

Notice of Meeting and Agenda
May 13, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
May 13, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **13th** day of **May 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:45 a.m. – Announcement of a Workshop to consider and receive information regarding the appointments for the ADA Committee.

10:00 a.m. - Announcement of a Workshop to receive and consider information regarding the Jefferson County Personnel Policies Practices and Procedures manual for section 5.9 Dress & Personal Appearance & the Jefferson County Fraud, Waste and Abuse Policy.

10:20 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting would have a detrimental effect on the Commissioners Court in negotiations with a third party.

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10:45 a.m. – or immediately after Commissioners Court, Announcement of a Workshop to receive and discuss information regarding the operation and budget of the Diversion Center.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Cary Erickson, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three

PURCHASING:

- (a) Consider and approve specifications for Request for Statements of Qualifications (RFQ 25-015/MR) Engineering Services for Texas General Land Office Community Development & Revitalization (GLO-CDR) Disaster Recovery Reallocation Program (DRRP); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318-327.

[Specifications RFQ 25-015 MR\).pdf](#)

- (b) Consider, approve and award Request for Proposal (RFP 25-002/CG), Inmate Health Care Services for Jefferson County Correctional Facility to TK Health.

- (c) Consider and approve, execute, receive and file renewal for (IFB 24-019/MR), Term Contract for Marine Motor Fuel for Jefferson County for a first one (1) year renewal with Tri-Con, Inc. from July 1, 2025 to June 30, 2026; Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Renewal \(IFB 24-019 MR\) Tri-Con, Inc.pdf](#)

- (d) Consider and approve, execute, receive and file Change Order #1 to Invitation for Bid (IFB 24-062/MR) Jefferson County Diversion Center Renovation, pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326 with Preferred Facilities Group USA in the amount of \$65,939.70 for ceiling demolition to install a fire sprinkler system in the entire building bringing the total amount from \$4,704,870.00 to \$4,770,809.70..

[Change order 1 \(IFB 24-62 MR\) .pdf](#)

- (e) Consider and approve, execute, receive and file a Preventive Maintenance Agreement 25-020/MR with Unified Power for the 337 Pine Street, Pt. Neches Tower in the amount of \$2,220.59 from 08/01/2025 to 07/31/2026.

[Agreement \(25-020 MR\).pdf](#)

- (f) Consider and approve, execute, receive and file Professional Agreement (PROF 25-021/MR) with Atlas Technical Consultants, LLC to perform construction material testing services for the Jefferson County Diversion Center in the amount of \$5,840.00; in accordance with a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service.

[\(PROF 25-021 MR\) Atlas.pdf](#)

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- (g) Consider and approve, execute, receive and file Agreement 25-022/MR with Just Appraised for document indexing for the Jefferson County Clerk in the amount of \$23,300 from May 1, 2025 to April 30, 2026.

[Agreement 25-022 MR \(Just Appraised\).pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – JP Pct. 2– purchase of TV and rolling stand.

120-2043-412-3084	MINOR EQUIPMENT	\$600.00	
120-2043-412-4052	POSTAGE		\$600.00

[ccJustice of the Peace Pct 2 - 051325.pdf](#)

- (b) Consider and approve budget transfer – Road & Bridge Pct 1– purchase of diesel work truck.

111-0109-431-6042	TRUCKS & TRAILERS	\$70,850.00	
111-0102-431-3015	CEMENT, CONCRETE, ETC.		\$70,850.00

[cc RB 1 truck.pdf](#)

- (c) Consider and approve electronic disbursement for \$667,978.40 to State Comptroller for Intergovernmental Government Transfer for Jefferson County LPPF for the Uncompensated Care DY 8 Redistribution Program.

[cc Jefferson County LPPF - Uncompensated Care Program - 051325.pdf](#)

- (d) Consider and approve electronic disbursement for \$823,498.67 to State Comptroller for Intergovernmental Government Transfer for Jefferson County LPPF for the Hospital Augmented Reimbursement Program.

[cc HARP May.pdf](#)

- (e) Consider, approve, and authorize County Judge to execute Attachment 1 Project Attestation and Authorization for the Health & Human Services Commission and Spindletop MHMR Contract No. HHS001416000012.

[cc ATTACHMENT 1- Project Attestation & Authorization - Health & Human Services - 051325.pdf](#)

- (f) Consider and approve funding for additional cost for the Diversion Center Project in the estimated amount of \$72,000 using the Diversion Center Special Revenue fund.

[cc JC DIVERSION CENTER Project -Special Revenue Fund - PROPOSAL - 051325.pdf](#)

- (g) Consider and approve advanced funding request for American Rescue Plan Act approved project with Jefferson County: revision in the amount of \$75,099.27.

[ccARPA - Jefferson County- reVision Advanced funds - 051325.pdf](#)

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(h) Consider and approve Jefferson County Fraud, Waste, and Abuse Policy.
[ccJC Fraud- Waste and Abuse Policy - 051325.pdf](#)

(i) Discuss, consider, and possibly approve expenditure for a television for JP Pct.1, Pl.1 using JP Technology Fund. Estimated amount up to \$855.
[ccJustice of the Peace Pct1 PL1 - 051325.pdf](#)

(j) Regular County Bills – check #528049 through check #528303.
[0528049_0528303.pdf](#)

(k) Consider and approve budget transfer – County Clerk– purchase Just Appraised software.

120-1014-414-6053	COMPUTER SOFTWARE	\$25,000.00	
120-1014-414-1002	ASSISTANTS & CLERKS		\$25,000.00

[cc County Clerk just appraised.pdf](#)

HUMAN RESOURCES:

(a) Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 5.9 Dress and Personal Appearance.
[2025 Section 5.9 - Dress & Personal Appearance.pdf](#)

COUNTY COMMISSIONERS:

(a) Consider and possibly approve a proclamation for Drug Court.
[DrugCourt \(1\)PROCLAMATION \(1\).pdf](#)

(b) Consider and possibly appoint an ADA Coordinator and Committee to guide Jefferson County to remain ADA compliant across all departments.
ADA Coordinator: _____

(c) Please consider and appoint Mr. Charlie Reneau as the appointment of Commissioner Erickson to the Jefferson County Drainage District No. 6 Board.

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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Receive reports from Elected Officials and staff on matters of community interest without taking action.

Jeff R. Branick
County Judge