pdf](#)

(c) Consider and approve electronic disbursement for \$624.82 to Texas Department of Criminal Justice for January insurance reimbursement.

(d) Consider and approve budget amendment – Jail – transfer of one cell phone allowance.

120-3062-423-2007	CELLULAR PHONE ALLOWANCE	\$360.00	
120-3059-421-2007	CELLULAR PHONE ALLOWANCE		\$360.00

[ccJail -011822.pdf](#)

(e) Consider and approve budget transfer– Road & Bridge Pct.2 – additional cost for stripping.

112-0208-431-6036	ROW CO. & ROADS	\$203.00	
112-0209-431-6011	ROAD MACHINERY		\$203.00

[ccRoad&Bridge Pct.2 -011822.pdf](#)

(f) Consider and approve budget transfer – Road & Bridge Pct.4 – additional cost for repairs.

114-0405-431-4018	ROAD MACHINERY	\$10,000.00	
114-0402-431-3079	CRUSHED STONE		\$10,000.00

[ccRoad&Bridge Pct.4 -011822.pdf](#)

(g) Consider and approve accepting grant award modification 3 from High Intensity Drug Trafficking Area (HIDTA) program reducing award to \$8,100, award number G20HN0029A.

[ccGrantAward \(HIDTA\) -011822.pdf](#)

(h) Consider and approve settlement credits for inmate housing with the Cities of Groves, Port Neches and Nederland. Credits are based on final settlement with the City of Beaumont for inmate housing.

[ccSettlement Credit -011822.pdf](#)

(i) Consider and approve electronic disbursement for \$756,742.93 to LaSalle for revenue received from entities for inmate housing.

(j) Regular County Bills - check #491037 through check #491204.

[0491037\\_0491204.pdf](#)

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(k) Regular County Bills – check #491205 through check #491465.  
[0491205\\_0491465.pdf](#)

**COUNTY COMMISSIONERS:**

(a) Consider, possibly approve, authorize the County Judge to execute, receive and file Local Government Assistance Program-Beaumont District FY 2022 for materials supplied to the County by Texas Department of Transportation (TxDOT) for repairing and maintaining roads pursuant to Transportation Code Sec. 201.706.  
[LOCAL GOVERNMENT ASSISTANCE PROGRAM BMT DIST FY 2022 MATERIAL REQUEST.pdf](#)

(b) Consider, possibly approve, authorize the County Judge to receive and file Environmental Assessment Determinations and Compliance Findings for HUD-assisted Projects, Identifier 20-065-121-C865 for the Ditch110-B project.  
[ENVIRONMENTAL ASSESSMENT HUD ASSISTED PROJECT CFR PART 58.pdf](#)

(c) Receive and file executed Amended Tax Abatement Agreement between Jefferson County and Emerald Biofuels.  
[RECEIVE AND FILE AMENDED TAX ABATEMENT AGREEMENT EMERALD BIOFUELS.pdf](#)

(d) Consider and possibly approve action regarding the contract for sale of Ford Park.

(e) Consider and possibly approve a Proclamation for School Choice Week.  
[PROCLAMATION FOR SCHOOL CHOICE WEEK\(2\).pdf](#)

(f) Conduct a public hearing regarding the proposed Jefferson County Amended Uniform Tax Abatement Policy- 2022 pursuant to Section 312.002 (c-1), Texas Tax Code.

(g) Consider, possibly approve, receive and file Jefferson County Amended Uniform Tax Abatement Policy- 2022 pursuant to Section 312.002 (c-1), Texas Tax Code.  
[JEFFERSON COUNTY AMENDED UNIFORM TAX ABATEMENT POLICY 2022.pdf](#)

(h) Consider and possibly approve a Resolution authorizing the grant application number 1869017 with the Office of the Governor Criminal Justice Division for funding the Jefferson County Family Treatment Drug Court for FY 2022-2023. No matching funds are required.  
[RESOLUTION FOR THE GRANT APPLICATION JEFFERSON COUNTY FAMILY TREATMENT DRUG .pdf](#)

(i) Consider and possibly approve a Resolution regarding the application for the grant from Family Violence/Crimes Against Women Unit/Criminal District Attorney to the Office of the Governor, Criminal Justice Division for funding from September 1, 2022 through August 31, 2023.

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(j) Receive and file executed Revised Interlocal Government between Jefferson County and the Sabine Pass Authority (SPPA) for dredging access for the Jefferson County Sheriff's Marine Division.

[REVISED INTERLOCAL GOVERNMENT BETWEEN JEFFERSON COUNTY AND THE SABINE PASS AUTHORITY.pdf](#)

(k) Consider and possibly approve a Resolution regarding the application for the grant from Family Violence/Crimes Against Women Unit/Criminal District Attorney to the Office of the Governor, Criminal Justice Division for funding from September 1, 2022 through August 31, 2023. Grant No 134665

[RESOLUTION FOR GRANT NO 134665 FAMILY VIOLENCE - CRIMES AGAINST WOMEN UNIT.pdf](#)

**COUNTY TAX ASSESSOR-COLLECTOR:**

(a) Consider and approve property tax refund to CoreLogic in the amount of \$3,875.77 in accordance with Property Tax Code 31.11.

[Refund-CoreLogic \\$3,875.77.pdf](#)

(b) Consider and approve property tax refund to CoreLogic in the amount of \$4,185.83 in accordance with Property Tax Code 31.11.

[Refund-CoreLogic \\$4,185.83.pdf](#)

(c) Consider and approve property tax refund to CoreLogic in the amount of \$2,799.96 in accordance with Property Tax Code 31.11.

[Refund-CoreLogic \\$2,799.96.pdf](#)

**COUNTY TREASURER:**

(a) Review, consider, possibly approve, receive, and file the 2022 Jefferson County Investment Policy and Procedures

[2022 Jefferson County Investment Policy.pdf](#)

(b) Receive and File Investment Schedule for November, 2021, including the year to date total earnings on County funds.

[November 2021.pdf](#)

**ENGINEERING:**

(a) Consider and possibly approve a modification to the Jefferson County Flood Damage Prevention Order to set minimum elevation requirements for homes being elevated under County Hazard Mitigation Grant Projects. Modification includes the addition of section 5.2-5 Jefferson County Hazard Mitigation Assistance (HMA) Grant Projects.

[MODIFICATION TO THE JEFFERSON COUNTY FLOOD DAMAGE PREVENTION ORDER.pdf](#)

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(b) Consider, possibly approve and authorize the County Judge to execute, receive and file an Interlocal Agreement (ILA) between Jefferson County and the City of Beaumont regarding the upcoming maintenance activities and responsibility for future maintenance of Spindletop Road as depicted in the attached agreement.

[INTERLOCAL AGREEMENT BETWEEN JEFF CNTY AND THE CITY OF BMT SPINDLETOP ROAD.pdf](#)

**HUMAN RESOURCES:**

(a) Consider and possibly approve Resolution commending Kimberly Isaacs for seventeen (17) years of service to Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR KIM ISAACS.pdf](#)

**MANAGEMENT INFORMATION SYSTEMS:**

(a) Consider and approve, execute, receive and file contracts for Courthouse Cabling project and CS1000 Phone System upgrade previously funded under Capital Projects for FY 2022.

[memo.pdf](#)

[Jefferson County Courthouse New Cat 6 and Fiber Cabling.pdf](#)  
[Jefferson County CS1000 Migration.pdf](#)

**SHERIFF'S DEPARTMENT:**

(a) Consider and possibly approve a Resolution authorizing the grant application of the LEPTA Sustaining Special Response Teams for 2022-2023. Grant No. 4439101.

[RESOLUTION AUTHORIZING THE GRANT APPLICATION OF THE LEPTA NO 4439101.pdf](#)

(b) Consider and possibly approve U.S. Department of Justice, United States Marshal Service modification no. 18 and 19 to the current inter-governmental agreement 78-01-0077. The purpose of this agreement is to adjust current wage rates.

[US Marshal's modification 18 and 19.pdf](#)  
[Jefferson Co - DOL WD 2022 Mod 18.pdf](#)  
[Jefferson Co - DOL WD 2022 Mod 19.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**January 18, 2022**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **18th** day of **January 2022** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**9:00 a.m.- WORKSHOP- Receive and consider information from Jeff Ross, Director of MIS regarding the potential purchase of equipment related to the Phone System Capital Project.**

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**COUNTY TAX ASSESSOR-COLLECTOR:**

(d) Consider and approve property tax refund to CoreLogic in the amount of \$2,627.61.

[Refund-CoreLogic \\$2,627.61.pdf](#)

**MANAGEMENT INFORMATION SYSTEMS:**

(b) Consider and possibly approve a Resolution authorizing the grant application for the State Homeland Security Program Grant No. 4440701-Competitive National Area Projects for 2022-2023.

[RESOLUTION FOR GRANT APPLICATION NO 4440701 COMPETITIVE NATIONAL AREA PROJECTS.pdf](#)

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**Jeff R. Branick**  
**County Judge**