

Notice of Meeting and Agenda
September 09, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
September 09, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **09th** day of **September 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:45 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

10:00 a.m. - Announcement of a Workshop to receive information from Mr. Chris Sachitano and landowners regarding a proposed pipeline that will severely damage their property interests.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

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View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commmlink.htm

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Brandon Willis, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two

PURCHASING:

- (a) Consider and approve specifications for Request for Proposal (RFP 25-030/CG), Third Party Claims Administration, Cost Containment and/or Network Program Establishment for Jefferson County.

[Specifications \(RFP 25-030 CG\).pdf](#)

- (b) Consider and approve, execute, receive and file contract extensions for (RFP 21-007/DC) and (RFP 21-017/DC), Jefferson County Bank Depository and Jefferson County District and County Clerk's Depository Contracts with Stellar Bank from November 30, 2025 to November 29, 2026.

[\(RFP 21-007 DC\) Stellar Bank Extension.pdf](#)

[\(RFP 21-017 DC\) Stellar Bank Extension.pdf](#)

- (c) Consider and approve, execute, receive and file renewal for (IFB 22-052/MR), Term Contract for Dust Suppressant for Jefferson County for a third (1) one-year renewal with Base-Seal International, Inc., from October 08, 2025 to October 07, 2026.

[Renewal \(IFB 22-052 MR\) Base-Seal International, Inc.pdf](#)

- (d) Consider and approve, execute, receive and file renewal for (IFB 24-038/CG), Term Contract for Paper Stock and Envelopes for Jefferson County with Lindenmeyr Munroe, and Western BRW Paper dba Ovol USA f/k/a Bosworth for a first (1) one year renewal from September 16, 2025 to September 15, 2026 with price increases due to labor, manufacturing, transportation costs and tariffs as shown in Attachment A.

[Renewal \(IFB 24-038 CG\) Lindenmeyr Munroe.pdf](#)

[Renewal \(IFB 24-038 CG\) Western BRW Paper Co.pdf](#)

[Attachment A \(IFB 24-038 CG\).pdf](#)

- (e) Consider and approve, execute, receive and file disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Disposal of Scrap Property.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve Sheriff and Constables' Fees to be effective January 01, 2026.

[ccSheriff and Constables' Fees - 090925.pdf](#)

- (b) Consider and approve revised County Health Authority agreement with Ezea Ede, M.D. effective October 01, 2025.

[ccCONTRACT - County Health Authority Agreement - 090925.pdf](#)

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- (c) Consider and approve budget transfer – JP Pct. 1, PL 1 – additional cost of postage.

120-2041-412-4052	POSTAGE	\$500.00	
120-2041-412-3084	MINOR EQUIPMENT		\$271.00
120-2041-412-3010	BOOKS-PRINTED		\$229.00

[ccJP Pct 1 PL 1 - 090925.pdf](#)

- (d) Consider and approve budget transfer – R&B Pct. 2 – Cost of road machinery box blade attachment.

112-0209-431-6011	ROAD MACHINERY	\$23,000.00	
112-0209-431-6042	TRUCKS & TRAILERS		\$12,600.00
112-0205-431-3034	DIESEL FUEL		\$8,000.00
112-0202-431-3079	CRUSHED STONE		\$2,400.00

[ccR&B Pct 2 - 090925.pdf](#)

- (e) Consider and approve budget transfer – R&B Pct. 4 – additional cost of building maintenance.

114-0405-431-4009	BUILDINGS AND GROUNDS	\$6,000.00	
114-0402-431-1028	LABORERS		\$6,000.00

[ccR&B Pct 4 - 090925.pdf](#)

- (f) Regular County Bills - check #531545 through check #531752.

[0531545_0531752.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, approve, and accept a check from the YMBL for their annual rental payment for use of the Doggett Park fairgrounds and complex.

- (b) Receive and file fully executed Agreement between Jefferson County Commissioners Court and Lamar University for Lamar University SETCAST for video broadcast of Commissioners Court meetings.

[ExecutedAgreementSETCAST.pdf](#)

- (c) Receive and file fully executed Interlocal Agreement between Jefferson County and Port Arthur Independent School District for Grass Maintenance.

[ExecutedInterlocalAgreementPAISDJEFFco..pdf](#)

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- (d) Consider, possibly approve, receive and file Amended Jefferson County Game Room Regulations.

[Agenda Amended Jefferson County Game Room Ordinance Regulations for 2025.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider, possibly approve receive and file election results for the Jefferson County Sheriff's Law Enforcement Association (JCSLEA) to be the exclusive bargaining agent for the sworn Sheriff's deputies, pursuant to Sec. 174.102, Texas Local Government Code.

[JeffCoCollectiveBargainingElection.pdf](#)

- (b) Consider and possibly approve the selection of Robert "Robby" Campbell (TMPA Representative), Caleb Mitchell- JCSLEA President, Mark Holmes & Nathan Staggs - JCSLEA Members and Robert Bailey- JSCLEA Board Member.

[JCSLEAltrofIntent.pdf](#)

EMERGENCY MANAGEMENT:

- (a) Consider, possibly approve and authorize the County Judge to execute a Mutual aid Agreement between Jefferson County and the Houston SPCA pursuant to Chapter 418, Texas Government Code.

[Houston_SPCA_MOU.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Jeff R. Branick
County Judge