

Notice of Meeting and Agenda
September 30, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
September 30, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **30th** day of **September 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 a.m. – Announcement of a Workshop to receive and discuss information regarding the future acceptance of subdivision roads for maintenance and subdivision regulations.

10:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

10:15 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting would have a detrimental effect on the Commissioners Court in negotiations with a third party.

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Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Everett "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Brandon Willis, Commissioner, Precinct One

PURCHASING:

- (a) Consider and approve specifications for Request for Statements of Qualifications (RFQ 25-052/MR) Jefferson County Correctional Facility Professional Needs Assessment.

[RFQ 25-052 MR Specifications.pdf](#)

- (b) Consider and approve, execute, receive and file renewal for (IFB 23-054/MR), Term Contract for Catalog Pricing for Janitorial Supplies for Jefferson County for a second (1) one-year renewal with Ferguson Enterprises, Global Equipment Company, HD Supply Facilities Maintenance, Ltd., ICS Jail Supply, Interboro Packaging, Sanitary Supply Company, and Unipak Corp. from October 08, 2025 to October 07, 2026.

[Renewal \(IFB 23-054 MR\) Ferguson Enterprises.pdf](#)
[Renewal \(IFB 23-054 MR\) Global Equipment Co.pdf](#)
[Renewal \(IFB 23-054 MR\) HD Supply.pdf](#)
[Renewal \(IFB23-054 MR\) ICS Jail Supply.pdf](#)
[Renewal \(IFB 23-054 MR\) Interboro Packaging.pdf](#)
[Renewal \(IFB 23-054 MR\) Sanitary Supply.pdf](#)
[Renewal \(IFB 23-054 MR\) Unipak Corp.pdf](#)

- (c) Receive and file Agreement 25-050/DC for AT&T Switched Ethernet Service and related Customer Letter of Authority with NetSpark IP & Telecom for 19 circuits at an annual estimated cost of \$71,000.00 for a period of 60 months. This renewal was approved by Commissioners' Court 09/16/2025.

[\(Agreement 25-050DC\) AT&T Ethernet Service.pdf](#)

- (d) Consider and approve, execute, receive and file Agreement (25-053/MR) with Tyler Technologies for SaaS services for Texas OCA Court Reminder Program in the amount of \$1,500.00; in accordance with Sourcewell Contract 060624-TTI.

[Agreement \(25-053 MR\) Tyler Technologies.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – JP Pct. 1, Pl. 1 – additional cost for travel.

120-2041-412-5062	TRAVEL EXPENSE	\$229.00	
120-2041-412-1098	OVERTIME ALLOWANCE		\$229.00

[ccJP Pct1 PL 1 - 093025.pdf](#)

- (b) Consider and approve budget amendment – Transfer Out Capital Projects – delay in completing roof.

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120-0000-491-8006	CAPITAL PROJECTS FND #311	\$209,475.00	
120-3062-423-6014	BUILDINGS AND STRUCTURES		\$209,475.00

[ccSheriff's Department - 093025.pdf](#)

(c) Consider and approve electronic disbursement for \$1,349.24 to Texas Department of Criminal Justice for October insurance reimbursement.

(d) Consider and approve Resolution for 2026 Indigent Defense Formula grant application.

[ccRESOLUTION 2026 Indigent Defense Grant - 093025.pdf](#)

(e) Consider and approve directing that all money that otherwise would be deposited in a salary fund shall be deposited in the general fund of the County in accordance with Local Government Code section 154.007 for the fiscal year 2025-2026.

(f) Consider and approve budget transfer – Constable Pct. 2 – additional cost for travel.

120-3066-425-5062	TRAVEL EXPENSE	\$250.00	
120-3066-425-3010	BOOKS-PRINTED		\$250.00

[ccConstable Pct. 2 - 093025.pdf](#)

(g) Regular County Bills - check #532533 through check #532745.

[0532533_0532745.pdf](#)

(h) Conduct a Public Hearing to receive comments concerning the closeout of the Community Development Block Grant-Disaster Recovery (CDBG-DR) Voluntary Acquisition/Buyout Program related to Hurricane Harvey. The purpose of this hearing is to provide an overview of the program's final activities and provide an opportunity for citizens to comment on the program's outcomes.

[ccPublic Hearing Notice -Community Development Block Grant-Disaster Recovery \(CDBG-DR\) - 093025.pdf](#)

(i) Consider and approve subrecipient agreement with between Jefferson County and Ducks Unlimited for projects utilizing \$2,960,000 in GOMESA funding.

[Subrecipient Agreement_Jefferson County GOMESA_2025.09.11.pdf](#)

COUNTY COMMISSIONERS:

(a) Receive and file Oath of Office and Statement of Officer for Doug Saunders, appointed Commissioner for Jefferson County Emergency Services District 5.

[JCESD No. 5--2025.09.22--Doug Saunders' Oath of Office & Statement Statement of Officer.pdf](#)

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- (b) Consider, possibly approve, receive and file a Proclamation for 2025 NATIONAL 4-H WEEK.

[4 H 2025.pdf](#)

- (c) Consider, possibly approve, receive and file, a Proclamation not to be read in court regarding Pat Parsons.

[Pat ParsonsProclamation.pdf](#)

CONSTABLE PRECINCT 1:

- (a) Consider and possibly approve the hiring of Tyquisha Murray as a Full Time Deputy Constable with Constable Precinct 1 Office with accordance with Local Government Code (LGC) 86.01.

[TYQUISHA MURRAY AGENDA.pdf](#)

CRIME LAB:

- (a) Consider and possibly approve out of state travel for Steve Mayes of the Crime Lab to attend the Association of Forensic Quality Assurance Managers (AFQAM) Conference in Portland, Oregon, October 7 - 10, 2025. Funds were set aside in the Crime Lab Budget for “Out of State” Travel for the AFQAM Conference, but the location and date of the conference listed were those for 2026 (“Kansas City, Missouri October 13 -16, 2026”) instead of the correct location and dates for 2025 (“Portland, Oregon October 7- 10”).

[Agenda item - Crime Lab September 23 \(1\).pdf](#)

[Out of State Travel form - Crime Lab September 23.pdf](#)

PUBLIC HEALTH:

- (a) Consider, possibly approve and authorize the County Judge to execute a renewal of the Clinical Affiliation Agreement between Jefferson County and Lamar Institue of Technology Pharmacy students.

[LIT Pharmacy MOU 2025 \(2\).pdf](#)

TAX OFFICE:

- (a) Consider and possibly approve a Resolution recognizing Lisa Thomas for her 10 years of service to Jefferson County and to the citizens of Jefferson County and wishing her well in her retirement.

[Resolution -Lisa Thomas Retirement.pdf](#)

ENGINEERING DEPARTMENT:

- (a) Execute, receive and file Overweight Vehicle Permit 09-OW-25 and Road Use Agreement between Jefferson County and Paragon Geophysical Services Inc. For the purpose of a 3D Geophysical Survey along Willis and Ebner Road. This project is located in Jefferson County in Precinct 4.

[09-OW-25.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Possible Consideration and approval of Resolutions or Proclamations not to be read during court.

Jeff R. Branick
County Judge