

*Notice of Meeting and Agenda*  
*February 17, 2025*

Jeff R. Branick, County Judge  
Brandon Willis, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
February 17, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **11:00 AM**, on the **17th** day of **February 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.**

**The following options are available:**

**View live with audio from the County Webpage:**  
**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that**

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**day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION:** Everett "Bo" Alfred, Commissioner, Precinct Four

**PLEDGE OF ALLEGIANCE:** Brandon Willis, Commissioner, Precinct One

## **PURCHASING:**

- (a) Consider and approve specifications for Request for Proposal (RFP 25-002/CG), Inmate Health Care Services for Jefferson County Correctional Facility.

[Specifications \(RFP 25-002CG\) Inmate Health Care.pdf](#)

- (b) Receive and file bids for Invitation for Bid (IFB 24-054/CG), Term Contract for Gray Limestone (Commonly referred to as 610 Base) for Jefferson County.

[Bid \(IFB 24-054 CG\) Modern Concrete.pdf](#)

[Bid \(IFB 24-054 CG\) Texas Materials.pdf](#)

[Bid \(IFB 24-054 CG\) Vulcan Construction Materials.pdf](#)

- (c) Receive and file bids for Invitation for Bid (IFB 24-073/CG), Emulsion Storage Tank for Jefferson County.

[Bid \(IFB 24-073 CG\) R.B. Everett & Co.pdf](#)

[Bid- \(IFB 24-073 CG\)- Total Patcher.pdf](#)

- (d) Consider and approve, execute, receive and file a Statement of Work (SOW 25-009/DC) with CDW Government LLC and Jefferson County, for firewall implementation in the amount of \$13,380.00. This in accordance with Texas DIR-IT MISC DIR-CPO-5093 Agreement.

- (e) Consider and approve, execute, receive and file renewal for (RFP 22-037/MR), Emergency Disaster Assistance Recovery for Jefferson County for a second and final (1) year renewal with DRC Emergency Services, LLC, from March 12, 2025 to March 11, 2026, Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-327.

[Renewal \(RFP 22-037 MR\) DRC Emergency Services.pdf](#)

- (f) Consider and approve, execute, receive and file a contract extension for (IFB 19-062/YS), Term Contract for Inmate Shoes for Jefferson County with Bob Barker Company, for an additional 60 days to expire May 02, 2025.

[Extension \(IFB 19-062 YS\) Bob Barker .pdf](#)

- (g) Execute, receive and file contracts for Request for Proposals (RFP 24-022/MR) Lease of Properties Acquired as a Result of Buy Out with Michael Hanna, Kade Broussard, Darrell Faulk, and Chad Melancon.

[Lease Agreement \(RFP 24-022 MR\) Chad Melancon.pdf](#)

[Lease Agreement \(RFP 24-022 MR\) Darrell Faulk.pdf](#)

[Lease Agreement \(RFP 24-022 MR\) Kade Broussard.pdf](#)

[Lease Agreement \(RFP 24-022 MR\) Michael Hanna.pdf](#)

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- (h) Receive and file Amendment No. 4 (four) to contract (RFP 16-010/YS) Lease of Properties as a Result of Buy Out for Amended Lease Agreement with Richie Rogers.

[Amendment 4 \(RFP 16-010 YS\).pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – Mosquito Control - cost of repairs to airport hanger ramp.

|                   |                          |             |             |
|-------------------|--------------------------|-------------|-------------|
| 124-5081-448-6014 | BUILDINGS AND STRUCTURES | \$35,000.00 |             |
| 124-5081-448-1029 | MECHANICS                |             | \$35,000.00 |

[Mosquito Control Budget Adjustment.pdf](#)

- (b) Regular County Bills - check #525551 through check #525825.

[0525551\\_0525825.pdf](#)

- (c) Consider and approve budget transfer - Mosquito Control - additional cost for insuring new plane.

|                   |                     |            |            |
|-------------------|---------------------|------------|------------|
| 124-5081-448-5040 | LIABILITY INSURANCE | \$7,365.00 |            |
| 124-5081-448-6005 | AIRPLANES           |            | \$7,365.00 |

[Budget transfer 124.pdf](#)

**VISITORS CENTER:**

- (a) Consider and possibly approve Jefferson County Tourism Committee formally tabled Fall 2024 Hotel Occupancy Tax allocation recommendation for the Professional Football Capital of the World Museum Foundation.

Requested Recommendation  
\$14,000 \$2,000

**COUNTY TREASURER:**

- (a) Receive and File Investment Schedule for January, 2025, including the year to date total earnings on County funds.

[Scan\\_0125 Investment Report.pdf](#)

## **SHERIFF'S DEPARTMENT:**

- (a) Consider, possibly approve and authorize the County Judge to execute a Terms & Conditions Agreement for a Shared Community Camera Program between Jefferson County and the City of Beaumont to allow access to the FocusCore surveillance video.

[BPD MOU for access to Jefferson County Camera systems.pdf](#)

## **HUMAN RESOURCES:**

- (a) Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 5.2 -New Employee Orientation Period.

[Section 5.2 New Employee Orientation Period.pdf](#)

- (b) Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 8.1 Alcohol and Drug Testing Policy for Employees Subject to the Department of Transportation Regulation.

[Section 8.1 Alcohol and Drug Testing Policy DOT.pdf](#)

- (c) Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 13 Retirement.

[Section 13 Retirement.pdf](#)

## **ENGINEERING DEPARTMENT:**

- (a) Consider and possibly approve a Minor Plat of Boyt Road Cobb Addition, a subdivision of a 5.009 acre tract of land into Tracts 1 - 4, out of the H.T. & B.R.R. Section 11, Abstract Number 148, Jefferson County, Texas. This Minor Plat is located off of Boyt Road in Precinct #4 and is in City of Beaumont ETJ. This Minor Plat has met all of Jefferson County and City of Beaumont platting requirements.

[Minor Plat of Boyt Road Cobb Add.-Comm Court.pdf](#)  
[City of Bmt - Minor Plat of Boyt Road Cobb Add..pdf](#)

- (b) Execute, receive and file Utility Permit 02-U-25 between Jefferson County and Entergy Texas Inc., for the purpose of a Power Transmission line project along Lawhon Road, Green Pond Gulley and South China Road. This project is located in Jefferson County in Precincts 1 and 4.

[02-U-25.pdf](#)

- (c) Execute, receive and file Utility Permit 03-U-25 between Jefferson County and Entergy Texas Inc., for the purpose of a Power Transmission line project along Blewitt Road. This project is located in Jefferson County in Precinct 4.

[03-U-25.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve the donation of 5 metal 5-Drawer Lateral Filing Cabinets from local attorney Mark Lambert to the Jefferson County Purchasing Department. This donation is made in accordance with Section 81.032 of the Texas Local Government Code.

**OTHER BUSINESS:**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

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**Jeff R. Branick**  
**County Judge**