

Notice of Meeting and Agenda
February 11, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
February 11, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **11th** day of **February 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding pending or contemplated litigation.

9:15 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting would have a detrimental effect on the Commissioners Court in negotiations with a third party.

9:45 a.m. – Announcement of a Workshop To receive information regarding the proposed restoration of North Pleasure Island.

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10:15 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 regarding deliberations about a personnel matter and County Personnel Policy update.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commmlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

- (a) Consider and approve award Request for Statements of Qualifications (RFQ 24-053/MR) Engineering Services for Texas Department of Agriculture (TDA) Texas Community Development Block Grant (TXCDBG) (Community Development 2025-2026 Fund); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326 with LJA Engineering, Inc.
- (b) Consider and approve award, execute, receive and file contracts for Request for Proposal (RFP 24-071/MR) Professional Grant Writing & Management Services for Texas General Land Office Community Development & Revitalization (GLO-CDR) Disaster Recovery Reallocation Program (DRRP); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-327 with GrantWorks, Inc. in the amount of \$37,500.00 for Precinct 1 Project, \$109,800.00 for Water District Project and \$90,000.00 for Drainage District 6 Project.

[Contract \(RFP 24-071 MR\) Precinct 1 Project.pdf](#)

[Contract \(RFP 24-071 MR\) Water District Project.pdf](#)

[Contract \(RFP 24-071 MR\) DD6 Project.pdf](#)

- (c) Receive and file a Voluntary Elevation Agreement with Anthony and Jane Bienvenu for property located at 9900 Winzer Rd, Beaumont, Texas 77705, in an amount not to exceed \$204,343.65; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Voluntary Elevation Agreement - Anthony & Jane Bienvenu .pdf](#)

- (d) Receive and file a Voluntary Elevation Agreement with Craig Guillory and Fay Bell-Guillory for property located at 10263 Winzer Rd., Beaumont, Texas 77705, in an amount not to exceed \$256,838.01; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326..

[Voluntary Elevation Agreement - Craig & Fay Guillory.pdf](#)

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- (e) Receive and file a Voluntary Elevation Agreement with Patrick and Lauren Ratcliff for property located at 10112 Winzer Rd., Beaumont, Texas 77705, in an amount not to exceed \$209,852.60; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Voluntary Elevation Agreement - Patrick & Lauren Ratcliff.pdf](#)

- (f) Receive and file a Voluntary Elevation Agreement with William Taber and Rebekah Taber for property located at 14876 Boondocks Rd., Beaumont, Texas 77705, in an amount not to exceed \$233,010.16; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Voluntary Elevation Agreement - William & Rebekah Taber.pdf](#)

- (g) Receive and file an agreement (Agreement 25-007/MR) with Timeclock Plus, LLC to provide time keeping services for Jefferson County Clerk's Office in the amount of \$4,585.27 for 40 licenses for a 7-month period and \$2,142.00 for 210 licenses for a 2-month period; in accordance with Omnia Contract 14-10. Funded by Election Security Grant.

[Agreement 25-007 MR \(TimeClock Plus LLC\).pdf](#)

COUNTY AUDITOR:

- (a) Regular County Bills – check #525359 through check #525550.

[0525359_0525550.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider, possibly approve and authorize the County Judge to execute an renewal of Memorandum of Understanding Between the United States Coast Guard and the Jefferson County Sheriff's Office Regarding Port Security and the Enforcement of Maritime Safety and Security Zones pursuant to 14 U.S.C. 701 and 46 U.S.C. Sec. 70051.

[USCG MOU.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve and authorize the County Judge to execute the 2025 loan certificate from the National Museum of the United States Air Force for the plane at Veteran's Memorial Park.

[USAF PLANE CERT 2025.pdf](#)

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- (b) Consider, approve and authorize the County Judge to sign a letter to verify that Carolyn Wright is a full-time supervisor with the Jefferson County Veteran's Office.

[Letter for Carolyn.pdf](#)

- (c) Consider, possibly approve and authorize the County Judge to execute an Antiquities Permit Application for Historic Buildings and Structures with the Texas Historical Commission for removal of the 1980's era workstation located in the Tax Assessor's office.

[Jefferson County SAL Permit Application Tax Office 2025_02_04 \(1\).pdf](#)

- (d) Consider and possibly approve a new rate of compensation for Commissioners for the board of the Sabine-Neches Navigation District, to increase it from \$400/mo. to \$800/mo., and to allow them to participate in the insurance program, pursuant to Texas Water Code, Sec. 62.070. (This is the first requested increase in 25 years)

[SNND Commissioner Pay inclusive of COLA adjustment from 2000 - 2024 v2\(58\).xlsx - Read-Only.pdf](#)

CONSTABLE PRECINCT 2:

- (a) Consider and possibly approve the hiring of Jose Luis Zurita as a Reserve Deputy Constable with Constable Precinct 2 in accordance with Local Government Code (LGC) 86.011.

[LetterZurita.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Jeff R. Branick
County Judge