

Notice of Meeting and Agenda
August 30, 2010

Special Session, August 30, 2010

BE IT REMEMBERED that on August 30, 2010, there was begun and holden a Special Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

ABSENT:

Honorable Ronald L. Walker, County Judge -

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Mark L. Domingue, Commissioner Pct. No. 2

Commissioner Michael Shane Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

-the following proceedings were had and orders made, to-wit:



**NOTICE OF MEETING, AGENDA AND MINUTES
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 30, 2010**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **30th day of August 2010** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Mark L. Domingue, Commissioner, Precinct No. 2

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct No. 3

PURCHASING:

1. Consider and approve; execute, receive, and file renewal of (IFB 09-118/KJS), Term Contract for Dirt for Jefferson County, for the term of August 31, 2010 to August 30, 2011, with Advanced Asset Developments, LLC. New pricing listed in Attachment A.

Motion: Commissioner Sinegal

Second: Commissioner Alfred

Action: Approved

SEE ATTACHED PAGES:10 - 11

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2. Renew (IFB 09-119/KJS), Term Contract for Paper Stock and Envelopes for Jefferson County, for the term of September 8, 2010 to September 7, 2011, with Olmstead-Kirk Paper Co. and Scott Merriman Inc New pricing listed in Attachment B.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGES: 12 - 14

3. Execute, receive and file renewal of (IFB 09-119/KJS), Term Contract for Paper Stock and Envelopes for Jefferson County, for the term of September 8, 2010 to September 7, 2011, with Olmstead-Kirk Paper Co.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGE: 15

4. Execute, receive and file renewal of (IFB 09-119/KJS), Term Contract for Paper Stock and Envelopes for Jefferson County, for the term of September 8, 2010 to September 7, 2011, with Scott Merriman Inc.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGE: 16

5. Rescind Award of (IFB 09-119/KJS), Term Contract for Paper Stock and Envelopes for Jefferson County, Item 5 (24 lb. bond paper, long grain, white 8½x11, paper grade: Laser Print #1), Item 7 (20 lb. bond paper, long grain, 8½x11 colors [peach, orchid, cherry, ivory, grey] – ream wrap only, paper grade: Premium #4), and Item 9 (20 lb. bond paper, 8½x11 colors (buff, salmon, goldenrod, pink, blue, canary, and green) from Xerox Corporation. Their renewal conditions did not meet the specifications

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

6. Award (IFB 09-119/KJS), Term Contract for Paper Stock and Envelopes for Jefferson County, Item 5 (24 lb. bond paper, long grain, white 8½x11, paper grade: Laser Print #1), Item 7 (20 lb. bond paper, long grain, 8½x11 colors [peach, orchid, cherry, ivory, grey] – ream wrap only, paper grade: Premium #4), and Item 9 (20 lb. bond paper, 8½x11 colors (buff, salmon, goldenrod, pink, blue, canary, and green) to Olmstead-Kirk Paper Co.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

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7. Consider and approve; execute, receive, and file Change Order No. 1- Geographical Subsurface Investigation for pipeline locations with Bob Shaw (PROF 10-030/KJS) Drainage Improvements to the South Central Gardens Area of Jefferson County, in the amount of \$4,900.00. The cost for a survey of this type includes all of the EMC's costs: supplies, equipment, and standard insurance. If requested by Bob Shaw Consulting Engineers all third-party charges will be cost plus ten-percent. Stand-by for weather or directed by Bob Shaw Consulting Engineers \$1,700.00 per day.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGES: 17 - 20

8. Consider and possibly approve commercial agreements with Time Warner Cable/Business Class for installation of service at Jefferson County Courthouse/Downtown. To be billed at \$171.00 per month.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

9. Consider and possibly approve commercial agreements with Time Warner Cable/Business Class for installation of service at Jefferson County Public Health Unit in Port Arthur. To be billed at \$61.95 per month.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

10. Consider and possibly approve commercial agreements with Time Warner Cable/Business Class for installation of service at Jefferson County Adult Probation Department in Port Arthur. To be billed at \$61.95 per month.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

11. Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for (RFP 10-050/KJS), FEMA Grant Management for Jefferson County.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

COUNTY COMMISSIONERS:

12. Consider and possibly approve a Proclamation regarding the Julie Rogers "Gift of Life" Program 2010 Prostate Cancer Awareness Month.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

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13. Receive report from YMBL on 2010 Southeast Texas State Fair.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

14. Consider and possibly approve the re-appointment of Mrs. Gladdie Fowler to the Spindletop Mental Health Mental Retardation (MHMR) Board of Trustees.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

15. Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendation.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

16. Consider and possibly approve the re-appointment of Ms. Frances Gallow to the Spindletop MHMR Services Board of Trustees.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

17. Consider and approve renewal of interlocal agreement with Port Arthur Independent School District for the Absent Student Assistance Project (ASAP). Terms of renewal are the same as the previous year. The contract period is 10/1/2010 – 9/30/2011.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

18. Receive and file renewal of interlocal agreement with Port Arthur Independent School District for the Absent Student Assistance Project (ASAP). Terms of renewal are the same as the previous year. The contract period is 10/1/2010 – 9/30/2011.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

SEE ATTACHED PAGES:22 - 25

19. Receive and file executed Interlocal Agreement with the Port Neches Groves Independent School District to enable Jefferson County to assist PNISD on two projects, to repair roads and parking facilities.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

SEE ATTACHED PAGES: 26 - 27

COUNTY AUDITOR:

20. Consider and approve budget transfer – Road & Bridge, Precinct 3 – additional cost.

113-0305-431-3051	Motor Oil & Grease	\$ 1,718	
113-0305-431-4018	Road Machinery		\$ 1,718

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

21. Consider and approve budget transfer – Road & Bridge, Precinct 4 – additional cost.

114-0402-431-3001	Asphalt	\$ 2,144	
114-0402-431-5053	Equipment Rental		\$ 2,144

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

22. Consider and approve budget transfer – Sheriff's Department – replacement of laptop.

120-3059-421-6002	Capital – Computer Equipment	\$ 4,409	
120-3059-421-1043	Deputies		\$ 4,409

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

23. Consider and approve budget transfer – Indigent Health Care – additional cost.

120-5079-442-3049	Pharmaceuticals	\$ 24,000	
120-5079-442-5077	Contractual Services		\$ 24,000

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

24. Consider and approve budget transfer – Beaumont Maintenance – additional cost.

120-6083-416-3027	Electrical Supplies	\$ 5,000	
120-6083-416-4056	Electricity		\$ 5,000

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

25. Consider and approve budget amendment – Indigent Health Care – additional cost.

120-5079-442-5032	Hospital Services	\$ 350,000	
120-9999-415-9999	Contingency		\$ 350,000

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

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26. Receive and file the Passenger Facility Charge Audit Guide for Public Agencies for the year ended September 30, 2009.

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGES: 28 - 37

27. Receive and file Financial & Operating Statements for the Month Ending July 31, 2010.

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGES: 38 - 53

28. Regular County Bills – check #343174 through check #343488.

Motion: Commissioner Arnold
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGES: 54 - 65

COUNTY CLERK:

29. Public hearing on the County Clerk's Records Archive Plan for fiscal year 2010-2011.

Note: Public hearing open.

Note: Motion to close public hearing

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

30. Consider and possibly approve the County Clerk's Records Archive Plan for fiscal year 2010-2011.

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

Note: Judge Walker voted "No"

DISTRICT CLERK:

31. Public hearing on the District Clerk's Records Archive Plan for fiscal year 2010-2011.

Note: Public hearing open.

Note: Motion to close public hearing

Motion: Commissioner Sinegal
Second: Commissioner Alfred
Action: Approved

32. Consider and possibly approve the District Clerk's Records Archive Plan for fiscal year 2010-2011.

Motion: Commissioner Domingue
Second: Commissioner Alfred
Action: Approved

ENGINEERING DEPARTMENT:

33. Receive and file Coastal Public Lands Easement No. CL950002 Lease Renewal for the boat ramp at Walter Umphrey and across Highway 82. This project is located in Precinct No. 3.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

SEE ATTACHED PAGES: 66 - 81

34. Consider and possibly approve Final Plat of Tracts 44-A & 44-B being a replat of 12.49 acres of land, part of Lot 44 and all of Lot 45, out of Charles O. Ellstrom's Subdivision, Jefferson County. This property is located in Precinct No. 3.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

35. Execute, receive and file Utility Permit 03-U-10 to West Jefferson County M.W.D. for the distribution of potable water through a 10" waterline that will cross East Clubb Road at the 90 degree bend, west of Highway 124. Project is located in Precinct No. 4.

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

SEE ATTACHED PAGES: 82 - 94

SHERIFF'S DEPARTMENT:

36. Receive and file the Use and Maintenance Agreement with the Southeast Texas Auto Task Force for assignment of a new/replacement vehicle, 2010 Chevrolet Silverado, VIN3GCRPE06AG242658 and to transfer title of existing vehicle back to the City of Beaumont. (This new vehicle will replace 2006 Ford F150, VIN1FTPX12V66NB40770 which was assigned previously).

Motion: Commissioner Alfred
Second: Commissioner Sinegal
Action: Approved

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**SET NEXT MEETING DATE SEPTEMBER 6, 2010 IS A COUNTY
HOLIDAY (LABOR DAY)**

Note: Meeting set for Tuesday, September 7, 2010

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING
ACTION.**

Ronald L. Walker
County Judge

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Special Session, August 30, 2010

**There being no further business to come before the Court at this time,
same is now here adjourned on this date, August 30, 2010.**

**CONTRACT RENEWAL FOR IFB 09/118/KJS
 TERM CONTRACT FOR DIRT
 FOR JEFFERSON COUNTY
 AUGUST 31, 2010 – AUGUST 30, 2011**

Item	Description	2009-2010 Prices Each Load/ Cubic Yard/Mile	2010-2011 Prices Each Load/ Cubic Yard/Mile
1	60/40	\$2.00/Cubic yard \$1.25/per mile delivery	\$2.25/Cubic yard \$2.00/per mile delivery
2	Top Soil	\$7.00/Cubic yard \$1.25/per mile delivery	\$7.00/Cubic yard \$2.00/per mile delivery
3	Fill Dirt – Embankment Material	\$1.50/Cubic yard \$1.25/per mile delivery	\$2.25/Cubic yard \$2.00/per mile delivery
4	Grey base 610	\$384.00/12tons \$1.25/per mile delivery	\$400.00/12tons \$2.00/per mile delivery
5	Sandy Loam	\$7.00/Cubic yard \$1.25/per mile delivery	\$7.00/Cubic yard \$2.00/per mile delivery
6	Chip Seal Rock Grade 1	No Bid	No Bid
7	Chip Seal Rock Grade 2	No Bid	No Bid
8	Sand	\$2.00/Cubic yard \$1.25/per mile delivery	\$3.00/Cubic yard \$2.00/per mile delivery

IFB 09-119/KJS
Term Contract for Paper Stock & Envelopes for Jefferson County
Awarded September 8, 2009
Prices as of: September 8, 2010

Item	Description	Old Price per 1000	New Price per 1000
Paper Stock – Olmstead-Kirk Paper Co.			
1	20 lb. Bond Paper, long grain, white 8½x11. Paper grade: Prem. #4	\$6.17	\$6.17
2	20 lb. Bond Paper, long grain, white 8½x11, 3-hole punched. Paper grade: Prem. #4	\$7.16	\$7.16
3	20 lb. Bond Paper, long grain, white 8½x14 Paper grade: Prem, #4	\$9.11	\$9.11
4	20 lb. Bond Paper, long grain, white 11x17 Paper grade: Prem. #4	\$14.32	\$14.32
5	24 lb. Bond Paper, long grain, white 8½x11, Paper grade: Laser Print #1	\$9.20	\$10.87
6	24 lb. Bond Paper, long grain, white 8½x14, Paper grade: Laser Print #1	\$13.81	\$13.81
7	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x11 – ream wrap only (combined total). Paper grade: prem, #4	\$7.39	\$8.21
8	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x14 – ream wrap only (combined total). Paper grade: prem, #4	\$11.04	\$11.05
9	20 lb. Bond Paper colors (buff, salmon, goldenrod, pink, blue, canary, green) 8½x11	\$7.39	\$8.21
10	20 lb. Bond Paper colors (ivory, goldenrod, pink, blue, canary, green) 8½x14	\$10.47	\$11.05
11	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x11, Paper grade: #1	\$15.57	\$16.28
12	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x14, Paper grade: #1	\$39.00	\$20.71
13	67 lb. Vellum cover stock (white) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	\$15.91	\$15.91
14	67 lb. Vellum cover stock (aqua, green, gold, blue, pink, ivory, yellow, grey) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	\$16.88	\$16.88
15	20 lb. White Sulfite, long grain white, 8½x11	\$11.00	\$11.00

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Item	Description	Old Price per 1000	New Price per 1000
	Hammermill. Paper grade: Grade 1 watermark		
16	8½x14 100 lb. manila Springhill tag	\$46.57	\$46.57
17	8x8 110 lb. manila Springhill tag	\$27.36	\$27.36
18	Hammermill Accent Opaque 28/70 pound white- vellum Finish, Long Grain, 81/2x11	\$10.82	\$11.15
19	Brite Hue-60 Pound Text & Cover 81/2X11 (Red, Violet, Green, Orange, Ultra Fuchsia)	\$14.30	\$14.30
20	#80 81/2X11 Classic Crest Avon Brilliant White	\$63.98	\$63.98
21	#80 81/2X11 Classic Crest Avon Brilliant Ivory	\$63.98	\$63.98
22	24 lb. catalog envelopes 10x13 white woven	\$56.65	\$62.94
23	28 lb. white catalog envelopes 9x12	\$49.35	\$56.28
24	15x10 brown kraft gummed flap document envelopes 32#	\$146.00	\$161.85
25	#9 window envelopes – 24 lb. white wove	\$16.27	\$17.01
26	#9 regular envelopes – 24 lb. white wove	\$13.67	\$14.41
27	#10 window envelopes – 24 lb. white wove (hard boxes)	\$16.27	\$17.01
28	#10 regular envelopes – 24 lb. white wove (hard boxes)	\$13.67	\$14.41
29	#11 window envelopes – 28 lb. white wove	\$37.65	\$39.99
30	#11 regular envelopes – 28 lbs. white wove	\$49.00	\$31.64
31	#12 window envelopes – 24 lb. white wove	\$41.50	\$44.85
32	#12 regular envelopes – 24 lb. white wove	\$35.40	\$38.88
33	#10 brown kraft envelopes – 28 lb.	\$30.90	\$31.71
34	#12 brown kraft envelopes – 28 lb.	\$51.40	\$57.81
35	#14 brown kraft envelopes – 28 lb.	\$55.45	\$58.89
36	Opaque envelopes – 4½x9 (blue, green, natural, cream, gold, pink, gray, ivory, yellow)	\$26.50	\$26.50
No Carbon Required Paper – Olmstead-Kirk Paper Co.			
37	8½x11 CFB white-black image long grain	\$19.56	\$20.83
38	8½x14 CFB white-black image long grain	\$24.87	\$24.87
39	8½x11 2-part black image carbonless reverse collated	\$14.40	\$15.26
40	8½x11 Mead 3-part black image carbonless reverse collated	\$16.20	\$17.60
41	8½x11 Mead 4-part black image carbonless reverse collated	\$17.31	\$18.35
42	8½x11 Mead 5-part black image carbonless reverse collated	\$17.80	\$18.87

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Item	Description	Old Price per 1000	New Price per 1000
43	8½x14 Mead 2-part black image carbonless reverse collated	\$18.32	\$19.46
44	8½x14 Mead 3-part black image carbonless reverse collated	\$20.50	\$21.83
45	8½x14 Mead 4-part black image carbonless reverse collated	\$22.02	\$23.35
46	8½x14 Mead 5-part black image carbonless reverse collated	\$22.66	\$24.05
47	8½x11 Astro Bright Cover and text – 60T 8½x11 Astro Bright Cover and text – 65C	\$13.80 \$27.40	\$14.30 \$28.34
Reporter Pads – ARK World, LLC (Not Renewed)			
47	Pro-Line Original White Numbered Reporter Pads (300 sheets/pad)	\$59.30	
48	Pro-Line Original White Unnumbered Reporter Pads (300 sheets/pad)	\$59.30	
Specialty Paper – Scott Merriman Inc.			
49	14" Vital Records Bank Note Paper	\$750.00	\$750.00
50	36 pound Security Paper, 8½x11 Certified Birth Certificate	\$600.00	\$600.00
51	36 pound Weston Ledger or Equal, 8½x14 Marriage License Stock	\$187.50	\$187.50