

Notice of Meeting and Agenda
May 06, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
May 06, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **06th** day of **May 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:15 a.m. – Announcement of a Workshop to receive information from Mr. Percy Pitzer regarding his request to allow donations from jury funds to be donated to the Pitzer Family Education Foundation.

9:30 a.m. - Announcement of a Workshop to receive information from Mr. David Stone regarding the placement of a bronze historical plaque at the Jefferson County Courthouse.

9:45 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

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10:15 a.m. – Announcement of a Workshop to receive and consider information regarding the Jefferson County Personnel Policies Practices and Procedures manual for section 5.9 Dress & Personal Appearance.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Brandon Willis, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two

PURCHASING:

- (a) Consider and approve, execute, receive and file Change Order #2 to Invitation for Bid (IFB 24-065/MR) Jefferson County Doggett Park Midway Rehabilitation with Texas Materials for additional quantities to rectify to as-built conditions, reduce geotechnical testing and add manhole repair in the amount of \$10,777.41 bringing the total amount from \$1,517,042.80 up to \$1,527,820.21.

[Change Order 2 \(IFB 24-065 MR\).pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – District Clerk – cost of collections module from Tyler Technologies. Amount to be reimbursed from Linebarger, Goggan, Blair & Samson, LLP.

120-2031-414-5077	CONTRACTUAL SERVICE	\$10,000.00	
120-2031-414-3078	OFFICE SUPPLIES		\$10,000.00

[ccDistrict Clerk - 050625.pdf](#)

- (b) Consider and approve budget transfer – Road & Bridge Pct.1 - cost of metal building.

111-0108-431-6014	BUILDINGS AND STRUCTURES	\$41,800.00	
111-0105-431-4009	BUILDINGS AND GROUNDS		\$10,000.00
111-0102-431-3080	COVER STONE		\$28,000.00
111-0105-431-4015	COMMUNICATION EQUIPMENT		\$3,800.00

[ccRoad & Bridge Pct1 - 050625.pdf](#)

- (c) Consider and approve electronic disbursement for \$1,249.64 to Texas Department of Criminal Justice for May insurance reimbursement.

- (d) Regular County Bills – check #527890 through check #528033.

[0527890_0528033.pdf](#)

- (e) Regular County bills check #0528034 through check #0528033.

[0528034_0528048.PDF](#)

- (f) Consider and approve budget transfer - Sheriff - replacement of two vehicles.

120-3059-421-6007	AUTOMOBILES	\$65,000.00	
120-3059-421-1043	DEPUTIES		\$65,000.00

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[cc Sheriff vehicles.pdf](#)

- (g) Consider and approve budget transfer - Crime Lab - additional cost to outsource testing.

120-3060-421-5077	CONTRACTUAL SERVICE	\$100,000.00	
120-3060-421-1002	ASSISTANTS & CLERKS		\$80,000.00
120-3060-421-2003	EMPLOYEES' INSURANCE		\$20,000.00

[cc Crime lab services.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve a proclamation for National Travel and Tourism Week.

[TOURISM WEEK 2025.pdf](#)

- (b) Consider and possibly approve the reappointment for the Jefferson County Drainage District No. 6

Mr. Josh Allen - appointed by Judge Branick

Mr. Bernie Daleo - appointed by Commissioner Brandon Willis

Mr. Allen Runte - appointed by Commissioner Cary Erickson

Mr. Anthony “Tony” Malley III - appointed by Commissioner Alfred

Mr. Chuck Guillory - appointed by Commissioner Alfred

- (c) Conduct a public hearing regarding approval of an Order to establish the Energy Reinvestment Zone 1, pursuant to Sec. 312. 401 et seq. Texas Tax Code (The Property Redevelopment and Tax Abatement Act).

- (d) Consider and possibly approve an order designating the Energy Reinvestment Zone No. 1 property partially within the corporate limits and ETJ of Port Arthur, TX as a reinvestment zone, pursuant to Sec. 312. 401, Tax Code (The Property Redevelopment and Tax Abatement Act).

[Energy RIZ No. 1 Order.pdf](#)

[Project Labrador - Proposed Reinvestment Zone - Maps and Exhibit.pdf](#)

- (e) Conduct a public hearing regarding approval of a Property Tax Agreement between Jefferson County and Crescent Bayou, LLC. pursuant to Sec. 312. 401, Tax Code (The Property Redevelopment and Tax Abatement Act).

- (f) Consider, possibly approve a Property Tax Agreement between Jefferson County and Crescent Bayou, LLC. within the Energy Reinvestment Zone No. 1 Reinvestment Zone partially within the ETJ and corporate limits of Port Arthur, TX pursuant to Sec. 312. 401, Tax Code (The Property Redevelopment and Tax Abatement Act).

ROAD & BRIDGE PCT. 4:

- (a) Consider and possibly approve an order to authorize the Commissioner of Precinct 4 to modify/place stop and yield signage within the Green Acres Subdivision within Precinct 4 pursuant to Transportation Code, Chapter 251.

[Order traffic signs in Green Acres.pdf](#)

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for March, 2025, including the year to date total earnings on County funds.

[Scan_0325 Investment Report.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Please consider and approve out-of-state travel for Nathan Staggs to attend training at the National Computer Forensics Institute in Hoover, Alabama, from June 2, 2025, through June 6, 2025. There will be no cost to Jefferson County for this training, as all expenses will be fully covered by the National Computer Forensics Institute.

[Out of State Travel-Staggs.pdf](#)

COUNTY AGRILIFE EXTENSION:

- (a) Presentation of a Certificate of Completion to Commissioner Brandon Willis for completing Commissioners Court Leadership Academy Class XI, presented by Tyler Fitzgerald.

HUMAN RESOURCES:

- (a) Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 5.9 Dress and Personal Appearance.

[2025 Section 5.9 - Dress & Personal Appearance.pdf](#)

EMERGENCY MANAGEMENT:

- (a) Consider, possibly approve, authorize the County Judge to execute, receive and file application for grant funding by the Emergency Management Office for Local Emergency Planning Committee (LEPC) Grant funding for 2024-2025 from the Texas Commission on Environmental Quality.

[Application \(3\).pdf](#)

ENGINEERING DEPARTMENT:

- (a) Execute, receive and file Pipeline Permit 02-P-25 between Jefferson County and ETP Crude LLC. Intended for the purpose of pipeline maintenance on Old Sour Lake Road. This project is located in Jefferson County in Precinct #1.

[Permit 02-P-25.pdf](#)

- (b) Consider, approve, ratify, receive, and file material cost/expense check for Construction Projects 01-P-24 and 01-OW-24 and Road Use Agreement from Texas Eastern Transmission, LP / Enbridge Project, for road damages in Jefferson County Precinct #4.

[Texas Eastern Transmission Enbridge Check Received 4.28.2025.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Jeff R. Branick
County Judge