

Special Session, April 18, 2011

BE IT REMEMBERED that on **April 18, 2011**, there was begun and holden a Special Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

ABSENT:

Honorable Jeff R. Branick Judge -

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent A. Weaver, Commissioner Pct. No. 2

Commissioner Michael Shane Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

-the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda
April 18, 2011

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
April 18, 2011**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **18th** day of **April 2011** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Brent A. Weaver, Commissioner, Precinct No 2

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct No. 3

PURCHASING:

1. Receive and file bids for IFB 11-015/AW, Term Contract for Microfilm Supplies for Jefferson County.

Motion: Commissioner Sinegal
Second: Commissioner Weaver
Action: Approved

SEE ATTACHED PAGES: 09 - 41

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2. Receive and file bids for IFB 11-020/KJS, North Apron Grade Modification for Jack Brooks Regional Airport.

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

SEE ATTACHED PAGES: 42 - 210

3. Approve specifications for IFB 11-023/KJS, Ford Park Roof Project. Round 1 Disaster Funding from Texas Department of Rural Affairs (TDRA) Grant.

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

4. Consider, possibly approve, execute, receive, and file Change Order #1 (IFB 10-036/KJS) Pier Restoration for Walter Umphrey State Park with Tom-Mac, Inc to extend the contract by ten (10) days. This brings the total original contract time from 270 calendar days to 280 calendar days.

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

SEE ATTACHED PAGE: 211

5. Receive and file Equipment Lease Purchase Agreement (11-011/KJS) with DLL Public Finance LLC for the Lease Purchase of 88 copiers in accordance with TX Buy Board Contract #299-08.

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

SEE ATTACHED PAGES: 212 - 241

6. Consider and possibly approve Amended Equipment Lease Purchase Agreement (11-011/KJS) with DLL Public Finance LLC in accordance with TX Buy Board Contract #299-08.

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

7. Receive and file a Service Agreement (11-012/KJS) with Star Graphics to cover all B&W Sharp & Oce' MFP's owned or leased within Jefferson County in accordance with Texas Buy Board Contract #299-08.

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

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8. Consider and possibly approve Firmware and Software Maintenance fees for 03/01/11 to 02/29/12 to ES&S in the amount of \$7,589.07. This is in accordance with Contract RFP 05-026/DS Election System and Software Voter Tabulation System and Service. (attachment)

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

SEE ATTACHED PAGES: 243 - 244

9. Consider and possibly approve Hardware Support and Software licensee agreement for E-Pollbook for 07/01/10 to 06/30/11 to ES&S in the amount of \$11,343.50. This is in accordance with Contract RFP 05-026/DS Election System and Software Voter Tabulation System and Service. (attachment)

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

SEE ATTACHED PAGES: 245 - 255

10. Consider and possibly approve disposition of three (3) Mosquito Control Fuel Tanks as authorized by Local Government Code §263.152(3), for broken or obsolete items.

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

COUNTY COMMISSIONERS:

11. Consider authorizing the County Judge to enter ~~terminate~~ a Burn Ban Order.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

SEE ATTACHED PAGE: 256

12. Consider and possibly approve a Vision Statement for Jefferson County prepared and recommended by the Jefferson County Strategic Planning Ad Hoc Committee.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

Note: Vision Statement Adopted by Committee

Jefferson County is proudly committed to ethically delivering efficient, responsive services which enhance the quality of life for all of our citizens

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13. Consider and possibly approve a Mission Statement for Jefferson County prepared and recommended by the Jefferson County Strategic Planning Ad Hoc Committee.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

Note: Mission Statement Adopted Committee

Jefferson County Elected Officials and Employees will carry out our duties while respecting citizens and business entities by maintaining fiscal responsibility, demonstrating accountability, and allocating resources in a fair and equitable manner.

14. Consider and possibly approve a Proclamation for Temple Emmanuel-“Love Thy Neighbor”.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

SEE ATTACHED PAGE: 257

15. Consider and possibly approve a Proclamation for Motorcycle Safety and Awareness Month for May, 2011.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

SEE ATTACHED PAGE: 258

16. Consider and possibly approve a Proclamation for Sexual Assault Awareness and Prevention Month for April, 2011.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

SEE ATTACHED PAGE: 259

17. Consider and possibly approve and authorize the County Judge to execute Mutual Aid Agreements with the City of Port Arthur, Jefferson County Drainage District No.7 and the Bevil Oaks Volunteer Fire Department.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

18. Receive and file executed Mutual Aid Agreements with the City of Port Arthur, Jefferson County Drainage No. 7 and the Bevil Oaks Volunteer Fire Department.

Motion: Commissioner Arnold

Second: Commissioner Sinegal

Action: Approved

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19. Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendation.

Motion: Commissioner Arnold
Second: Commissioner Sinegal
Action: Approved

20. Consider and possibly approve a Resolution regarding 2492 Highway 73, Jefferson County, Texas to be a nuisance and authorize the County Judge to execute an Order requiring removal of same.

Motion: Commissioner Arnold
Second: Commissioner Sinegal
Action: Approved

SEE ATTACHED PAGE: 278

21. Receive and file executed Resolution regarding 2492 Highway 73, Jefferson County, Texas to be a nuisance and authorize the County Judge to execute an Order requiring removal of same.

Motion: Commissioner Arnold
Second: Commissioner Sinegal
Action: Approved

SEE ATTACHED PAGE: 279

COUNTY AIRPORT:

22. Consider, possibly approve TxDOT Routine Airport Maintenance Program (RAMP) Grant-#M120BMPTA - Amendment #1 for the Jack Brooks Regional Airport in the amount of \$28,000. The amendment will be used for airfield marking.

Motion: Commissioner Weaver
Second: Commissioner Alfred
Action: Approved

23. Execute, receive, and file TxDOT Routine Airport Maintenance Program (RAMP) Grant-#M120BMPTA – Amendment #1 for the Jack Brooks Regional Airport.

Motion: Commissioner Weaver
Second: Commissioner Alfred
Action: Approved

SEE ATTACHED PAGES: 280 - 281

COUNTY AUDITOR:

24. Consider and approve utilizing available interest earnings in the Capital Project Fund (Fund 311) for replacement landscaping at the County Courthouse. Funding is estimated at \$5,000.

Motion: Commissioner Weaver
Second: Commissioner Sinegal
Action: Approved

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25. Consider and approve utilizing County Records Management Funds to scan appeal records for Criminal and 252nd District Courts. Part-time personnel are estimated to cost approximately \$12,000.

Motion: Commissioner Weaver
Second: Commissioner Sinegal
Action: Approved

26. Consider and approve downgrade of Casework Supervisor position from Grade 53 to Grade 43 in Dispute Resolution Department. The downgraded position is requested to be budgeted at 110 % of the new range at \$37,064. This downgrade is estimated to save \$10,066 on an annual basis.

Motion: Commissioner Weaver
Second: Commissioner Sinegal
Action: Approved

27. Regular County Bills – check #351988 through check #352274.

Motion: Commissioner Weaver
Second: Commissioner Sinegal
Action: Approved

SEE ATTACHED PAGES: 282 - 293

ENGINEERING DEPARTMENT:

28. Receive and file Executed Deed for Parcel 29 Linda Zoch Neff, et vir, LaBelle Road Project.
This Project is in Precinct 4.

Motion: Commissioner Alfred
Second: Commissioner Arnold
Action: Approved

SEE ATTACHED PAGES: 294 - 299

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge



**ADDENDUM TO
NOTICE OF MEETING
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**

Notice having been heretofore posted of a **Special Meeting** to Commissioners' Court of Jefferson County, Texas, on the **18th of April 2011** in the Commissioners' Courtroom, **4TH Floor**, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas, notice is hereby given of the following additional subject to be considered:

PURCHASING:

29. Consider and possibly approve, execute, receive, and file, Change Order No. 2- to (IFB 10- 048 /KJS) Sabine Neches Navigation Control Building, for addition of an access hatch in the vertical raceway that routes electrical, hydraulic and propane lines from the control building (C.B.) foundation to the upper deck. Relocate a propane regulator up to the C.B. elevation and upgrade to propane tank monitoring system. This change results in an \$8,666.00 increase to the contract price bringing the total contract price to \$2,481,766.00. This extends the contract by five (5) days. This brings the final completion date from August 10, 2011 to August 15, 2011. Round 1 Disaster Funding from Texas Department of Rural Affairs (TDRA).

Motion: Commissioner Sinegal

Second: Commissioner Weaver

Action: Approved

SEE ATTACHED PAGES: 300 - 304

Jeff R. Branick
County Judge

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**There being no further business to come before the Court at this time,
same is now here adjourned on this date, April 18, 2011.**