

**Notice of Meeting and Agenda**  
**June 28, 2022**

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**June 28, 2022**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **28th** day of **June 2022** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:00 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.076 to deliberate the deployment, or specific occasions for security implementation of security personnel or devices, that deliberation in an open meeting would have a detrimental effect on the security in the Courthouse.**

**10:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in an open meeting, would have a detrimental effect on the Commissioners' Court in negotiations with a third person.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the**

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**Commissioner's Court meeting.**

**The following options are available:**

**View live with audio from the County Webpage:**  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)

**Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532#**  
**Participant ID: #**

**The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Vernon Pierce, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Darrell Bush, Commissioner, Precinct Two**

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**PURCHASING:**

- (a) Consider and approve specifications for Invitation for Bid (IFB 22-033/MR) Term Contract for Asphalt Products for Jefferson County.  
[Specification - IFB 22-033 MR Term Contract for Asphalt Products for Jefferson County.pdf](#)
- (b) Consider an approve specifications for Invitation for Bid (IFB 22-034/MR) Term Contract for Disaster and Emergency Repair, Service and Installation of Electrical Services for Jefferson County, Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318-326.  
[Specification - IFB 22-034 MR Disaster & Emergency Repair Electrical.pdf](#)
- (c) Consider and approve, execute, receive and file an agreement (Agreement 22-036/JW) with Honesty Environmental Services, Inc. (HES) to perform asbestos consulting/survey services for Community Development Block Grant – Disaster Recovery (CDBG-DR) Home Buyout/Acquisition Program for Jefferson County for a cost of \$695.00 per each residence; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.  
[\(Agreement 22-036 JW\) Honesty Environmental Services \(HES\) Asbestos Services-CDBG-DR Buyout.pdf](#)
- (d) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Proposal (RFP 22-020/JW) Professional Grant Administration and Management Services for Community Development Block Grant – Disaster Recovery (CDBG-DR): 2019 Infrastructure Competition for Jefferson County; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (e) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Proposal (RFP 22-025/DC) Upgrade of the Jefferson County Nortel/Avya CS1000B+4CS1000B Phone System.
- (f) Execute, receive and file renewal for (RFP 18-049/YS) Security Services and Personnel for Jefferson County for a second (1) year renewal with Allied Universal Security Services from December 31, 2021 to December 30, 2022: with a 6% CPI increase as stated in the terms of the contract.  
[Renewal - RFP 18-049 YS Security Services & Personnel for Jefferson County.pdf](#)

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(g) Execute, receive and file renewal for (IFB 19-030/YS) Term Contract for Inmate Clothing and Supplies for Jefferson County for a third (1) year renewal with Acme Supply Co., LTD from July 12, 2022 to July 11, 2023.

[Renewal IFB 19-030 YS Acme Supply.pdf](#)

(h) Execute, receive and file renewal for (IFB 19-034/YS) Term Contract for Herbicides for Jack Brooks Regional Airport for a second (1) year renewal with Red River Specialties from August 19, 2021 to August 18, 2022 with proposed price increases, as shown in Attachment A. These price increases are due to product manufacturer, fuel and labor price increases

[Renewal IFB 19-034 YS Red River Specialties.pdf](#)

(i) Consider and approve, execute, receive and file a contract extension for (RFP 19-02/YS) Emergency Disaster Assistance Recovery for Jefferson County with DRC Emergency Services, LLC for an additional 60 days to expire October 4, 2022.

[Extension RFP 19-02 YS DRC Emergency Services.pdf](#)

(j) Execute, receive and file a contract renewal for (IFB 19-013/YS) Term Contract for Armored Car Service for Jefferson County for a third (1) year renewal with Rochester Armored Car Co., Inc. from March 29, 2022 to March 28, 2023.

[Renewal IFB 19-013 YS Rochester Armored Car Co., Inc. - Copy.pdf](#)

(k) Execute, receive and file a contract renewal for (RFP 17-048/YS) Automated Teller Machines (ATM) Installation and Operation for Jefferson County for a fourth (1) year renewal with Citywide ATM from April 1, 2022 to March 31, 2023.

[Renewal RFP 17-048 YS Citywide ATM.pdf](#)

(l) Consider and approve, execute, receive and file renewal for (IFB 19-029/YS) Term Contract for Pest Control Services for Jefferson County for a third (1) year renewal with Aattaboy Termite and Pest Control, Inc. from July 13, 2022 to July 12, 2023 with proposed price increases, as shown in Attachment A. These price increases are due to product manufacturer price increases.

[Renewal IFB 19-029 YS Aattaboy.pdf](#)

(m) Consider and approve, execute, receive and file an Engagement Letter for the Audit of Financial Statements of the Governmental Activities ending September 30, 2022 for Jefferson County to Pattillo, Brown, & Hill, LLP in accordance with (RFP 20-013/YS).

[Audit Engagement Letter RFP 20-013 YS Pattillo, Brown, & Hill, LLP.pdf](#)

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(n) Consider and possibly approve inter-department transfer of a 2019 Ford Fusion VIN 3FA6P06G73KR218323 from Criminal District Court to Service Center as authorized by Local Government Code § 262.011 (j).

[Inter Departmental Transfer of County Property.pdf](#)

**COUNTY AUDITOR:**

(a) Consider and approve budget transfer – Road & Bridge Pct.4 – additional cost for repairs.

114-0402-431-1028	LABORERS		\$14,200.00
114-0405-431-4018	ROAD MACHINERY	\$14,200.00	

[ccRoad&Bridge Pct4 -062822.pdf](#)

(b) Consider and approve budget amendment – Road & Bridge Pct4 – replacement of zero turn mower.

120-9999-415-9999	CONTINGENCY APPROPRIATION		\$13,735.00
114-0409-431-6018	POWER TOOLS & APPLIANCES	\$13,735.00	

[ccRoad&Bridge Pct4\(Mower\) -062822.pdf](#)

(c) Consider and approve budget transfer – Risk Management – purchase of printer, webcam and USBs.

120-1016-415-4052	POSTAGE		\$800.00
120-1016-415-3084	MINOR EQUIPMENT	\$800.00	

[ccRisk Management -062822.pdf](#)

(d) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending May 31, 2022.

[May 2022 Monthly financials.pdf](#)

(e) Regular County Bills – check #496290 through check #496560.

[0496290\\_0496560.pdf](#)

**COUNTY CLERK:**

(a) Consider and possibly approve the purchase of Election Equipment funded by the Texas Secretary of State's RAVM (Reimbursement for Auditable Voting Machines) grant.

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**COUNTY COMMISSIONERS:**

(a) Consider, possibly approve, receive and file final copy of Jefferson County Emergency Services District No 4's annual audit report for fiscal year ended September 30, 2021 Pursuant to Sec. 775.082, Health and Safety Code.

[Jefferson Co ESD No. 4 FY 2020-21 Annual Audit Report.pdf](#)

(b) Consider, possibly approve, and authorize the County Judge to execute separated Conditional Deeds of Gift for the UH-1 Utility helicopter, the MA60A3 tank, the M101A1 Towed howitzer 105 MM and M115 towed howitzer, 8 inch heavy (currently displayed at Veterans Memorial Park) from the US Army Tank-Automotive and Armaments Command to Jefferson County.

[DEED OF GIFT FOR STATIC COMBAT MATERIAL M60A3 TANK.pdf](#)

[DEED OF GIFT FOR STATIC COMBAT MATERIAL M101A1 TOWED HOWITZER 105MM.pdf](#)

[DEED OF GIFT FOR STATIC COMBAT MATERIAL M115 TOWED HOWITZNER 8 INCH HEAVY.pdf](#)

[DEED OF GIFT FOR STATIC COMBAT MATERIAL UH1 UTILITY HELICOPTER.pdf](#)

(c) Consider, possibly approve and authorize the County Judge to execute an amendment to the amended property Tax Agreement between Jefferson County and Aditya Birla Chemicals (USA), Inc. to insert the correct ministerial mistake in the abatement schedule to comport with the original agreement that the abatement will cease in 2027.

[AMENDED TAX ABATEMENT AGREEMENT PROJECT RAMAN REINVESTMENT ZONE.pdf](#)

(d) Consider and possibly approve a Proclamation for Elder Abuse Prevention Awareness Month.

[PROCLAMATION FOR ELDER ABUSE PREVEVTION AWARENESS MONTH.pdf](#)

(e) Consider and possibly approve Proclamation recognizing The Port Arthur Senior Bowlers.

[PROCLAMATION FOR PORT ARTHUR SENIOR BOWLERS.pdf](#)

**COUNTY COURT AT LAW NO. 2:**

(a) Consider and possibly approve a Resolution recognizing Melanie A. Smith for 21 years and 5 months of dedicated service to the Jefferson County Court at Law No. 2 and to the citizens of Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR MELANIE A SMITH.pdf](#)

**COUNTY TREASURER:**

(a) Receive and File Investment Schedule for May, 2022, including the year to date total earnings on County funds.

[May 2022.pdf](#)

## **ENGINEERING DEPARTMENT:**

(a) Consider and possibly approve a Plat of Dunn Subdivision, 102.691 Acres lying in the Ramsey H. Parker Survey, Section no. 158, Abstract No. 651, Jefferson County Texas. Property is located off of Todd Road and Englin Road in Precinct #3. This plat is not within any ETJ and has met all of Jefferson County platting requirements.

[Dunn Subd. Plat Pg 01\\_Comm Court.pdf](#)  
[Dunn Subd. Plat Pg 02\\_Comm Court \(1\).pdf](#)

(b) Execute, receive and file Pipeline Permit 04-P-22 to Chevron Phillips Chemical Company for the purpose of constructing, maintaining or repairing a pipe line for distribution crossing Craigen Road, Burrell Wingate Road and LaBelle Road. This project is located in Precinct #2 and #3.

[04-P-22.pdf](#)

(c) Execute, receive and file Pipeline Permit 05-P-22 to Chevron Phillips Chemical Company for the purpose of constructing, maintaining or repairing a pipe line for distribution crossing Craigen Road – HDD (Pipe Bundle). This project is located in Precinct #3.

[05-P-22.pdf](#)

(d) Execute, receive and file Utility Permit 07-U-22 to Spectrum Gulf Coast, LLC for the placement of fiber optic cable along Hilebrandt Road. This project is located in Precinct #2.

[07-U-22.pdf](#)

## **HUMAN RESOURCES:**

(a) Consider and possibly approve an amendment to the Jefferson County Personnel E- Mail Policy, Sec. 5.12 regarding email access and security.

[Section 5.12 - Email Access and Security.pdf](#)

## **OTHER BUSINESS:**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

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**Jeff R. Branick**

**County Judge**

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