

Notice of Meeting and Agenda
October 14, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
October 14, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **14th** day of **October 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

8:45 a.m. – Announcement of a Workshop to receive and discuss information regarding repairs to Annex 1 exterior brick as it relates to the sidewalk work on Franklin Street adjacent to the Annex 1 building.

9:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to contracts being negotiated, that deliberation in open meeting, would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person.

9:30 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

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9:45 a.m. – Announcement of a Workshop to discuss and receive information regarding the Mosquito Aviation fleet.

10:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting would have a detrimental effect on the Commissioners Court in negotiations with a third party.

10:15 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Brandon Willis, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two

PURCHASING:

- (a) Consider and approve Jefferson County Purchasing Department revised Policies and Procedures Manual; pursuant to Chapter 262, Texas Government Code, the County Purchasing Act and 2 CFR Sections 200.318-327.

[Policies and Procedures Manual \(October 2025\).pdf](#)

- (b) Consider and approve specifications for Invitation for Bid (IFB 25-049/CG), Term Contract for Prisoner Transportation Services for Jefferson County.

[Specifications \(IFB 25-049 CG\) Prisoner Transportation Services.pdf](#)

- (c) Consider and approve award, execute, receive and file contract for Request for Proposal (RFP 25-035/CG), Emergency Debris Monitoring Services for Jefferson County with Tetra Tech, Inc.; Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-327.

[Contract \(RFP 25-035 CG\) Emergency Debris Monitoring Services.pdf](#)

- (d) Rescind award of items 17, 20, 21, 26, 29, 30, 31, 48, 58, 59 and 60 of (IFB 24-038/CG), Term Contract for Paper Stock and Envelopes for Jefferson County with Staples Contract & Commercial LLC, and re-award item 26 in amount of \$191.25 per case and item 30 in amount of \$344.87 per case to Lindenmeyr Munroe and item 21 in amount of \$105.88 per case and item 48 in amount of \$113.50 per case to Western BRW Paper dba Ovol USA f/k/a Bosworth as shown in attachment A.

[Attachment A \(IFB 24-038 CG\).pdf](#)

- (e) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Proposal (RFP 25-030/CG), Third Party Claims Administration, Cost Containment and/or Network Program Establishment for Jefferson County.

- (f) Consider and approve, execute, receive and file renewal for (IFB 23-048/MR), Term Contract for Roadbuilding Materials for Jefferson County for a second (1) one-year renewal with Modern Concrete & Materials, LLC, Texas Materials, a CRH company, Waller County Asphalt, Inc., Vulcan Construction Materials, LLC, and Martin Marietta Materials, LLC, from November 12, 2025 to November 11, 2026 with price decreases on items 4, 9 and 10 as shown on attachment B.

[Renewal \(IFB 23-048 MR\) Modern Concrete.pdf](#)

[Renewal \(IFB 23-048 MR\) Texas Materials.pdf](#)

[Renewal \(IFB 23-048 MR\) Waller County Asphalt.pdf](#)

[Renewal \(IFB 23-048 MR\) Vulcan Construction.pdf](#)

[Renewal \(IFB 23-048 MR\) Martin Marietta.pdf](#)

[Attachment B -\(IFB 23-048 MR\).pdf](#)

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- (g) Consider and approve, execute, receive and file renewal for (RFP 23-052/MR), Janitorial Services for Jefferson County for a second (1) one-year renewal with Southeast Texas Building Service, Inc., from November 16, 2025 to November 15, 2026.
[Renewal \(IFB 23-052 CG\) Southeast Texas Building Services.pdf](#)
- (h) Consider and approve, execute, receive and file renewal for (IFB 23-055/MR), Term Contract for Morgue Transport Service for Jefferson County for a second (1) one-year renewal with Proctor's Mortuary, from November 12, 2025 to November 11, 2026.
[Renewal \(IFB 23-055 MR\) Proctors Mortuary.pdf](#)
- (i) Consider and approve, execute, receive and file Agreement (25-056/MR) with CentralSquare Technologies, Inc. for OneSolution Software for the Jefferson County Sheriff's Office in the amount of \$386,792.50 for the first year with an annual 5% subscription fee increase from October 14, 2025 to October 13, 2030; in accordance with TIPS contract 220105.
[Agreement \(25-056 MR\) CentralSquare Technologies.pdf](#)
- (j) Consider and approve, execute, receive and file (Agreement 25-057/DC) with Spectrum Business for new and revised Enterprise Internet Service for Public Health Unit II/Adult Probation Building located at 800 4th Street, Pt. Arthur, Texas, 77640 in the amount of \$170.00 monthly with a one-time installation fee of \$100.00.
[\(Agreement 25-057DC\) Spectrum 800 4th Street Pt Arthur.pdf](#)
- (k) Consider and approve, execute, receive and file (Agreement 25-058/DC) with Spectrum Business for new and revised Enterprise Internet Service for Port Arthur Courthouse located at 525 Lakeshore Drive, Pt. Arthur, Texas, 77640 in the amount of \$150.00 monthly.
[\(Agreement 25-058DC\) Spectrum 525 Lakeshore Dr Pt Arthur.pdf](#)
- (l) Consider and approve, execute, receive and file a Job Order Contract (JOC 25-059/DC) with Marsh Waterproofing, Inc. for the pinning of brick masonry back to the walls at the Jefferson County Annex 1, Beaumont, TX in the amount of \$51,000.00; in accordance with Region 5 ESC 20230601, 20250301 and 20250305. This project will be funded by Capital Projects.
[\(JOC 25-059DC\) Marsh Waterproofing Annex 1 Brick.pdf](#)
- (m) Consider and approve disposal of surrendered license plates to be transported to a metal salvage company and there sold for such price as it may command and return funds to the Couty as outlined in Registration and Title Bulletin (RTB) #025-12.
[Disposal of Scrap Property.pdf](#)

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- (n) Consider and approve, execute, receive and file disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Disposal of Salvage Property.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve FY 2025 budget transfer – Road & Bridge Pct. 4 – delay in delivery for two dump trucks.

114-0000-491-8006	CAPITAL PROJECTS FND #311	\$234,381.00	
114-0409-431-6042	TRUCKS & TRAILERS		\$234,381.00

[ccRoad & Bridge Pct. 4 - 101425.pdf](#)

- (b) Consider and approve FY 2025 budget transfer – Jail – additional cost for inmate meals.

120-3062-423-3033	FOOD	\$70,000.00	
120-3062-423-4004	AIRPLANE FUEL		\$10,000.00
120-3062-423-5081	RELIEF-BOARD & LODGING		\$60,000.00

[ccJail - 101425.pdf](#)

- (c) Consider and approve FY 2026 budget amendment – Constable Pct. 8 – office furniture.

120-3072-425-3084	MINOR EQUIPMENT	\$1,900.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$1,900.00

[ccConstable Pct. 8 - 101425.pdf](#)

- (d) Consider and approve acceptance of the 2025 Port Security Grant Program (PSGP) and authorizing County Auditor to submit approvals and financial related reporting through FEMA GO portal.

[ccAward Letter Fema - 2025 Port Security Grant Program \(PSGP\) - 101425.pdf](#)

- (e) Consider and approve Resolution designating authorized signatories for Community Development Block Grant Mitigation Resilient Communities Program through the General Land Office. Contract #23-160-11-F240.

[ccRESOLUTION - Authorized Signatories - Community Development Block Grant -101425.pdf](#)

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- (f) Receive and file order to continue to participate in the Jefferson County local health care provider participation program subject to recently enacted Chapter 292D of the Texas Health & Safety Code, amend the Jefferson County Health Care Participation Program Rules and Procedures to align with Chapter 292D, and to set mandatory payment rate for Fiscal Year 2026 pursuant to Chapter 292D of Texas Health & Safety Code and how the revenue derived from those payments is to be spent.

[ccORDER - County Health Care Provider Participation Program - 101425.pdf](#)

- (g) Receive and file Resolution for 2026 Indigent Defense Formula grant application.

[ccResolution -2026 Indigent Defense Grant Program - 101425.pdf](#)

- (h) Receive and file fully executed Texas Traffic Safety Program Grant agreement between Jefferson County, Texas and the State of Texas for the STEP Comprehensive Program for the period of 10/01/2025 to 09/30/2026.

[ccTX. Traffic Safety Program Grant Agreement - 101425.pdf](#)

- (i) Receive and file agreement with Richard D. Hughes to provide relief magistrate duties for the Criminal Courts of Jefferson County effective October 01, 2025.

[ccAGREEMENT - Richard D. Hughes - 101425.pdf](#)

- (j) Receive and file subrecipient agreement with Jefferson County and Ducks Unlimited.

[ccSubrecipient Agreement w Jefferson County & DUCKS UNLIMITED - 101425.pdf](#)

- (k) Receive and file the SAVNS Maintenance Contract OAG No. C-02709.

[ccFY 2026 SAVNS Maintenance Grant Contract - 101425.pdf](#)

- (l) Consider and approve 2026 budget amendment – Criminal District Court - additional cost for folders.

120-2032-412-3078	OFFICE SUPPLIES	\$3,775.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$3,775.00

[ccCriminal District Court - 101425.pdf](#)

- (m) Consider and approve FY 2025 budget transfer – JP Pct. 7 – add cost for fringes.

120-2048-412-2001	F.I.C.A. EXPENSE	\$900.00	
120-2048-412-2002	EMPLOYEES' RETIREMENT	\$400.00	
120-2048-412-1002	ASSISTANTS & CLERKS		\$1,300.00

[ccJustic of Peace Pct. 7 - 101425.pdf](#)

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- (n) Consider and approve electronic disbursement for \$1,936,020.19 to the State Comptroller for Intergovernmental Governmental Transfer for Jefferson County LPPF for the Aligning Technology by Linking Interoperable Systems program.

[ccState Comptroller Electronic Disbursement - 101425.pdf](#)

- (o) Consider and approve County Judge to sign for a time extension request to June 30, 2026, for the Hurricane Harvey CDBG-DR grant with the Texas General Land Office grant #20-065-121-C408

[cc GLO time extension.pdf](#)

- (p) Consider and approve a Resolution Authorizing County Grant, Texas Department of Agriculture Home-Delivered Meal Grant Program for Center for Christian Services (United Board of Missions) for FY 2025-2026.

[cc 2026_HDM_County_Resolution_PA.pdf](#)

- (q) Consider and approve a Resolution Authorizing County Grant, Texas Department of Agriculture Home-Delivered Meal Grant Program for Nutrition & Services for Seniors for FY 2025-2026.

[cc 2026_HDM_County_Resolution_Updated nfs.pdf](#)

- (r) Regular County Bills – Check #532746 through check #532962 (100725) and check #532963 through check #533228 (101425).

[0532746_0532962.pdf](#)
[0532963_0533228.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve, and authorize the County Judge to execute an Order Designating Point of Contact Regarding Request for Public Information, pursuant to Section 552.234 and 552.205, Government Code.

[Order for pocpia.pdf](#)

- (b) Consider and possibly approve the 2026 County Holidays.

[2026countyHolidays.pdf](#)

- (c) Consider, possibly approve, receive and file an Order regarding pay for election judges and clerks.

[Order for Pay for Judges and clerks.pdf](#)

- (d) Consider, possibly approve and authorize the County Judge to execute the Interlocal Agreement between the Counties of Jefferson, Hardin, Orange and Jasper and with the Cities of Beaumont and Port Arthur for FY 26, pursuant to Chapter 791 of the Texas Government Code.

[judgelett.pdf](#)
[SETATTFDocs.pdf](#)
[2026ILASETATTF.pdf](#)

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- (e) Consider and possibly approve an order designating regular and special meeting dates of Commissioners Court, pursuant to Section 81.005(h), Local Government Code.

[ORDERMeetingDatesofCommissionersCourt.pdf](#)

COUNTY AGRILIFE EXTENSION:

- (a) Consider and possibly approve a Proclamation for the Texas Extension Education Association (TEEA) Week.

[Ag Extelnsion week 2025 \(1\).pdf](#)

ROAD & BRIDGE PCT. 3:

- (a) Consider and possibly approve a Resolution for Kimberly Doyle.

[Resolution - RetirementKDoyle.pdf](#)

VISITORS CENTER:

- (a) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for Fall 2025 grant requests.

[Fall 2025 Grant Totals with Recommendations with Tabled Grants.pdf](#)

- (b) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for tabled Fall 2025 grant requests.

[Tabled Fall 2025 Grant Totals with Recommendations.pdf](#)

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for September, 2025, including the year to date total earnings on County funds.

[Scan_0925 Investment Report.pdf](#)

PUBLIC HEALTH:

- (a) Consider and possibly approve the 2025 Third Amended Jefferson County Policy for the Disposition of Deceased Paupers pursuant to Texas Health & Safety Code Sections 694.002 (a) and (b), 691.023 and 691.024 as amended.

[FINAL VERSION 2212024.pdf](#)
[application for cremation forms.pdf](#)

ENGINEERING DEPARTMENT:

- (a) Execute, receive and file Overweight Vehicle Permit 10-OW-25 and Road Use Agreement between Jefferson County and Corkran Management LLC. For the purpose of constructing apartments located on Wellsprings Drive. This project is located in Jefferson County in Precinct 2.

[10-OW-25.pdf](#)

- (b) Receive and file the Multiple Use Agreement between Jefferson County, Texas and Texas Department of Transportation regarding Sabine Lake / SH 82 Boat Ramps (aka Mesquite Point Boat Ramps). Approved by Jefferson County Commissioners Court on June 9, 1994.

[Mesquit Point Boat Ramps TXDOT - County Agreement 1994.pdf](#)

- (c) Consider and possibly approve the Preliminary Plat and Construction Plans of Stillwater Lake Estates Phase II, 4.041 acres of land out of the William Carroll Survey, Jefferson County, Texas. The subdivision is located off of Wellspring Drive in Precinct No. 2. Additionally, the subdivision is located in the City of Nederland ETJ. This preliminary plat and construction plans have met all of Jefferson County, Jefferson County Drainage District #7 and Jefferson County Water Control Improvement District #10 requirements.

[STILLWATER LAKE ESTATES PHASE II PLAN SET - 22-0045 \(9\) Approved Signed.pdf](#)

- (d) Execute, receive and file Utility Permit 08-U-25 between Jefferson County and AT&T Communications, for the purpose of distribution of Fiber Optic Cable along several county roads Burrell Wingate Road, Wiggins Road, Old Fannett Road, Wheat Lane, Rice Lane, Boondocks Road, Patterson Road, Bayou Trace, White Perch Lane, Cypress Lane, and Wilford Road. This project is located in Jefferson County Precincts 2, 3, 4.

[08-U-25.pdf](#)

- (e) Consider and possibly approve acceptance of Oak Forest Lane, a 60' wide right of way, being 3029.68' feet (0.57 miles) and Winding Oaks Drive, a 60' wide right of way, being 492.53' (0.09 miles) into the County Road System. These roads are out of the final plat of Madison Oaks Subdivision, recorded in Clerk's File No. 2022029185 of the Official Public Records of Jefferson County, Texas and is located in Precinct No. 4.

[Madison Oaks Final Plat.pdf](#)

OTHER BUSINESS:

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*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Possible Consideration and approval of Resolutions or Proclamations not to be read during court.

Jeff R. Branick
County Judge