

Notice of Meeting and Agenda
April 22, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
April 22, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **22nd** day of **April 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

8:30 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.089 to deliberate a security assessment relating to information resources technology and/or network security

9:00 a.m. – Announcement of a Workshop to receive and consider information regarding a policy for use of county facilities by public.

9:30 a.m. - Announcement of a Workshop to receive and consider information for amending the 2025 Jefferson County Abatement Policy and Model Agreement for Tax Abatements pursuant to Chapter 312, Texas Tax Code.

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10:45 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commmlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

- (a) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 25-017/MR) with The LaBiche Architectural Group, Inc. for Architectural Services for the Tax Office for a fee not to exceed \$15,000.00, plus reimbursable expenses. Consider and approve as a discretionary exemption as authorized by Texas Local Government Code §262.024 (a)(4) personal or professional service.

[\(RFQ25-017MR\)Renovations Tax Office.pdf](#)

- (b) Consider and approve, execute, receive and file Change Order No. 2 for Contract IFB 23-035/JW Crane Bayou Pump Station Generators and Building – Community Development Block Grant-Disaster Recovery (CDBG-DR) Program Project for Jefferson County to BDS Constructors, LLC. d/b/a MK Constructors for removal of electrical equipment (Old Service Panel) and installation of new equipment in the amount of \$41,347.00 bringing the total from \$1,549,000.00 to \$1,590,347.00 and for an additional twenty (20) contract days bringing the total from 590 to 610 calendar days; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project was awarded on Tuesday, August 15, 2023. Funding for this project provided by Texas General Land Office (GLO Contract No. 20-065-121-C408); and with any additional cost over the budgeted GLO grant funds for this project to be funded by the Jefferson County Drainage District No. 7, per Interlocal Agreement.

[\(IFB23-035JW\)Change Order#2 Crane Bayou Pump Station.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer - 172nd District Court - additional cost for replacement of switcher.

120-2036-412-3078	OFFICE SUPPLIES	\$1,000.00	
120-2036-412-5062	TRAVEL EXPENSE		\$1,000.00

[cc - BA 172nd District Court.pdf](#)

- (b) Consider and approve budget transfer - Environmental Control - additional cost of computer tablet.

120-5078-446-6002	COMPUTER EQUIPMENT	\$465.00	
120-5078-446-5062	TRAVEL EXPENSE		\$465.00

[cc- BA Environmental.pdf](#)

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- (c) Consider and approve budget transfer - Tax Office - cost for engineering and buildout of a portion of office space upon approval by Texas Historical Commission.

120-1011-415-6014	BUILDINGS AND STRUCTURES	\$59,100.00	
120-1011-415-1002	ASSISTANTS & CLERKS		\$59,100.00

[cc - BA Tax office.pdf](#)

- (d) Consider and approve electronic disbursement for \$365,844.71 to LaSalle for revenue receive from entities for inmate housing.

- (e) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending March 31, 2025.

[Mar FY25 Monthly Financial.pdf](#)

- (f) Regular County bills check #527472 through check #524678.

[0527472_0527678.pdf](#)

- (g) Consider and approve the Participating Entities Services Agreement for the Statewide Automated Victim Notification Services (SAVNS) with SylogistGov, Inc. for 5/1/2025 - 08/31/2026. Cost of contract is reimbursed by the Office of the Attorney General.

[cc Participating Entity Agreement with Cover letter.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve, and authorize the County Judge to execute, an MOU with Cyclyx International, LLC and ExxonMobil Product Solutions Company for the development of a plastics recycling program in Jefferson County, Texas.

[MEMORANDUM OF UNDERSTANDING - Jefferson County - FINAL.pdf](#)

- (b) Presentation from Dan Jeans with the H.O.W Center.

- (c) Consider and possibly approve a Resolution for Fair Housing Month.

[Fair Housing Month 2025.pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 5.9 Dress and Personal Appearance.

[2025 Section 5.9 - Dress & Personal Appearance.pdf](#)

ENGINEERING DEPARTMENT:

- (a) Consider and possibly approve a Replat of Tract No.1 of McFarland Survey Hargraves Addition No. 1, (CF 2023031905, OPRJCT), a 2.80 Acre Tract (CF 2022020157, OPRJCT) and a 5.89 Acre Tract (CF 2022025945, OPRJCT) into Lot 1-A McFarland Survey Hargraves Addition No. 1, part of the Thomas McFarland Survey, Abstract No. 38, Jefferson County, Texas. This Replat is located off of IH 10 Frontage Road in Precinct #2. This Replat has met all of Jefferson County platting requirements.

[Replat of Tract 1 McFarland Survey Hargraves Add. No. 1 _ Comm Court.pdf](#)

- (b) Execute, receive and file Overweight Vehicle Permit 06-OW-25 and Road Use Agreement between Jefferson County and Longhorn RV Park. Intended for the purpose of transporting all necessary equipment on Wilber Rd to 18695 Hwy 365. This project is located in Jefferson County in Precinct 3.

[06-OW-25.pdf](#)

TAX OFFICE:

- (a) Consider and approve an erroneous or overpayment property tax refund to Hung Nguyen in the amount of \$9,750.62 in accordance with Property Tax Code 31.11

[Hung Nguyen.pdf](#)

COUNTY TREASURER:

- (a) Consider and approve Quarterly Report/wire for State Pooled Fees in the amount of \$345,603.90 to Texas Comptroller.

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Jeff R. Branick
County Judge