

Notice of Meeting and Agenda
January 14, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
January 14, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **14th** day of **January 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

8:45 a.m. - Announcement of a Workshop to discuss hail damage to historic courthouse roof and interior water damage.

9:30 a.m. – To receive information from the Port of Beaumont regarding Franklin Street rehab.

10:00 a.m. - Receive and consider additional information regarding the Wildfire Grant.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

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The following options are available:

View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

- (a) Consider and approve, execute, receive and file renewal for (IFB 23-057/MR), Term Contract for Inmate Clothing and Supplies for Jefferson County for a first (1) one-year renewal with Acme Supply Company, Bob Barker Company, Inc., Charm-Tex and Victory Supply, LLC, from January 29, 2025 to January 28, 2026 with pricing increases due to production, labor and shipping cost increases as shown in attachment A.

[Attachment A \(IFB 23-057 MR\).pdf](#)
[Renewal \(IFB 23-057CG\) Bob Barker.pdf](#)
[Renewal \(IFB 23-057MR\) Acme Supply.pdf](#)
[Renewal \(IFB 23-057MR\) Charm-Tex.pdf](#)
[Renewal \(IFB 23-057MR\) Victory Supply.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget amendment – Constable Pct. 2 – additional cost for vehicle.

120-3066-425-6007	AUTOMOBILES	\$6,407.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$6,407.00

[ccConstable Pct 2 - 011425.pdf](#)

- (b) Consider and approve budget amendment – Beaumont Maintenance – replacement of van for carpenter shop.

120-6083-416-6007	AUTOMOBILES	\$52,358.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$52,358.00

[ccBeaumont Maintenance - 011425.pdf](#)

- (c) Consider and approve subrecipient agreement with Texas A&M Forest Service in the amount of \$9,514,945 for the Texas Community Wildfire Defense Grant. Consider and authorize the County Judge to accept the award and approve all related grant documents.

[ccTexas A&M Forest Service TX Comm. Wildfire Defense Grant \\$9,514,945 - 011425.pdf](#)

- (d) Consider and approve subrecipient agreement with Texas A&M Forest Service in the amount of \$124,310 for the Texas Community Wildfire Defense Grant. Consider and authorize the County Judge to accept the award and approve all related grant documents.

[cc Texas A&M Forest Service Comm. Wildfire Defense Grant \\$124,310- 011425.pdf](#)

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- (e) Consider and approve elimination of one Account Clerk position (Grade 40) with a budget of \$49,608 with the Tax office. Consider and approve increasing budgeted amount for Financial Manager (Grade 71) by \$122 to be budgeted \$99,306. Consider and approve increasing budget amount for four Senior Account Clerk positions (Grade 41) to \$56,792 in order to provide equity within all like positions. The total increase for these four positions will be \$11,508. Consider and approve reclassing an Accounting Technician (Grade 53) to a Senior Accounting Technician (Grade 56) for an increase of \$3,734 to be budgeted \$73,000. Consider and approve reclassing an Account Clerk position (Grade 40) with a budget of \$49,608 to a Senior Secretary (Grade 45) for an increase of \$5,392 to be budgeted \$55,000. The net effect of these changes will have an estimated annual savings of \$53,000 including fringes.

[ccTax Office - 011425.pdf](#)

- (f) Receive and file renewal of Title IV-E Child Welfare and Legal Services Contracts with the Texas Department of Family and Protective Services. Renewal dates are 10/01/2024 to 09/30/2025.

[ccCounty Child Welfare and Legal Services Contracts - 011425.pdf](#)

- (g) Consider and approve electronic disbursement for \$179,878.94 to State Comptroller for Intergovernmental Governmental Transfer for Jefferson County LPPF for the FY25 Graduate Medical Education (GME) Program Advance.

- (h) Consider and approve electronic disbursement for \$410,301.73 to LaSalle for revenue received from entities for inmate housing.

- (i) Regular County Bills – check #524579 through check #524782.

[0524579_0524782.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, and possibly approve the reappointment of Robert Lott, appointed by Commissioner Sinegal, and Daniel Hidalgo, appointed by Commissioner Erickson, as Commissioners for Jefferson County Emergency Services District No. 5, pursuant to Sec. 775.034(a), Texas Health & Safety Code.

[JCESD Letter to Judge Branick Re-Appointment of ESD Commissioners \(Places 2 and 4\).pdf](#)
[JCESD No. 5 -- Initial Board Member Appointments \(2024\).pdf](#)

- (b) Receive and file Oath of Office and Officer's Statement for Sheriff Zena Stephens.

[OathofOffice&StatementofOfficerZStephens.pdf](#)

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- (c) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver for the City of Beaumont for an unsafe structure at 2925 Amarillo in Beaumont, Texas.

[Demolition Waiver_2595 Amarillo.pdf](#)

- (d) Consider, possibly approve and authorize Sheriff Zena Stephens to execute an Agreed Order with TCEQ regarding enforcement action at the Jefferson County Correctional Facility under case number 2024-0994-PST-E.

[Agreed Order TCEQ- not signed.pdf](#)

- (e) Receive and file Agreed Order with TCEQ signed by Sheriff Zena Stephens on January 7, 2025, under cause number 2024-0994-PST-E.

[Agreed Order TCEQ- signed.pdf](#)

- (f) Authorize the County Judge to execute a notice of intent to submit all documents necessary for the permitting under the Storm Water Management Plan.

[SWMP-Jeferson County-2024.pdf](#)
[Jefferson County NOI 2025.pdf](#)

- (g) Consider and possibly approve allowing the YMBL to construct two concrete pads on the midway at Doggett Park, pursuant to plans submitted and pursuant to the terms of the existing contract for lease with Jefferson County.

[YMBL 2025 Concrete Pad Request to Court.pdf](#)

RISK MANAGEMENT:

- (a) Approve, receive and file executed Public Official's Bonds for Kate Carroll, Tax Assessor-Collector; Brandon Willis, Commissioner, Pct. 1; and Everette Cormier, Constable, Pct. 6.
- (b) Consider and possibly approve Public Official's Bond renewals for the following elected and appointed officials: Jevonne Smith-Pollard, Constable, Pct. 1; Bryan Werner, Constable, Pct. 4; Fran Lee, County Auditor; Zena Stephens, Sheriff; Michael Sinegal, Commissioner, Pct. 3; Christopher Bates, Constable, Pct. 2; Gene Winston, Constable, Pct. 8; Deborah Clark, County Purchasing Agent; and Robert Adams, Constable, Pct. 7.

TAX OFFICE:

- (a) Consider and approve an erroneous or overpayment property tax refund to Combine Hospitality LLC in the amount of \$9,200.00 in accordance with Property Tax Code 31.11

[MX-M4071_20250109_074039.pdf](#)

ENGINEERING DEPARTMENT:

- (a) Consider and possibly approve a Minor Plat of Highway 124 Rodriguez Addition, of a 5.114 acre tract of land into Tracts 1 & 2, out of the L. Hamshire Survey, Abstract No. 667, Jefferson County, Texas. This subdivision is located on State Highway 124 in Precinct #3. This plat has met all of Jefferson County plating requirements.

[Minor Plat Hwy 124 Rodriguez Add_ Comm Court.pdf](#)

- (b) Execute, receive and file Utility Permit 01-U-25 between Jefferson County and AT&T Communications for the purpose of constructing, maintaining or repairing a utility or common carrier for distribution of buried fiber optic cable at Diamond D Estates. This project is located in Jefferson County in Precinct # 1.

[01-U-25.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Jeff R. Branick
County Judge