

Notice of Meeting and Agenda
March 25, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 25, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **25th** day of **March 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call.

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The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Cary Erickson, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Brandon Willis, Commissioner, Precinct One

PURCHASING:

- (a) Consider, approve and award Invitation for Bid (IFB 24-068/CG), Automobile Rental Concessions at Jack Brooks Regional Airport with Avis Rent A Car System, LLC dba Avis, and Avis Budget Car Rental, LLC dba Budget & Payless.
- (b) Consider and approve, execute, receive and file Amendment No. 4 (four) to contract (RFP 23-052/MR), Janitorial Services for Jefferson County. Amendment IV (four) will remove service for the Precinct 1 Service Center, located at 20202 West Highway 90, China, TX 77613 effective March 25, 2025.

[Amendment 4 \(RFP 23-052MR\) Southeast Texas Building Service, Inc.pdf](#)

- (c) Consider and approve, execute, receive and file disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Scrap Property.pdf](#)

- (d) Consider and approve, execute, receive and file disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Salvage Property.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – Tax office – cost of demolition as approved by Texas Historical Commission and cost to replace cameras.

120-1011-415-3084	MINOR EQUIPMENT	\$5,845.00	
120-1011-415-6014	BUILDINGS AND STRUCTURES	\$16,839.00	
120-1011-415-1002	ASSISTANTS & CLERKS		\$22,684.00

[cc Tax office items.pdf](#)

- (b) Consider and approve budget transfer – Mosquito Control – additional cost for maintenance for the required overhaul of the King Air.

124-5081-448-4007	AIRPLANE	\$25,850.00	
124-5081-448-3016	CHEMICALS, SPRAYS, ETC.		\$25,850.00

[cc Mosquito Control plane repairs.pdf](#)

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- (c) Receive and file resolution for signatory authorization for Texas Community Development Block Grant Program.

[cc Resolution TxCDBG.pdf](#)

- (d) Receive and file Interlocal Agreement between Spindletop Center and County of Jefferson for use of grant funds from Health and Human Services Commission for the construction of a Jail Diversion Facility.

[cc Interlocal Spindletop HHSC.pdf](#)

- (e) Receive and file the Jefferson County Annual Comprehensive Financial Report for the fiscal year ended September 30, 2024.

[Jefferson County FY 2024 Annual Comprehensive Financial Report.pdf](#)

- (f) Receive and file Financial & Operating Statements – County Funds Only for the Three Months Ending December 31, 2024.

[Oct - Dec FY25 Monthly Financial.pdf](#)

- (g) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending January 31, 2025.

[Jan FY 25 Monthly Financial.pdf](#)

- (h) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending February 28, 2025.

[Feb FY25 Monthly Financial.pdf](#)

- (i) Consider and approve applying for the TXDOT 2026 Texas Safety Program Grant for the period of 10/1/2025 to 09/30/2026 with a required match of 20%.

- (j) Regular County Bills – check #526662 through check #526862.

[0526662_0526862.pdf](#)

- (k) Consider and approve budget transfer – JP Pct 8 – additional cost for new JP training.

120-2049-412-5062	TRAVEL EXPENSE	\$700.00	
120-2049-412-4052	POSTAGE		\$700.00

[CC JP Pct 8 Memo.pdf](#)

- (l) Receive and file the SAS 114 Letter from Pattillo, Brown & Hill LLP for the fiscal year ended September 30, 2024.

[Required Communication with Governance 2024.pdf](#)

- (m) Receive and file Federal Single Audit for Jefferson County, Texas for the Fiscal Year Ended September 30, 2024.

[Single Audit Report 2024.pdf](#)

- (n) Receive and file State Single Audit for Jefferson County, Texas for the Fiscal Year Ended September 30, 2024.

[Single Audit State Report 2024.pdf](#)

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- (o) Receive and file Passenger Facility Charge Audit Report for Public Agencies for the Year Ended September 30, 2024.

[Passenger Facility Charge Report 2024.pdf](#)

TAX OFFICE:

- (a) Consider and approve an erroneous or overpayment property tax refund to Brady Craig Koch Sr. in the amount of \$7,041.55 in accordance with Property Tax Code 31.11

[31.11 Tax Refund Determination- Brady Craig Koch Sr_.pdf](#)

- (b) Consider and approve an erroneous or overpayment property tax refund to Froghead Industries LP, in the amount of \$3,000.00 in accordance with Property Tax Code 31.11

[31.11 Tax Refund Determination- Froghead Industries LP.pdf](#)

- (c) Consider and approve an erroneous or overpayment property tax refund to Martin Product Sales, in the amount of \$3,681.94 in accordance with Property Tax Code 31.11

[31.11 Tax Refund Determination- Martin Product Sales.pdf](#)

- (d) Consider and approve an erroneous or overpayment property tax refund to Amanda R. Thompson, in the amount of \$7,367.60 in accordance with Property Tax Code 31.11

[31.11 Tax Refund Determination- Amanda R Thompson.pdf](#)

- (e) Consider and approve an erroneous or overpayment property tax refund to Eric & Alison Eldridge, in the amount of \$3,753.04 in accordance with Property Tax Code 31.11

[31.11 Tax Refund Determination- Eric & Alison Eldridge.pdf](#)

- (f) Consider and approve an erroneous or overpayment property tax refund to Zona Jones, in the amount of \$7,899.81 in accordance with Property Tax Code 31.11

[31.11 Tax Refund Determination- Zona Jones.pdf](#)

JUVENILE PROBATION DEPARTMENT:

- (a) Consider and possibly approve a Resolution recognizing David Fling for his 33 years and 2 months of service to the Jefferson County Juvenile Probation Department and wishing him well in retirement.

[David Fling retirement resolution \(1\).pdf](#)

- (b) Consider and possibly approve out of state travel for Kesha Duplechain to transport a youth to Desert Lily Academy (Post Adjudication Residential Services) in Queen Creek, Arizona, and to visit said youth once every 3 months. All expenses will be paid by the Desert Lily Academy, including ticket cost, housing and meals.

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve, and authorize the County Judge to execute an Amended Tax Abatement Agreement between Jefferson County and Energy Transfer Spindletop LLC to correct a ministerial mistake to properly attach the proper abatement schedule for Phases 3-5 which was inadvertently omitted.

[FinalAmendmentEnergyTransferJeffCoPhase 3 - 5_2 final_ 3.13.2025.pdf](#)
[County Amended No. 2 ET_Coastal Caverns Ph 1& 2_12.10.24 Signed.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve a Resolution recognizing Bruce P. Minter for his 32 years of service to the Jefferson County Sheriff's Office Correctional Facility and wishing him well in retirement.

[Bruce Minter Resolution.pdf](#)

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for February, 2025, including the year to date earnings on County funds.

[Scan_0225 Investment Report.pdf](#)

ENGINEERING DEPARTMENT:

- (a) Consider and possibly approve a Replat of Lots 11 & 16 of Industrial Sites - Section 1 of Industrial City - Beaumont, Texas Volume 10 Page 118 Map Records, Jefferson County, Texas into Lots 11A and 16A Industrial Sites - Section 1 of Industrial City - Beaumont, Texas. Out of T & N. O. Railroad Company Survey, Section No. 21, Abstract Number 261, Jefferson County, Texas. This replat is located off of Industrial Road in Precinct #4 and is in City of Beaumont ETJ. This Replat has met all of Jefferson County platting requirements.

[Replat of Lots 11 & 16 of Industrial Sites - Section 1 _Comm Court.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

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Jeff R. Branick
County Judge